

Chesapeake College
Testing Center (L-133)
410 822-5400, ext. 344
Fax# 410 827-5235
testingcenter@chesapeake.edu

REQUEST FOR TESTING ACCOMMODATIONS

The Testing Center staff will work with faculty members in arranging for testing students with disabilities who require special accommodations. Arrangements for the entire semester may be made at the beginning of the semester if needed. Please request services early enough to allow scheduling of staff to accommodate individual needs, or to prepare requested accommodations. When accommodations do not require a service that would be disruptive to other students (e.g. a reader or scribe), the student is expected to complete the test within the normal operating hours of the Testing Center. When testing would be disruptive to other students, it will be scheduled for an alternate time or place.

TO: TESTING CENTER

Student Name _____ Phone Number _____

Course _____ Section _____

Instructor _____

ASSISTANCE REQUESTED:

_____ Extended time for test

_____ Taped test

_____ Reader for examination questions

_____ Recorder (scribe) for exam responses

_____ Enlarged test

_____ Computer for exam

_____ Other (Please specify) _____

Date(s) of Test(s) _____

Additional Information/Requests _____

Date of Request _____

Signature of Instructor _____