

**Disaster Preparedness/Emergency Response
Agency Request for Volunteers**

Agency Request Number _____

The Volunteer Center For Anne Arundel County

2666 Riva Road, Ste 130, Annapolis, MD 21401

Phone: (410) 897-9207, Fax: (410) 222-4589

E-Mail: info@volunteerannearundel.org, Website: www.volunteerannearundel.org

PLEASE PRINT

Agency: _____

Priority Level: _____ Emergency* _____ Priority _____ Routine

* Emergency is defined as a situation where there is imminent danger to life or property.

Agency Contact (Name and Title): _____

Phone (day and evening): _____ Fax: _____

E-Mail Address: _____

Address: _____ Cell Phone: _____

City/ State/ Zip Code: _____

Job Description: _____

Special Skills Requested: _____

Hours/Days Needed: _____

Project Start Date: _____ Project End Date: _____

Job Location: _____

Work Site Contact (Name and Title): _____

Work Site Phone: _____ Work Site E-Mail: _____

Preferred mode of volunteer contact (phone office, phone site, e-mail, go to site, etc.): _____

Special instructions, clothing, equipment or other necessities: _____

Number of Volunteers Needed (minimum to maximum): _____

Minimum Age: _____

The Volunteer Center For Anne Arundel County does not discriminate on the basis of age, sex, race, color, religion, national origin, disability, marital status, sexual orientation, or political affiliation.

The Volunteer Center For Anne Arundel County provides volunteer recruitment and referral to nonprofit agencies. The Center does not pre-select or guarantee placement with any Agency. Potential Volunteers are referred to positions based on their specific interests, skills, and availabilities, but may be required to comply with any and all regulations and requirements of the Agency utilizing the Volunteer's services. The Center will work with Volunteers and Agencies to find appropriate referrals, but there may be times when none can be made. Volunteers may decline to work for and Agency. Agencies may decline volunteers.

Directions to Site: If possible, provide geographical landmarks, in case road signs are unavailable. You can write directions or sketch a map below. Thank you.

PLEASE PRINT

Date: _____

Time: _____

Agency: _____

SKILLS: Please check all that apply.

MEDICAL

- ___ 110 Doctor Specialty: _____
- ___ 120 Nurse Specialty: _____
- ___ 130 Emerg. medical cert.
- ___ 140 Mental health counsel.
- ___ 150 Veterinarian
- ___ 160 Veterinary technician

COMMUNICATIONS

- ___ 210 CB or ham operator
- ___ 220 Hotline Operator
- ___ 230 Own a cell phone
- ___ 240 Own a skyphone
- ___ 250 Public relations
- ___ 260 Web page design
- ___ 270 Public speaker

Language other than English:

- ___ 261 French
- ___ 262 German
- ___ 263 Italian
- ___ 264 Spanish
- ___ 265 Ukrainian
- ___ 266 Korean
- ___ 267 _____
- ___ 268 _____
- ___ 269 _____

OFFICE SUPPORT

- ___ 310 Clerical - filing, copying
- ___ 320 Data entry Software: _____
- ___ 330 Phone receptionist

SERVICES

- ___ 410 Food
- ___ 415 Elderly/disabled asst.
- ___ 420 Child care
- ___ 425 Spiritual counseling
- ___ 430 Social work
- ___ 435 Search and rescue
- ___ 440 Auto repair/towing
- ___ 445 Traffic control
- ___ 450 Crime watch
- ___ 455 Animal rescue
- ___ 460 Animal care
- ___ 465 Runner

STRUCTURAL

- ___ 510 Damage assessment
- ___ 520 Metal construction
- ___ 530 Wood construction
- ___ 540 Block construction
- ___ 550 Plumbing
- ___ 560 Electrical
- ___ 570 Roofing

TRANSPORTATION

- ___ 610 Car
- ___ 615 Station wagon/mini van
- ___ 620 Maxi-van, capacity ___
- ___ 625 ATV
- ___ 630 Own off-road veh/4wd
- ___ 635 Own truck, description: _____
- ___ 640 Own boat, capacity ___
Type: _____
- ___ 650 Commercial driver
Class: _____
- ___ 660 Camper/RV, capacity
& type: _____

LABOR

- ___ 710 Loading/shipping
- ___ 720 Sorting/packing
- ___ 730 Clean-up
- ___ 740 Operate equipment
Types: _____
- ___ 750 Have experience
supervising others

EQUIPMENT

- ___ 810 Backhoe
- ___ 820 Chainsaw
- ___ 830 Generator
- ___ 840 Other: _____

Volunteer Mobilization Center use only:

Information taken by: _____

Comments: _____

Date: _____

Time: _____



Volunteer Center For Anne Arundel County
Helping People Volunteer