



Chesapeake College
Your time. Your place. Your path.

CHESAPEAKE JOB LISTING

March 26, 2020

EMPLOYMENT SERVICES
P.O. Box 8, Wye Mills, MD 21679

The Office of Employment Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Employment Services at (410) 822-5400, 758-1537, or 228-4360, ext. 5804.

Acme (793) **Courtesy Clerk** (JO#1136077); **Night Crew Clerk** (JO#1136085). Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/18/20)

Aphena (802) Easton, Maryland. **Blender Technician** (MWE Job Order #1138377); **Analytical Chemist** (MWE Job Order #1138395); **Validation Process Engineer** (MWE Job Order #1138404); **Project Manager** (MWE Job Order #1138595). Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/24/20)

The Arc Central Chesapeake Region (698) Now Hiring on the Eastern Shore - \$13/hour to start. At The Arc we focus on Opportunity. Opportunity for the people we support and opportunities for the fantastic staff who work to make a positive difference, solve challenging problems, and help people with a disability thrive. We work hard to find and retain the best talent, and it shows in our culture of caring. Opportunities for Direct Support Professionals across the Midshore and Anne Arundel County are available for full-time, part-time, and weekend shifts. [Apply Today](#). Meet some of our DSP's and the people they support [here](#). (Date listed: 2/10/20)

Autobell Car Wash (224) Now Hiring. Interested in flexible hours, top \$\$\$, college scholarships, no late work, & a FREE weekly car wash? Apply online at www.autobell.com/jobs. (Date listed: 9/27/19)

AZZ (797) 3011 Millington Road, Millington, MD. **Electrical Installer** (J.O. #1050486); **Welder** (J.O. #1050488); **Metal Fabricator** (J.O. #1056656); **Sheet Metal Machine Op.** (J.O. #1056658); **Driver (PT)** (J.O. #1082224); **Electricians** (J.O. #1082203); **Door Installer** (J.O. #1090807); **Wiring/Control Panel (Entry)** (J.O. #1122647). Apply <https://azz-inc.jobs.net>. (Date listed: 3/23/20)

AZZ Enclosure Systems (510) Manufacturer of enclosed, steel structures located in Millington, MD. We offer full-time positions with benefits including company subsidized medical, dental, vision insurance, 401(k) with company match, bonus, stock purchase plan and tuition reimbursement. We are currently recruiting for **Electricians, Electrical Installers, Welders, Metal Fabricators, Wire Shop-Entry Level** and **more**. Check out the most up-to-date job openings at www.azz.com (careers page) OR apply in person at 3011 Millington Road OR email sheilaparker@azz.com. (Date listed: 11/27/19)

Baker or Cook (668) Experience in following a recipe is preferred. Applicant should have knowledge of Safe Food Handling and how to prevent cross-contamination. Baker-or Prep Person- Retirees, veterans, etc. are encouraged to apply. Also seeking Cashier for Farmer's Markets/ Festivals and events- Position available towards the end of February, 2020. No phone

calls, please. Submit a resume or send an email to DivineSweets2@gmail.com. (Date listed: 1/30/20)

Bay Imprint (610) in Easton is looking for a detail-obsessive **Art Production Manager** with 8-10 years' experience in graphic arts to join our dynamic team. Salary commensurate with experience. More info: <https://www.bayimprint.com/employment.php>. (Date listed: 1/9/20)

Big Owl (790) Grasonville, MD. **Line Cook** (JO#1136376); **Sous Chef** (JO#1136387). Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/18/20)

BJ's Wholesale Club (792) **PT Cashier** (JO#1136466); **PT Produce Clerk** (JO#1136468); **PT Recovery Clerk** (JO#1136496); **PT Receiving Clerk** (JO#1136518). Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/18/20)

Cambridge, Maryland (688) **Assistant Public Works Engineer** (JO#1110785). Download application at www.choosecambridge.com. Interested applicants should submit a cover letter, resume, and city employment application to Ina Holden at 1025 Washington St., Cambridge, MD 21613. (Date listed: 2/6/20)

Caroline Center, Inc. (798) Haven II Residence, Denton, MD. **Senior Director of Program Services** (Refer to MWE J.O. #1118738). Email Resume to sruckart@carolinecenterinc.org. (Date listed: 3/23/20)

Caroline County (760) **Save the Date – Thursday, April 23, 2020 from 11am-2pm**, Hiring event held at the Denton Library, 100 Market St., Denton, MD 21639 - Upstairs Large Meeting Room. Job offers being made on the spot! Employers to be determined. Bring your resume and Dress to Impress! Maryland's American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations. (Date listed: 3/6/20)

Caroline County Department of Health (136) 403 S. 7th Street, Denton, MD 21629. Main Purpose of Job: An **Environmental Health Specialist Trainee** is the entry level of work at a local health department performing inspections and investigations to ensure compliance with environmental health laws and regulations. Protection of the public health is the main purpose of the Environmental Health Specialist position, protection more desirably obtained through voluntary compliance with the existing regulations or, when necessary, using compliance procedures established in regulation and law. This is an entry level position under close supervision from a higher level Environmental Health Specialist. Education: Determined by the Maryland Board of Environmental Health Specialists under the licensing requirements for Environmental Health Specialists. Experience: None. Licenses, Registrations and Certifications: 1. At the time of hire, candidates for positions in this classification must possess a certificate of eligibility to be licensed as an Environmental Health Specialist from the Maryland Board of Environmental Health Specialists. A copy of your certificate must be attached to the application. 2. Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland. Selection Process: Applicants who meet the minimum qualifications will be evaluated. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. For education obtained outside the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation service must accompany the application. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. Benefits: Contractual employees who work for an agency covered under the State

Employee and Retiree Health and Welfare Benefits Program (the Program), have a current employment contract and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits. Further Instructions: Online application process is STRONGLY preferred. If you are having difficulty with your user account or have general questions about the online application system, please contact the MD Department of Budget and Management, Recruitment and Examination Division at 410-767-4850 or Application.Help@maryland.gov. If online process is not available, please send your paper application to: Maryland Department of Health, Recruitment and Selection Division, 201 W. Preston St., Room 114-B, Baltimore, MD 21201. The paper application must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. Incorrect application forms will not be accepted. If you need to submit additional information, the preferred method is to upload. If unable to upload, please fax requested information only to 410-333-5689. Appropriate accommodations for individuals with disabilities are available upon request by calling: (410) 767-1251 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country, and encourage them to apply. As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity. Should additional information regarding this recruitment be required, please contact the Maryland Department of Health Recruitment and Selection Division at 410-767-1251 or via email at dhmh.jobs@maryland.gov. (Date listed:)

Channel Marker (661) Mental Health Services. Non-profit Human Services Organization is seeking the following applicants: **Residential Coordinator (Full Time)** to work with adults in Dorchester County, providing mental health support services in individual and group settings. Provide supervision to staff working in residential group homes. Strong communication, written, oral and team work skills required. Supervisory experience preferred. Bachelor's degree required. This full time position is responsible for utilizing rehabilitation concepts in order to provide quality mental health services to clients diagnosed with a mental illness. Essential job functions include onsite and offsite service delivery, completion of required documentation as per state/agency regulations, and executing job functions that support the goals of the program. The position is responsible for instructing, assisting and monitoring clients in accordance with individual rehabilitation plans. The position is also responsible for oversight of client benefits and appointments. The applicant must demonstrate excellent interpersonal skills with clients, their families, internal and external staff. The applicant must have proficient written and verbal communication skills. The position will transport clients as needed. **Rehabilitation Specialist (Full Time)** to work with adults and/or children in Caroline, Dorchester, and Talbot Counties, providing mental health support services. Strong communication, written, oral and team work skills required. Bachelor's degree required for working with children; Associate's degree required, Bachelor's preferred for working with adults. These full time positions are responsible for utilizing rehabilitation concepts in order to provide quality mental health services to clients diagnosed with a mental illness. Essential job functions include onsite and offsite service delivery, completion of required documentation as per state/agency regulations, and executing job functions that support the goals of the program. The position is responsible for instructing, assisting and monitoring clients in accordance with individual rehabilitation plans. The applicant must demonstrate excellent interpersonal skills with clients, their families, internal and external staff. The applicant must have proficient written and verbal communication skills. The position will transport clients as needed. See below for other requirements. **Residential Associate (Full Time) – Denton, MD.** This position is a 7 day on/ 7 day off shift requiring overnight and weekend coverage. Overnight stays in the home are required. This full time position is responsible for utilizing rehabilitative concepts in order to provide quality services to mental health clients residing in supervised housing. Essential job functions include monitoring medication requirement of the residents, supervising and instructing clients in activities of daily living, and supporting clients in community activities, promoting healthy lifestyles. This position

will be working with adults in Caroline County providing mental health support services to clients in their residential home setting. High School Diploma or GED Required; CNA, GNA or AA Degree Preferred. **Residential Associate II (Part Time) – Cambridge, MD.** Overnight stays are required for these positions. Depending on the shift, some weekend hours are required. This position is responsible for utilizing rehabilitative concepts in order to provide quality services to mental health clients residing in supervised housing. Essential job functions include monitoring medication requirement of the residents, supervising and instructing clients in activities of daily living, and supporting clients in community activities, promoting healthy lifestyles. This position will be working with male adults in Dorchester County providing mental health support services to clients in their residential home setting. High School Diploma or GED Required; CNA, GNA or AA Degree Preferred. All positions require: Required licenses or certifications: •Valid Driver's License. •No more than 2 points on your driver's license. •Must be at least 21 years of age. •Clear background check. Send resume to: Channel Marker, Inc., 8865 Glebe Park Drive, Unit 1, Easton, MD or fax to Kelly Holden at (410) 822-0984 or email to kelly@channelmarker.org. Resumes required. No phone calls. E.O.E. (Date listed: 1/29/20)

Chesapeake Bay Beach Club (774) Kent Island, MD. **Front Desk Agent** (JO#1133754); **Spa Concierge** (JO#1133822); **Massage Therapist** (JO#1133899); **Bartender at Knoxie's Table** (JO#1133915). Apply online at: <https://www.baybeachclub.com/about/careers>. (Date listed: 3/12/20)

The Chesapeake Center, Inc. (628) **Direct Support Professional.** Are you caring, responsible, and great with people? Chesapeake Group Homes has a job for you! Chesapeake Group Homes (CGH) has 13 licensed group homes and apartments in Talbot County providing residentially based community living supports for 42 adults with developmental and intellectual disabilities. We are looking for full and part time, caring and reliable employees who want to make a difference in the lives of people with disabilities. No experience? You've only worked in retail or hospitality? No worries-- Your dedication to customer service is needed here! Unhappy in a manufacturing position and want more meaning in your work? Look no further! In return for your caring and commitment, we provide a competitive hourly rate, paid training, great benefits, and the opportunity to work as a team to make a real difference in peoples' lives! For full time employees (6 month probation period), after 3 months of probation, CGH offers a full health benefits package with the state of Maryland, Life Insurance, AFLAC, Christmas club, and 5 days sick leave. After a 6-month probationary period, CGH provides 11 days of holiday paid leave, pro-rated vacation leave, and 3 days of personal leave. After one full year, a generous retirement plan you can count on when the time comes. How much is the pay? Our hourly Rate is \$11.00 – \$13.00. •New staff who start at \$11.00 will earn \$12.00 after successfully completing probation periods, and all trainings – 6 months from initial date of hire. •Annual raises are performance based and approved at the discretion of the Board of Directors. What are the hours? Full time: •For Residential evening staff. •Within a 2 week pay period- first week 5 days in a row 2-10 p.m., weekend 8a-8p, second week 2 days 2-10 p.m. •For Residential Awake Overnight (AON) staff. •Simply 1 full week on, 1 full week off. Part time: •For Residential day staff. •Monday – Friday 3p – 8p, 2p – 6p, 2p – 10p, 5a-8a. •Saturday and Sunday (every other weekend) 8a – 8p. Requirements: •You are caring, kind, creative, reliable, a team player, and have strong communication skills. •You have at minimum a HS Diploma or GED. •You are at least 21 years of age. •You have no more than 2 points on your Maryland driver's license. •You are a Certified Med Tech (CMT); or pass the CMT course offered for free at CGH. •You must pass pre-employment drug screen and criminal background check. Primary Duties/Responsibilities are to support people with disabilities in pursuit of health, happiness and a meaningful life by doing the following: •Provide Med Administration services to the people living in your assigned house, and others as assigned. •Teach, coach, support independent living skills such as cooking, cleaning, grooming, and personal hygiene – some residents with significant disabilities may require DSP's to cook and clean for them. •Provide, as needed, hands on personal supports for bathing, grooming, toileting, and continence care. •Support people with disabilities in making progress on personal goals as identified in their Person Centered Plan. •Provide transportation and supports to participate in shopping, dining, and entertainment, in the surrounding community, as well as to attend scheduled medical appointments. •Document all supports provided during each shift on the daily

note; complete Incident Reports as needed. •Implement Nursing Care Plans under the delegation of the agency Nurse. APPLY NOW -- Pre-Requisite. Chesapeake Center, Inc., www.chesapeakecenter.org, 713 Dover Road, Easton, Maryland 21601. 410-822-4122/410-822-4184 Fax. Applications are accepted Monday through Friday 9am-2pm. •Applicants must be at least 21 years of age or older. This is required by our insurance company to drive our vehicles. •Request from MVA a non-certified copy of your driving record for the last three years. If you have more than 2 points on your driving record we cannot proceed with the application at this time. •Bring in proof that you are a high school graduate or have taken and passed your GED. (Date listed: 1/15/20)

Chesapeake College (541) is currently accepting cover letters and resumes for the following replacement position: **IT Engineer II: 117E. Responsibilities:** With limited supervision manage and maintain the working technology infrastructure environment for the Wye Mills and Cambridge facilities. Coordinate all infrastructure projects and configuration of all network devices and servers. Manage network servers and infrastructure. Resolve any network and server emergencies. This position requires the ability to work a flexible schedule that may include weekends, holidays, and college emergencies. This position is designated as "essential" and will require working outside normal working hours. Essential personnel may be called in to work outside of regular working hours to assist with other college activities. Major areas of responsibility include: Network Management, Network Security, Infrastructure and Server Management, and Technical consulting. Required: A Bachelor's degree or equivalent experience is required. At least eight (8) years' experience. At least four (4) years' experience supporting local area networks, wide area networks and systems. A Master's degree in Information Systems may be substituted for one-half of the required experience. Knowledge of TCP/IP including IPV6-based network protocols. Ability to configure network devices such as routers, firewalls, switches and other network devices. Knowledge of UDP, RTP, VLAN, QoS. Knowledge of Network Protocols (ISUP, SS7, ISDN, AIN) and features (E911, CALEA). Knowledge of Networking Technologies (IP, MPLS, Routing/Switching, VPN, IPsec, Ethernet). Server operating systems VM, Windows, Linux, Unix, Microsoft SQL, MySQL. Ability to communicate with both technical and non-technical persons. Understanding of hardware for server systems and for networking. Ability to work under pressure and without supervision. Stooping, bending, minor lifting. Interested applicants should submit a cover letter and resume to hr@chesapeake.edu. Position open until filled. Please visit our website for additional information on positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to Apply. (Date listed: 12/6/19)

Chesapeake Environmental Lab (739) Environmental Laboratory Technician.

Chesapeake Environmental Lab, Inc. is a Maryland State Certified Water Quality Laboratory (#181) serving Mid Maryland to the Eastern Shore. CEL specializes in water quality analysis for drinking water, wastewater, industrial water, recreational water and stormwater. We have the reputation for being a knowledgeable, prompt and dependable company offering personalized service to fit our clients' environmental testing needs. About this Job: •Perform microbiology analysis for drinking water, ground water and wastewater samples. •Perform inorganic chemistry analysis for drinking water, ground water and wastewater samples. •General laboratory duties to include making standards and performing QA/QC, cleaning of laboratory glassware and equipment. Maintain laboratory QA/QC logbooks as needed. •Maintain instrument maintenance logbook as needed. •Reviewing and reporting of data as needed. •Be able to balance team and individual responsibilities. Follow policies and procedures under the laboratory QA and SOP plan. •Prioritize, uses time efficiently and supports organizational skills. •Must be detail and time oriented. •Customer Service/Support when needed. •Occasional field work (collecting drinking water samples and wastewater samples) as needed. •Full Time or Part Time. •No nights or holidays. •Occasional Saturday mornings. Qualifications: •High School Diploma. •College level Chemistry and/or Biology related courses. Apply: Email your resume to eva@celinc.net. Please NO PHONE CALLS. (Date listed: 2/28/20)

Chesapeake Group Homes, Inc. (648) Residential Services Director. Minimum

Qualifications: •Bachelor's Degree •4 Year college-related degree, plus supervisory experience and experience with special populations. •MTTP, CPR, and First Aid required. Examples of Work:

•Direct the purchasing, storage, issue and accounting for supplies and equipment and the maintenance of adequate inventory records. •Responsible for the day to day operation of residential program. •Establish contacts with proper community agencies to secure needed services, acting as a liaison. •Perform staff hiring/firing/discipline/recognition of staff in residential program. •Supervise daily performance in regards to job description performance, safety, responsibility and rapport. •Implement requirements of all Center policies, applicable laws, regulations, inspections, and 3rd party evaluations. •Responsible for staff coverage, equipment repairs, coding bills to be paid, emergency situations and unusual circumstances. •Responsible for Individual Plan attendance participation, review and signed approval as well as, monitoring of implementation, data review, summaries and staff instruction of IP'. •Completion of monthly reports to DDA about Contribution of Care, attendance, vacancies, admissions/discharges, and special needs or circumstances. •Responsible for the utilization of the interdisciplinary team process according to Developmental Disabilities Administration (DDA). •Conduct staff meetings, staff recognition and update of personnel files. •Monitor CGH budgets, FPS income and expenses to operate a balanced budget. •Conduct monthly site inspections and ensure monthly Program Coordinator site visits are completed. •Adjust administrative staff schedules to ensure observation of IP implementation and data collection. •Work as an integral part of Management Team. •Relay needed information to RN and other Directors. •Review of Incident Reports and ensure proper reporting of Reportable Incidents. •Attend and conduct staff training as needed. •Supervise ISS/CSLA programs. – not implemented as this time. •Provide input to President about operating problems, personnel matters, long range needs, program success and needs, budgetary suggestions, and policy revision guidance and decision making.

•Act as the President's designee, when assigned. Administrative Assistant Duties the Residential Director will Assume: •Monitor Food Stamp Usage/Food Budget/Household. •Update Staff training Data base and schedule training. •Assist Director with Applications documents.

•Responsible for typing correspondence, memorandums, reports, etc on word processor. •Responsible for client finances, financial report for IP and assist with Medical bill paying as needed. •Assist with scheduling and transporting residents to appointments. •assist Director with Maintenance of Personnel Files. •Responsible for collecting monthly fire drills/water temps/ Food Stamps/Reports and follow up n problem areas with Director. •Complete Room and Board when necessary. Essential Requirements of Work: •Working knowledge of personnel management and business administration involved in budgeting and purchasing. •Basic knowledge of the principles and practices involved in the operation of the principles and practices involved in the operation of the Center. •Ability to determine the need for personnel, equipment and supplies; to prepare and maintain a variety of administrative records and reports; to make sound decisions pertinent to day-to-day operations; to establish and maintain effective relationships with Center personnel, administrative officials and the general public; to supervise. •Consults with President on major decisions, long range plans and programmatic needs. •Knowledge of the interdisciplinary team process and individual plans as outlined in DDA regulations and Accreditation Council Standards. Knowledge of behavioral terminology and the ability to write in these terms. •Ability to maintain effective professional working relationships with other staff members. •Ability to effectively manage time and set priorities in order to keep work up to date. •Knowledge and mobilization of community resources. •Ability to communicate with families of individuals served by the program. Nature of Work: This is highly responsible administrative work. The employee in this classification is responsible for operating within budgetary and fiscal operations of the facility. Duties include coordinating the assigned areas with the other operations of the facility, implementing administrative procedures and controls, participating in the formulation of facility policies, and assuring operating efficiency in the facility. This employee is responsible for adherence to established state and federal regulations pertaining to the management operations under his control. The work requires frequent contacts with officials in the Department of Health and Mental Hygiene, Division of Rehabilitation Services, Social Security, Social Services, Department of Labor, etc.; occasional contact may also be required with public officials and community organizations. The employee in this classification receives general

direction and supervision from the President. It is of paramount importance to the success of the organization that the Director works in a cohesive manner with the President. Work is evaluated in terms of overall operating efficiency and adherence to regulations and policies and at President's recommendations. This employee supervises the staff as assigned in his/her area. Please send Application (Fillable on-line or Print off and Email), along with Resume and Wage Requirements to: jwilley@chesapeakecenter.org (Date listed: 2/10/20)

ChesterWye Center (791) Grasonville, MD. **Direct Support Professional** (JO#1136407). Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/18/20)

Choptank Electric Cooperative (762) **Electronics Technician I**. Seeking a motivated individual to fill the position of Electronics Technician I in our Denton District Office.
Requirements: •Two years of technical school majoring in telecommunications, digital electronics, computer technology or equivalent is required. Two years of experience in electronic equipment operations and maintenance is preferred. •Outside plant fiber optic experience is desirable. Must have a working knowledge of electronics, computer systems, and AMR system. Knowledge of SCADA and Load Management system desirable. Ability to install, test, maintain and repair electronic equipment is required. Applicants must pass applicable tests. The individual will work some hours inside with normal office conditions and must also work outside in all types of weather. The typical progression of this job will lead to the position of Communication and Relay Technician. As a condition of employment, the candidate will be required to pass a physical examination and drug test. Choptank Electric Cooperative offers excellent pay and benefits. Please direct any questions to HRGroup@choptankelectric.coop. Interested applicants should visit our website www.choptankelectric.coop and click on Employment under the Contact Us tab. Applications and instructions on listed on the website. **The application must be postmarked by March 31, 2020.**

Choptank Transport (486) **Software Engineer** – Preston, MD (Full time & Internships)
As a Software Engineer with Choptank, you will be on the front lines of building, developing, implementing, and maintaining custom-built applications. Join a growing company with a strong commitment to staying on the very cutting edge of technology - so much so that we've invested in our own team for it. (This position is based out of our Preston, MD HQ or Baltimore, MD office). Competitive base salary, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

Choptank Transport (485) **Inside Sales Representative** – Preston, MD (Full time)
As an Inside Sales Representative with Choptank, you will be on the front lines of helping customers to move their valuable products from point A to point B. You'll be prospecting leads, cold-calling on prospective accounts via phone, building relationships with your customers, and managing their accounts. Your accounts won't be "one and done," but rather long term associations that make a big impact on your customers' bottom line. Are you a smart, competitive, business-minded professional who isn't afraid to start from scratch and build a book of business on your own? Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

Choptank Transport (484) **Specialty Services Carrier Sales Support Representative** – Preston, MD (Full time). After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

Choptank Transport (483) Carrier Sales Support Representative – Preston, MD (Full time)

After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

Comfort Keepers (794) Easton, MD. CNA (JO#1136078); In Home Caregiver (JO#1136113).

Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/18/20)

Crystal Steel Fabricators (112) is currently looking to hire Structural Steel Fabricators for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified applicants should have the ability to read prints to assemble structural steel beams, columns and other structural product types from various detail pieces. Use of tape measures, squares and other hand tools as well as tack welding is required. Ideal candidate would have experience as a fabricator but could sacrifice some experience for bright energetic people with a good work ethic that are trainable. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net. (Date listed: 7/25/29 Updated: 8/8/19)

Crystal Steel Fabricators (111) is currently looking to hire CNC Machine Operators for our facility in Delmar, DE and at our new Federalsburg, MD location. The equipment that we use consists of an Angleline, Drill Line, Plasma Table, Python X and a Press Brake. Qualified applicants should have the ability to read prints to confirm parts are being made as per print. Basic Knowledge of CAD/CAM and how to post to NC machines is required. Use of tape measures, squares and other hand tools is a must. Ideal candidate would be bright and energetic with a good work ethic. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net. (Date listed: 7/25/19 update 8/8/19)

Crystal Steel Fabricators (110) is currently looking to hire Structural Steel Helpers for our facility in Delmar, DE and at our new Federalsburg, MD location. Position calls for bright energetic people with a good work ethic that are trainable. This is an entry level position into being a fabricator. Helpers do many simple tasks in the shop to assist Fabricators such as gathering fittings, grinding and moving steel with overhead cranes. Ability to use a tape measure is required. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net. (Date listed: 7/25/19 updated: 8/8/19)

Crystal Steel Fabricators (109) is currently looking to hire Structural Steel FCAW Welders for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified candidate must be able to pass an AWS welding test in the 3G and 4G unlimited position using FCAW to be a certified welder. Knowledge of AWS weld symbols is required. Should have the ability to recognize and use the correct WPS for the process and joint design that will be welded. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net (Date listed: 7/25/19 Updated: 8/8/19)

Dart (Solo Cup) (741) Federalsburg, MD. (All jobs with benefits). **Press Operators** (JO#1113734); **Machine Operator III's** (JO#1119575); **Lead Machine Operator** (JO#1119574); **Plant Engineering Manager** (JO#1119691); **Forklift Operators** (JO#1119572); **Maintenance Mechanics** (JO#1113725); **Assistant Press Operator** (JO#1117111). Apply on line at: www.dart.jobs. (Date listed: 3/2/20)

Davita (803) Easton, MD. **Patient Care Technician PCT** (MWE Job Order #1138472); **Patient Care Technician PCT** (MWE Job Order #1138471); **Registered Nurse – RN** (MWE Job Order #1137953); **Nurse Manager** (MWE Job Order #1137108). Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/25/20)

Dewey Beach Patrol 2020 Tryouts (538) The Dewey Beach Patrol will be holding tryouts for lifeguard and EMT positions during the month of March and April. The tryouts will be held at the Lifesaving Station located on Dagworthy Street and the beach in Dewey Beach. Testing will include: •One mile beach run •200m sand sprint & 500m swim •rescue simulations (buoy charges) •strength testing (push-ups and cross-chest). Tryout dates: **March 22, March 29 and April 5, 2020. Tryouts begin at 11:30 am sharp.** Interested parties should visit our website www.townofdeweybeach.com or write to: Todd Fritchman DBP Captain, 105 Rodney Ave, Dewey Beach, DE 19971. www.townofdeweybeach.com – click on "Dewey Beach Patrol". (Date listed: 12/5/19)

Dixon Valve (778) Chestertown, MD. **Application Developer** (J.O.#968646); **Data Analyst** (J.O.#968649); **Automation Project Mgr.** (J.O.#1027556); **Computer Help Desk Tech.** (J.O.#1079015); **CAD Drafter** (J.O.#1088746); **Project Coordinator** (J.O.#1088751); **Temp Warehouse Worker** (J.O.#1100573); **Carpenter** (J.O.#1136068); **Operational Trainee** (J.O.#1136066); **Mechanical Assembly** (J.O.#1136364); **Production Worker** (J.O.#1136367). Apply www.dixonvalve.com. (Date listed: 3/18/20)

Dyna-Splint Systems, Inc. (763) **Machine Operator PT/NS** (J.O. #1133375) •Operates standard machine shop equipment; •Ability to use shop tools such as micrometers and calipers. **Refurbishment Specialist** (J.O. 1133394) •disassemble unit/process; •Measure parts w/ dial caliper; •Replace all defective parts; •Responsible for reassembling units; •Check for dents/broken cuff wires on tubes. Email Cover Letter and Resume dBell@dynasplint.com. (Date listed: 3/9/20)

Egide USA (546) Cambridge MD is accepting resumes for a **Materials Clerk**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613. Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. **Resumes for this position will be accepted through March 31, 2020.** Job Description: Summary and Purpose of Position: This position is responsible for the kitting and distribution of components for building of electronic packages produced by Egide USA, Inc. Associates in the Materials Clerk position must be able to consistently and efficiently perform all duties of the position within specification within quality and productivity guidelines of each product and/or process. Essential Functions: •Responsible for the kitting of materials used to build packages, these components are listed in the Bill on Materials area of each print. •Responsible for following all processes and procedures. •Read and follow instructions in MRP and inventory related programs. •Insure that product is kitted and distributed accurately, efficiently, securely, and completely in a timely manner to meet customer requirements. •Package parts for safe delivery. •Complete and maintain required documentation such as package print, travelers, time cards, quality sheets, production sheets, etc. •Responsible for receipt and re-inventorying of returned components from production. •Maintain a safe and clean working environment at all times following at a minimum all OSHA guidelines. •Notify appropriate Management Representative of problems or abnormalities that may occur. Additional Responsibilities: Responsibilities/important duties performed occasionally or in addition to the essential duties of the position as well as any additional comments relevant to the position. •Associates will occasionally assist in the training of other Associates. •Associates will occasionally be asked to work in other departments throughout the facility. •Associates will occasionally be

asked to perform housekeeping duties such as sweeping, etc. Supervisory Responsibilities: This position has no supervisory responsibilities. Competencies: To perform the job successfully, an individual should demonstrate the following competencies. Interpersonal Skills: Focuses on solving conflict, not blaming; Maintains confidentiality; Keeps emotions under control; MAINTAINS A POSITIVE ATTITUDE. Oral and Written Communication: Listens and gets clarification; Responds well to questions; Writes clearly; Able to read and interpret written information. Teamwork: Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organizational resources; Approaches others in a tactful manner; Shows respect and sensitivity for cultural differences; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; Able to deal with frequent change, delays or unexpected events. Dependability: Follows instructions, responds to management direction; Completes tasks on time or notifies appropriate person as needed. Initiative: Asks for and offers help when needed. Generates suggestions for improving work. Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. •High School Diploma or General Education Degree (GED). •Basic computer skills, including data entry and navigation of computer program/file structure. •Ability to understand and comprehend verbal and written English instructions. •Ability to perform basic mathematical skills such as: add, subtract, multiply and divide in all units of measure using whole numbers, common fractions and decimals; Compute rate, ratio and percent. •The associate must be available for any shift or work schedule hours. Appropriate notice will be given and as much flexibility as possible will be made when business needs dictate a change in shift for an associate. The company will attempt to accommodate shift request, but no guarantees of any shift at any given time will be made. Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The associate is frequently required to stand and walk. The associate must frequently lift and/or move up to 15 pounds and occasionally up to 30 pounds. The associate must be able to grasp small parts with fingers and should exhibit good finger dexterity and hand and eye coordination. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus. (Date listed: 12/10/19)

Egide USA (526) Cambridge MD is accepting resumes for **Management Representatives**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613 Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. **Resumes will be accepted through March 31, 2020.** Job Description: Summary and Purpose of Position: Directs and coordinates activities of workers engaged in assembly and secondary operations for electronic packages produced and/or sold by Egide USA, Inc. Essential Functions: include the following. Other duties may be assigned. •Supervises shop floor activities. Report needs to department manager. •Analyzes work orders to determine production schedules to meet customer requirements. •Requisitions material from stock room. •Gives oral and written instructions to associates pertaining to work requirements. •Trains new workers in methods of assembly/inspection. •Confers with other departments to coordinate flow of materials and products. •Working knowledge of MRP and related inventory control software. •Investigates and determines causes of assembly defects and orders corrective actions. •Responsible for insuring all processes and procedures are followed so that a quality product is produced on time to both internal and external customers. •Read and interpret blueprints to ensure proper revision, correct materials and parts, correct fixture, etc. are available. •Inspect parts to ensure quality and accuracy. •Load and unload parts from fixtures

and furnace as needed. •Complete and maintain required documentation such as time cards, travelers, quality sheets, production sheets and employee attendance records. Prepare associates performance evaluations for department manager to review/approve. •Maintain a safe and clean working environment at all times following at a minimum all OSHA guidelines. •Notify department manager of problems or abnormalities that may occur. Additional Responsibilities: Responsibilities/important duties performed occasionally or in addition to the essential duties of the position as well as any additional comments relevant to the position. Supervisory Responsibilities: Directs Manufacturing/Quality Associates on daily activities. Competencies: To perform the job successfully, an individual should demonstrate the following competencies. Interpersonal Skills: Focuses on solving conflict, not blaming; Maintains confidentiality; Keeps emotions under control; MAINTAINS A POSITIVE ATTITUDE. Oral and Written Communication: Listens and gets clarification; Responds well to questions; Writes clearly; Able to read and interpret written information. Teamwork: Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organizational resources; Approaches others in a tactful manner; Shows respect and sensitivity for cultural differences; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; Able to deal with frequent change, delays or unexpected events. Dependability: Follows instructions, responds to management direction; Completes tasks on time or notifies appropriate person as needed. Initiative: Asks for and offers help when needed. Generates suggestions for improving work. Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. •3-5 Years' experience in Leadership. •BS Degree Preferred, High School Diploma or General Education Degree (GED). •Ability to understand and comprehend verbal and written English instructions. •Ability to perform basic mathematical skills such as: add, subtract, multiply and divide in all units of measure using whole numbers, common fractions and decimals; Compute rate, ratio and percent. The associate must be available for any shift or work schedule hours. Appropriate notice will be given and as much flexibility as possible will be made when business needs dictate a change in shift for an associate. The company will attempt to accommodate shift request, but no guarantees of any shift at any given time will be made. Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The associate is frequently required to stand and walk. The associate must frequently lift and/or move up to 15 pounds and occasionally up to 30 pounds. The associate must be able to grasp small parts with fingers and should exhibit good finger dexterity and hand and eye coordination. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus. (Date listed: 12/3/19)

Egide USA (410) Cambridge MD is accepting resumes for **Process/Mechanical Engineers**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613 Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. **Resumes for the position will be accepted through December 31, 2020.** Job Description: Summary and Purpose of Position: To maintain, improve and create processes and designs used in the manufacture of hermetic glass, metal and ceramic packages. Essential Functions and Responsibilities: The following duties are expected to be performed. Additional duties will be added based on demand: •Designs procedures based on customer specifications to meet mechanical, electrical, and optical requirements. •Set up of furnace profiles to meet process requirements. •Communicate accurately with Design and Product group in order to effectively set up routers. •Design and analyze experiments and reports to determine if designs meet functional and performance specifications. •Utilize statistical process

control and D.O.E. to determine capability of processes and for continuous improvement.

- Creates, analyzes, reads and interprets mechanical drawings, technical journals, customer specification, etc. (AutoCAD Inventor environment).
- Designs production tooling through the use of CAM software.

Other Duties, Responsibilities: The associate must be available for any shift or work schedule hours. Engineer is responsible for the proper set up conditions on primary equipment such as furnace temperature control, atmosphere, etc. Data collection and reporting to management, peers, and customers is expected.

Supervisory Responsibilities: This position has no supervisory responsibilities.

Competencies: Analytical & Design: Collects and researches data; designs workflows, procedures; and products, generates creative solutions; uses feedback to modify designs; demonstrates attention to detail; identifies and resolves problems in a timely manner; completes projects on time.

Communication Skills: Focuses on solving conflict, not blaming; maintains confidentiality; keeps emotions under control; maintains positive attitude; responds promptly to internal and external customer needs; listens and gets clarification.

Teamwork: Balances team and individual responsibilities; exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed.

Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality.

Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity.

Diversity: Shows respect and sensitivity for cultural differences.

Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organization resources; Approaches others in a tactful manner; Treats others with respect; Accepts responsibility for own actions.

Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly.

Adaptability: Adapts to changes in the work environment; able to deal with frequent change, delays or unexpected events in a high pressure environment.

Dependability: Follows instructions, responds to management direction; Takes responsibility for own actions; Completes tasks on time or notifies appropriate person as needed; is consistently at work on time.

Initiative: Seeks increased responsibilities; takes independent actions and calculated risks; asks for and offers help when needed; generates suggestions for improving work.

Qualifications:

- Bachelor of Science degree in Mechanical Engineering, Electrical Engineering, Material Science or equivalent experience is required. Understanding of mechanical and thermal dynamic behavior of dissimilar materials at elevated temperatures is vital.
- Must have adequate computer skills with experience using Microsoft Office (Outlook, Excel, Word, etc.), and the ability to learn other internal software applications.
- Must be able to use hand measuring tools such as micrometers and calipers as well as optical tools such as profile projector, digital vision system, and microscope.
- Must be able to work with minimum supervision and capable of self-checking for completeness and accuracy of work produced.
- Basic knowledge of 2D (AutoCAD) &/or 3D modeling (Inventor, Solidworks, etc.) is required.
- Prior CAM software use/programming is desired.

Physical Demands: While performing the duties of this job, the associate is regularly required to use hands to finger, handle or feel; reach with hands and arms and talk or hear. The associate is frequently required to stand, walk and sit. The associate must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. (Date listed: 10/17/19)

FedEx Freight (795) is seeking professionals who want to start a career with our company. Listed below are the positions currently available in Maryland, Virginia, West Virginia and Delaware.

Virginia: These positions are available at our facility located at 16201 Walthall Industrial Pkwy, South Chesterfield Virginia: **Technician (mechanic)** (Job ID number 438877BR) [Apply](#). These positions are available at our facility located at 1016 Enterprise Circle Chesapeake, Virginia: **Technician (mechanic)** (Job ID number 439133BR). [Apply](#).

Maryland: These positions are available at our facility located at 16114 Transportation Circle, Hagerstown, Maryland: **Freight Handler Part-Time** (Job ID number 438755BR) [Apply](#). **Freight Handler Part-Time** (Job ID number 439475BR) [Apply](#). **Supervisor of Operations**. (Job ID 430156BR) [Apply](#).

Benefits Include: •Health/Dental/Vision •Paid Vacation •401K •Personal Paid Time •Holiday Pay •Life Insurance •Wellness Programs •Long and short term disability •Stock Purchase Plan •Credit Association •Direct Deposit •Tuition Assistance •Shift Pay Differential for 2nd and 3rd

Shifts •Safety Shoe Reimbursement. To apply: Go to this web site and fill out the application. <https://careers.fedex.com/freight?> Please use the ID number or the location assigned to the job to get to the specific job you are requesting. When you have completed the application on line please send an email to Mark Young at mark.young@fedex.com stating your interest in a position. Text the code FXF to 33011 to apply to jobs from your mobile device. (Date listed: 3/20/20)

Food Lion (804) Stevensville, MD. **Part-Time Quality Assurance Associate** (MWE Job Order #1138968); **Part-Time Perishable Associate** (MWE Job Order #1138974); **Part-Time Specialty Merchandise Associate** (MWE Job Order #1138979); **Part-Time Frozen Food/Dairy Associate** (MWE Job Order #1138985); **Part-Time Produce Associate** (MWE Job Order #1138993). Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/25/20)

Hanover Foods Corporation (753) Ridgely, MD. **Quality Control Technician III** (JO#1121179). Monitor and verify the plant's production is within the food safety plan by means of observation, measurements and tests. Performs audits as directed. Email resumes to: rroberts@hanoverfoods.com. (Date listed: 3/4/20)

Harris Teeter (806) 28528 Marlboro Ave., Easton, MD. **Bagger PT** (J.O. #1103822); **Cake Decorator** (J.O. #1139347); **Casher PT** (J.O. #1139322); **Deli Bakery Clerk PT** (J.O. #1139344); **Grocery Stock Clerk PT** (J.O. #1139335); **Personal Shopper PT** (J.O. #1139330). Apply: www.harristeeter.com. (Date listed: 3/26/20)

Hertrich of Easton (454) is hiring world class business professionals. **Auto Sales Consultants / Automotive Sales Representatives / Customer Service Associates / Sales** – apply today at www.hertrichcareers.com. Do you have what it takes to be a SUCCESSFUL Hertrich Automotive Sales Consultant? Read on to find out- What do Hertrich Auto Sales Associates do? At all of Hertrich Family 17 Dealerships, in the tri-state area and along the Eastern Shore, our Auto Sales Reps work with customers through every step of the auto buying process. The proven Auto Sales Consultant / Automotive Sales Representative / Customer Service Associate / Sales successful steps include: •Communicating to auto customers what makes Hertrich unique. •Spending time with guests to determine their car and truck needs. •Presenting vehicles for test drives. •Demonstrating all available automotive models, features, and benefits to the customers' auto needs. •Develop a creative and successful strategy for every vehicle sale. •Maximize profitability in each and every car and truck deal. •Ensure that every Customer is completely satisfied with their automotive purchase experience. •Complete accurate paperwork and computer entries for all clients. •Follow up with new and existing automotive customers and clients. •Perform other duties as assigned by Management. What does it take to be successful as a Hertrich Auto Sales Consultant / Automotive Sales Representative / Customer Service Associate? (Read carefully because this is very important!). The requirements for earning up to \$100,000 annually are: •A strong ability to work with and relate to all types of customers and to earn their respect. •Self-motivation and driven desire to be the very best automobile Sales Associate! With consistently strong customer service, Hertrich Sales Consultants can advance to management positions and various opportunities throughout the organization with a proven successful work ethic. •Must be dedicated to finding the right vehicle for every customer. •Exceptional speaking, writing and active-listening skills. •Good computer skills. •A PASSION FOR SELLING in a Team oriented environment! Is there anything else you need know? YES-- •You MUST be able to work a flexible retail schedule, including evenings, Saturdays, and some holidays. •High school diploma or GED required. •A valid driver's license is required with few to no points. •GREAT ATTITUDE & SMILE each and every day. Don't Forget... The Hertrich Family of Dealerships, along with our Collision Centers, is a family-owned and operated organization with a strong financial foundation in our communities for over 50 years in the automotive industry. We represent the most complete line of multi-franchise dealerships in Delaware and the Eastern Shore area and have over 16 locations and 3 Collision Centers in the tri-state area. Our associates enjoy a fast-paced culture with top salaries and incentives, paid vacations, on-going training for longevity, bonuses, 401k with company match, employee purchase discounts,

Medical, Dental, Vision, Disability, Life Insurance and more. "Offers of employment are conditional. Candidates must successfully complete a Pre-Employment Drug Screening, Criminal Background Check, and Motor Vehicle Record Check. A criminal record will not automatically disqualify an applicant from employment. We are a drug-free workplace. We are an EEO/ AA employer. Job seekers will be given consideration without regard to their disability or protected veteran status." (Date listed)

HydraSearch (780) 203A Log Canoe Circle, Stevensville, MD 21666. **CAD Draftsperson** (Refer to MWE J.O. #1136351); **Mechanical Assembly** (Refer to MWE J.O. #1136364); **Production Worker** (Refer to MWE J.O. #1136363). Apply www.hydrasearchdefense.com. (Date listed: 3/18/20)

Inn at Perry Cabin (750) 308 Watkins Lane, St. Michaels, MD. **Full time Front Desk Agents:** Primarily responsible for the guest check in and check out processes, while ensuring guest questions, comments and concerns are addressed in a timely manner. The front desk agent represents the first guest contact upon arrival and is often the main point of contact for guests while they are visiting the resort. The job includes cash handling, working with computers and the ability to stand on your feet for up to 8-hour shifts. We are seeking friendly, outgoing and enthusiastic full-time front desk agents for our luxury 78 room resort. Applicant must have the ability to work a flexible shift including weekends and holidays. **Guest service Agent, full time:** Guest service agents are essential in making a positive and memorable impact on the guest experience. The primary responsibilities include assisting guests in planning their stay and booking services with our world class amenities, including spa, tennis, waterfront, etc., He or she will also support the answering of incoming resort calls and ensuring they are transferred to the appropriate department and/or guest. etc. This position has a high level of guest interaction over the phone, and requires computer skills and experience, with excellent verbal communication skills. The position is full time, hourly, and will require the ability to work weekends and holidays. **Restaurant Positions, full time and seasonal:** We are currently seeking regular full time and seasonal team members to round out our food and beverage crew! This includes bussers, servers and bartenders. We are seeking friendly, detail oriented, and energetic team members for these positions. Servers and bussers would be scheduled to work for our Stars Three Meal restaurant, which serves breakfast, lunch and dinner, so varied shifts are available. Service in season would be both inside and outside. Bussers and servers should be able to work a flexible schedule, including weekends and holidays, and have the ability to meet the physical requirements with or without accommodation. No experience is required for bussers, some experience for servers is strongly preferred. Bartenders would be scheduled to work in our Purser's Pub, which serves crafted cocktails and has an extensive wine selection, as well as a pub menu, Bartenders must have experience, and have the ability to work a flexible schedule including weekends and holidays. Positions are tipped, and have excellent earning potential. **Recreation/Activities Crew member:** This position is leading our guests to fun! We are seeking ENERGETIC, FRIENDLY and FUN RECREATION and ACTIVITIES attendants. Recreation team members will prepare, clean, stock, set up and maintain the activity areas for the guests throughout the resort. Activities offered include but are not limited to yoga, s'mores, paint n sip, paddleboarding, kayaking, indoor movies, croquet, cornhole, crafts, whiskey tastings, etc. Throughout the day the recreation attendant will interact with guests, ensuring friendly, consistent and efficient service. Seasonal position would be scheduled for 16 hours per week or more, to begin March 1st, through the end of October, ideal. **Housekeeping Turndown Positions:** Perfect for anyone that is a student by day, and look for PM work! We are seeking part time Turndown attendants to join our amazing housekeeping team! Approximately 16-28 hours per week. The primary responsibilities of the part time turndown attendant is to service the guest rooms and provide nightly bedding turndown. We have seasonal and non-seasonal positions available. **Seasonal Landscaping Positions:** We are seeking experienced and entry level landscapers in seasonal positions! Our landscaping team is responsible for the overall look and feel of the grounds for the Inn - gardening, weeding, watering, pruning, mulching, mowing, etc. The hours would be full time, and shifts begin at about 7am. We are seeking applicants with flexibility in scheduling. Part time availability may be considered. For more information

about these positions, pay and benefits, qualifications and to submit a resume, please visit:
<https://apply.workable.com/inn-at-perry-cabin/>. (Date listed: 3/3/20)

Jennings Law Firm, LLC (749) Legal Assistant, Part-Time. Our busy law firm in Denton, MD is currently seeking a qualified applicant to fill the position of part-time Legal Assistant. The Legal Assistant will be responsible for helping manage day-to-day operations of the law firm, including carrying out administrative services, and providing support to the legal team. Job Duties:
•Complete administrative duties such as making copies, answering and directing phone calls and greeting clients. •Coordinate appointments. •Proof read documents and letters. •Manage legal documentation and correspondence in strict confidence. •Correspond with counsel, court and clients. •Responding to discovery and organizing litigation files. Experience: •Familiarity with MS Office, including Outlook, Word and Excel; •Excellent interpersonal and communication skills; •Able to take direction and work independently with little or no supervision; •Highly organized and detail-oriented. Please send resumes to sharonc109@comcast.net or 109 S. Second Street, Denton, MD 21629. (Date listed: 3/2/20)

Job Fairs (782) Upcoming Job Fairs and Events - Workforce Development & Adult Learning –
Click [HERE](#). (Regular updates to list)

Kent County (664) The County Commissioners of Kent County are currently accepting applications for Two (2) **Part-Time Weed Control Technicians** positions available in the Public Works Department. These positions, with general supervision, inspects the County to determine the degree of noxious weed infestation, initiates control and eradication practices when requested by farmers, residents and governmental agencies. Studies and interprets applicable portion of the noxious weed law, informs land owners of these provisions; reports to the Weed Control Coordinator on the county level. Must have a Class C driver's license; possession of a Maryland Department of Agriculture Pesticide Applicators license is preferred, but not required. Must work well with the public and work cooperatively with Queen Anne's County Weed Control Coordinator when needed. This is a seasonal position with no benefits, working three days per week April through October. Hourly rate is \$14.57 per hour for unlicensed applicators. Obtain an application from the County Commissioners Human Resources Office, 400 High Street, Chestertown, Maryland 21620, (410)778-4595, or go to www.kentcounty.com. Receipt of application and copy of complete driving record is required for consideration. These positions are open until filled. Screening for illegal drug use will be required prior to appointment. EOE. (Date listed 1/29/20)

Kent County Government (773) (2) Weed Control Technicians (PT) (See MWE Job Order #1107192 for details); **Correctional Officer** (See MWE Job Order #113466 for details); **Seasonal Betterton Beach Park Supervisor** (See MWE Job Order #1134480 for details); **Seasonal Concession Manager** (See MWE Job Order #1134494 for details). Apply <https://www.kentcounty.com>. (Date listed: 3/11/20)

Kent County Public Schools (781) Custodians (JO#1134822); **Finance Secretary** (JO#1134826); **ESOL Tutor** (JO#1134832); **ESOL Parent Outreach** (JO#1134833); **Math Coordinator** (JO#1134786); **School Assistant Principal** (JO#1134789); **School Psychologist** (JO#1134836); **Substitute Teachers** (JO#1134843). Apply www.kent.k12.md.us. (Date listed: 3/12/20)

Kent County Public Schools (761) Finance Secretary. To learn more about KCPS and apply online, visit our internet website located @ www.kent.k12.md.us. KCPS is an Equal Opportunity Employer. (Date listed: 3/9/20)

Links at Perry Cabin (765) in Saint Michaels, MD is looking to fill several positions for the upcoming golf season. Links at Perry Cabin is the last golf course designed by legendary golf architect Pete Dye. We are currently hiring for part time **Golf Cart Staff**, part time **Golf Shop Attendants**, part time **Public Space Attendants**, part time **Beverage Cart** positions and a full time **Golf Coordinator**. Please go on [Indeed.com](https://www.indeed.com) and search **Links at Perry Cabin** for job

information and submit your resume or stop in the Pro Shop to fill out an application. Address: 9789 Martingham Circle, Saint Michaels, MD 21663. (410)745-5183. (Date listed: 3/10/20)

Lowe's (742) Easton, MD. **Merchandising Service Asso.** (JO#997063); **Delivery Coordinator** (JO#1120395); **Head Cashier** (JO#1120390); **Overnight Stocker** (JO#1109130); **Seasonal Cashiers** (JO#100505); **Seasonal Sales Associates** (JO#1109138); **Seasonal Stockers** (JO#1109140). Apply on line at: www.lowes.com/careers. (Date listed: 3/2/20)

Maxes Taxes™ Accounting and Tax Services (775) **Bookkeeper:** Part-time 2-3 days per week (flexible schedule 10-20 hrs. per week). Please send resume and cover letter to info@maxestaxes.com. **Apply by: 3/30/20.** **Essential Duties and Responsibilities:** The essential functions include, but are not limited to the following: •Maintain records according to generally accepted accounting principles including the recordation of general journal entries, accounts payable, accounts receivable, cash management, and reconciliation of bank statements. •Apply strong accounting skills analyzing Quick Books accounts and financial statements. •Monthly reporting to business clients. •Participate in activities needed to support the management functions of the team and other duties as assigned. **Minimum Qualifications (Knowledge, Skills, and Abilities:** •Prior Accounting and/or bookkeeping experience a plus. •Payroll skills and use of common bookkeeping software. •Quick Books online experience a plus. •Strong knowledge of bookkeeping practices and procedures. •Accuracy and attention to detail is absolutely required, as well as a track record of reliability, confidentiality, and conscientious work habits. •Proficient in Microsoft Office, specifically Excel. •Ability to work independently with little supervision. •Ability to organize and prioritize effectively. •Ability to interpret data and make effective decisions. •Ability to deal directly with clients. (Date listed: 3/12/20)

Montgomery County DOCR (759) To search available opportunities and to apply on-line follow this link: Montgomery County Careers Website. If you are interested in the job opportunity listed below, we encourage you to apply or share it with someone who may be interested in the position. To view the vacancy below, please click on the job title and you will be redirected to the complete position. **Correctional Records Coordinator: IRC43487 – Closes March 27,2020;** **Community Correction Intern: IRC41986 – Closes April 30, 2020;** **Food Services Manager:IRC41107 – Open Until Filled;** **Correctional Health Nurse (Pool): IRC 40408 – Open Until Filled;** **Licensed Practical Nurse - Correctional Facility(Pool); IRC 40747 – Open Until Filled.** (Date listed: 3/6/20)

NRL (782) Stevensville, MD. **General Production** (J.O.#1028526); **Assembler** (J.O.#1028522); **Programming** (J.O.#1028516); **Set Up Operator** (J.O.#1028512); **Machine Operator D&N** (J.O.#1028521); **Quality Assurance Insp.** (J.O.#1088686); Apply <https://www.nrlassoc.com/>. (Date listed: 3/18/20)

The Orthopedic Center (783) **Temporary/Part-Time Physical Therapy Aide.** The Orthopedic Center has an opening for a Part-Time Physical Therapy Aide. This position is responsible for the accurate and timely registration of patients, including the verification of demographic and insurance information. The Physical Therapy Aide will also assist patients complete necessary medical record documentation. Additionally, the chosen applicant will assist licensed physical therapy providers in the monitoring and organization of the physical therapy process, following regulatory guidelines. Appropriate cleaning of equipment and therapy tables is consistently required along with ensuring patients' needs are regularly met. Hours are flexible, however certain core patient care periods may be required. Successful applicants will demonstrate superb customer service, a desire to provide quality care to our patients, and dependability. Qualified applicants should submit a resume to: bcarmean@theorthopediccenter.net. (Date listed: 3/18/20)

Paris Foods Corporation (018) How would you like to work for a fast-growing company, in a position that leaves room for continuous and exponential growth? Are you looking for a Career? Then you're the perfect fit for our company as we continuously grow and promote from within. the opportunity for advancement is only limited to your desire. In addition to the opportunity for advancement, we offer a very generous benefit package that includes, but is not limited to: •Health, Dental, and Vision after 60 days of employment; •Paid Time off after 90 days of employment; •401 (k) with employer match after one year of employment. [Available Positions](#). (Updated: 12/8/19)

PRS Guitars (Paul Reed Smith) (381) Located in Stevensville, Maryland, Paul Reed Smith Guitars is one of the world's premier guitar and amplifier manufacturers. Since our humble beginning in 1985, PRS Guitars has always strived to create the highest quality instruments possible. Guitar and amplifier building are very personal things here, as most of us are dedicated players, refining our craft as builders, musicians, and artists of all kinds. Our deep commitment to the craft and our culture of quality are what drives PRS in the workplace and the marketplace. We are a unique bunch with passion, deeply-rooted culture, and an ever-maturing understanding of the instrument, so if you are looking for an exciting career opportunity within a fast-paced and dynamic organization, PRS could be a great fit for you! Being located on Kent Island gives us the best of both worlds within Maryland. Go to <https://www.prsguitars.com/careers> for current openings. (Date listed:)

QE Solar (807) Fast Growing Solar O&M company seeking a hands-on **solar field technician**. Job entails regular maintenance, repair and operations of commercial solar systems as well as generating reports of same. We are hiring for the Delaware and Maryland regions. The right candidate will possess some or all of the following qualifications: •0-3 yrs experience •Field experience working with electronics/electrical work desired •Familiarity troubleshooting complex electrical systems and components a plus •Experience troubleshooting, diagnosing and repairing solar DAS devices, networks and monitoring components •Experience operating and/or maintaining commercial PV systems, inverters and data acquisition systems (DAS) a plus •Comfortable working with 600v-1500v systems and medium-voltage devices a plus •Safety minded - OSHA certification desired •Strong knowledge of the NEC, IEEE, and current NFPA-70e requirements desired •Ability to read and understand electrical/mechanical diagrams, project design drawings and other architectural plans/construction documents a plus •Proficient with technology and computing via a variety of cloud-based programs and data processing/technical/management software programs (Word, Excel, Power Point, etc) •Ability to document services performed and generate professional reports a plus •Ability to lift 75lbs, work in hot and cold environments, climb ladders and stand/walk for long periods of time •Desire to learn, work hard and grow with a young entrepreneurial renewable energy company •Hands on technical skills a plus; Comfortable working as a team player or independently if necessary •Frequent travel required; Work assignments sometimes scheduled on little notice •80% Field/Travel; 20% Office/Paperwork - subject to change depending on project / customer focus •Strong customer service, professionalism, respect and good interpersonal skills is a must •Tech school degree or electrical experience desired (not required) •Must have clean background, drivers license and professional demeanor •Training to be provided •References upon request. ***INTERESTED CANDIDATES SHOULD SEND A RESUME & COVER LETTER TO:*** Careers@qesolar.com. (Date listed: 3/26/20)

Quality Staffing Services (756) **NOW OPEN IN EASTON!!** We are excited to announce the opening of our newest location at 8662 Alicia Drive in Easton. Quality Staffing Services is a professional recruiting & employment firm specializing in placing top notch candidates in a range of careers. If you are thinking of making a career change, looking for an opportunity with flexibility or trying to find a job that is the right fit for you, put our 25 years of experience to work for YOU! We work with hundreds of companies on the Shore and we have the relationships with hiring managers to "help you get your foot in the door!" Contact us today at 410-690-7790, easton@qssjobs.com, or visit our website at <https://www.easternshorejobs.com/>. "We work for you!" (Date listed: 3/4/20)

Queen Anne's County (796) Administrative Assistant-Visitors Center Associate. This position acts as the first point of contact for customers who call or visit the Heritage Center and provides administrative support for Queen Anne's County Department of Economic & Tourism Development by serving as the Receptionist and performing clerical duties under direct supervision. Duties include customer service, mail processing, basic data entry and word processing, filing, scanning and copying. [View Job Details](#). Closes On: April 3, 2020 at 04:30 PM EST. (Date listed: 3/20/20)

Queen Anne's County (772) Deputy Sheriff Cadet. The Queen Anne's County Office of the Sheriff Cadet Program is a law enforcement apprenticeship program that offers training and varied work assignments to persons between the ages of 18 and 20 ½. The Cadet Program provides qualified men and women with a chance to experience the challenges and personal rewards of a police career and serves as a stepping stone to be certified through this agency's police academy. Upon completion of a cadet program, with additional testing, the program is designed to elevate cadets into the role of Deputy Recruit. Cadets must successfully complete all deputy entry level testing procedures during their employment and will submit to an extensive background investigation prior to their employment as a cadet and prior to their acceptance into the police academy. Cadets must further their education by enrolling in and passing college courses with a goal towards eventually earning a degree. [View Job Details](#). Closes On: December 31, 2020 at 04:30 PM EST. (Date listed: 3/12/20)

Queen Anne's County (693) Recreation Facility Supervisor. This position supervises and manages the facility and operations for the county recreational programs. This position oversees the day-to-day operations of the programs located throughout the county at various facilities including parks, county buildings, board of education buildings and fields. This position requires being responsive to community requests and needs. [View Job Details](#). Closes On: March 27, 2020 at 04:30 PM EST. (Date listed: 2/6/20)

Queen Anne's County (692) Camp Director. Responsible for the supervision of Camp for participants ages 6-14, and the overall daily operation of a comprehensive program to include review and oversight of administrative records. [View Job Details](#). Closes On: March 27, 2020 at 04:30 PM EST. (Date listed: 2/6/20)

Queen Anne's County (691) Senior Camp Counselor. Work with children and assist the Camp Director with planning a comprehensive program or schedule for the day camp. [View Job Details](#). Closes On: March 27, 2020 at 04:30 PM EST. (Date listed: 2/6/20)

Reeb Millwork Corporation (776) 1315 Goldsboro Road, Barclay, MD 21607. **Truck Driver Class A** (JO#1134956); **Production Manager** (JO#1134988); **Material Handler 2** (JO#1134967); **Material Handler 1** (JO#1134978); **Assembler 1** (JO#1134984); **Assembler 2** (JO#1134992); **Production Team Lead** (JO#1134963). Apply online: www.reeb.com/careers. (Date Listed: 3/13/20)

Royal Farms (789) 26545 Shore Highway, Denton, MD. **Store Leader** (JO#1136030); **Assistant Store Leader** (JO#1136031); **Customer Service Associate** (JO#1136028); **Food Service Leader** (JO#1136034). Apply www.royalfarms.com. (Date listed: 3/19/20)

Royal Farms (788) 32303 Queen Anne Hwy, Queen Anne, MD. **Store Leader** (J.O. #1053125); **Food Service Leader** (J.O. #1053123); **Customer Service Assoc.** (J.O. #1053126). Apply www.royalfarms.com. (Date listed: 3/19/20)

Royal Farms (787) 859 High Street, Chestertown, MD. **Store Leader** (J.O. #1136013); **Assistant Store Leader** (J.O. #1136010); **Customer Service Associate** (J.O. #1136011). Apply www.royalfarms.com. (Date listed: 3/19/20)

Royal Farms (786) 6502 Church Hill Rd, Chestertown, MD. **Store Leader** (JO#1136015); **Assistant Store Leader** (JO#1136017); **Customer Service Associate** (JO#1136016). Apply www.royalfarms.com. (Date listed: 3/19/20)

Royal Farms (785) 108 Jackson Creek Rd, Grasonville, MD. **Store Leader** (JO#1053174); **Assistant Store Leader** (JO#1135974); **Customer Service Associate** (JO#1135971); **Customer Service Leader** (JO#1135972); **Food Service Leader** (JO#1135973). Apply <https://www.nrlassoc.com/>. (Date listed: 3/19/20)

Royal Farms (784) 105 Clay Drive, Queenstown, MD. **Store Leader** (JO#1105325); **Assistant Store Leader** (JO#1105328); **Customer Service Associate** (JO#1105335); **Customer Service Leader** (JO#1135984); **Food Service Leader** (JO#1105331). Apply www.royalfarms.com. (Date listed: 3/19/20)

The Scottish Highland Creamery (767) **Assistant Manager**. Supervisor: General Manager on a day-to-day basis. Summary of role: The assistant manager assists the General Manager/Store Manager in running efficient and profitable operations of both The Scottish Highland Creamery and The Oxford Social Café. He/she is responsible for ensuring that the store meets the company's standards in sales, staffing, product quality, visual merchandising, and operations. The assistant manager assists the store manager with the goal of providing customers with excellent, quality products and fast, friendly service. This position enforces all procedures in the absence of the store manager. The Assistant Management must be proficient across the operations of both the Creamery and Oxford Social (including proficiency in making and serving all ice cream and coffee offerings). He/she will be expected to have significant product knowledge and demonstrate positive, friendly and courteous customer service. Specific responsibilities: Store Operations: Main duty is to oversee store (SHC and OXS) operations, including but not limited to: •ensuring all customer needs are met at the window. •supervising staff and leading by example. •keeping the store stocked and clean. •carrying out special opening and closing routines. •developing expert knowledge of all ice cream flavors and their ingredients. •developing expert knowledge of all coffee drinks and ingredients. •preserving quality of the product throughout storage, presentation, and delivery to customer. •maintaining positive customer relationships. •embracing and sustaining company culture. •aiding manager in miscellaneous tasks (inventory, scheduling, etc.). •Performs opening and closing duties. •Assists store manager in writing a weekly schedule according to labor guidelines and considers any fluctuations in sales due to holidays or local events. •Assists the store manager in maintaining proper loss prevention standards, reviewing cash handling procedures, deposits and safe procedures. Service: •Is the Role Model for outstanding service and "owner" of setting the service standard at the store. •Pro-active in solving customer problems and satisfying customers in various situations. •Ensures that all team members provide customers with efficient and friendly, superior service on a consistent basis. •Consistently monitors, coaches and encourages team members to meet the Company's service standards. •Maintains high cleanliness standards consistently throughout the store in the areas of store appearance, merchandise and equipment. •Responds proactively to prevent and resolve customer service situations. Product: •Ensures that all team members are educated on the Company's products by developing an understanding of our various flavors of ice cream as well as our coffee and tea products, blends/roasts as well as baked goods. •Consistently maintains the highest quality product standards. •Follows all Company ice cream and drink recipes and procedures. •Oversees ice cream serving and drink making. •Educates our customers on the superior quality of the Company's products and services. •Tastes drink and food products on a per shift basis for quality assurance. Training and Development: •Contributes information to the store manager on performance results and appraisals for team members they directly supervise. •Counsels and trains team members "in the moment" and disciplines team members, as necessary. •Assists in the training of new employees. •Motivates staff to maintain quality and consistent product. •Embodies all aspects of the company's culture and values Qualifications: •Minimum high school diploma or equivalent. •Minimum one-year retail experience, preferably with a specialty food business and/or coffee store. •Knowledge of food/kitchen safety and cleaning preferred. •Assistant management in a specialty store or food establishment preferred. •Register and cash handling experience.

•Proficient on a computer; familiar with software programs such as Microsoft Word, Excel, Outlook. •Must be flexible, able to work overtime, including weekends, evenings, summer holiday weekends and special events as needed. •Well-organized, detail-oriented and able to multi-task. •Must have effective problem solving/decision making abilities. •This position will require frequent standing and use of hands and arms. •Must be able to lift up to 30lbs and frequently bend and twist from the waist. •Frequently required to use hand and finger motions, handle or feel objects, reach with hands and arms. •Must be able to adjust vision to both day and night lighting and be able to focus on distant and close-range projects. Regularly required to handle food, iced and hot beverages, and work with sharp objects. •Must have excellent verbal and written English communication skills. Interested candidates should send cover letter and resume to: hello@scottishhighlandcreamery.com. (Date listed: 3/10/20)

The Scottish Highland Creamery (766) Ice-Cream Production Assistant. Who We Are:

The Scottish Highland Creamery is a rapidly growing, award winning, 15-year old, Eastern Shore-based manufacturer and retailer of premium, hand-crafted ice cream. We believe in sourcing the best ingredients, using time-honored techniques, and serving our products with smiling faces to a community that we love. It's why our ice cream tastes so good, and what sets our business apart. We are passionate about our products, we love making people of all ages happy, and we love our hometown of Oxford, MD. We like to think that our ice cream is wholesome fun for everyone, made simply and with a love for the craft. The Role: The Production Assistant will be an integral part of the Ice Cream Production team and process. This individual will be responsible for assisting and supporting the Production Manager in all aspects of manufacturing preparation, production, wholesale delivery, and daily retail store preparations. In addition, the Production Assistant may also be required to work as a member of the Catering team including loading/unloading of equipment and serving at client events. This is a seasonal business, which means longer hours and minimal time-off during the busy season -- May through early September -- offset by a more flexible schedule during the offseason. We are looking for a valuable team member who is interested in learning all aspects of manufacturing, delivery and catering. The ideal candidate for this position should demonstrate the following qualities: •Fast learner •Hard-worker •Self-starter •Detailed oriented •Multi-tasker •Reliable •Client-oriented •Ability to thrive in a fast-paced environment. This entry level position has room for quick advancement for the right candidate. This is an exciting opportunity to build a career in our growing company. Specific Job Responsibilities include: •Preparing ingredients and manufacturing all flavors and varieties of ice cream. •Learning and abiding by Health Department regulations that govern the production process. •Fulfilling wholesale orders - hand packed gallons, pints and quarts. •Delivery of orders to local wholesale accounts. •Catering events – preparing for events, loading/unloading equipment and supplies, serving clients at off-site events, and cleaning equipment/supplies. •Assist in inventory management including ordering ingredients and supplies. •Other duties as assigned – the production manager prepares the retail store in the morning by washing empty ice cream containers for re-use, cleaning the dipping cabinets, stocking the retail freezers, and washing the floor. Qualifications: •Demonstrated interest in the ice cream and/or food service industry -- ideally in the area of production. •Strong work-ethic. •Willingness to work in an active physical position -- i.e., ability to lift items up to 50 lbs. and stand for long periods of time, and climb in/out of delivery vans. •Driver's License and clean driving record. Advancement opportunity: It is our goal that the qualified candidate who demonstrates the ability to understand the operations of the business will succeed in rising to assistant production manager. Interested candidates should send a cover letter and resume to: hello@scottishhighlandcreamery.com. (Date listed: 3/10/20)

Seaberry Farm (752) Horticulturist (Year Round, Full-Time). Objective: •Work as a horticulturist, harvesting flowers for wholesale distribution. •Work as part of a team, on a farm, to produce a consistent product. •Use manual dexterity and learn farming skills on the job. Basic Information: •\$11 per hour or more with experience. •Reports to crew leader. •5 days, 40 hours per week. •Possibility of occasional weekend work. •Duration: 1-month trial period prior to permanent employment. Qualifications: •Training or work experience in horticulture is beneficial but not necessary. •Driver's license required. •H.S. diploma required. Special Demands: •Ability to tolerate adverse outdoor work environment year round. •Lifting 50 pounds. •Prolonged

standing and walking. Duties: •Primary responsibility is harvest flowers, and floral branches. •Moving carts and lifting buckets, post harvest processing and packing. •Trimming/ preparing floral material and picking fruit. •Maintenance tasks such as planting, seeding, weeding, pruning, digging, and raking. Seaberry Farm (www.seaberryfarm.com) is located in Federalsburg, Maryland. We grow, process and distribute cut flowers, woody cut stems and fruit to local retail as well as regional wholesale distributors. Contact: Richard Uva, owner, RichardUva@gmail.com. (Date listed: 3/4/20)

Seaberry Farm (751) Seasonal Horticulturist. Objective: •Work as a florist, making bouquets for wholesale distribution. •Be part of a team in a workshop to produce a consistent product. •Design with manual dexterity and efficiency. Basic Information: •\$11 per hour or more with experience. •Reports shop manager. •3 (8 hour) days minimum to 40 hours per week. •Possibility of occasional weekend work. •Duration May – Oct. Qualifications: •No previous experience necessary. •Driver's license required. •H.S. diploma required. Special Demands: •Ability to tolerate adverse outdoor work environment. •Lifting 30 pounds. •Prolonged standing. Duties: •Hand assembling bouquets. •Moving carts and lifting buckets. •Trimming/ preparing floral material. •Occasionally work on the field harvest crew. Seaberry Farm (www.seaberryfarm.com) is located in Federalsburg, Maryland. We grow, process and distribute cut flowers, woody cut stems and fruit to local retail as well as regional wholesale distributors. Contact: Richard Uva, owner, RichardUva@gmail.com. (Date listed: 3/4/20)

Talisman Therapeutic Riding, Inc. (769) Development Assistant. This position reports to the CEO/Founder. A background in fundraising and non-profits is important. This is a fulltime, salaried position. Duties Include: •Researching grant opportunities. •Maintaining a strong annual fund donor base through relationship building. •Maintaining a donor database. •Preparing Donor Thank You Letters. •Coordinating Annual Fund Appeals. •Coordinating Event Fundraisers. •Preparing press releases and marketing materials. •Making Bank Deposits. •Attending offsite donor meetings. •Developing new donors through public relations efforts and research. •Developing event sponsors, live and silent auction donors. •Working with caterers, rental companies, committees and other vendors. •Conducting farm tours. •Confidentiality of Donor & Rider Information. •Assuring grant requirement compliance and reporting is submitted timely. •Participate in staff meetings. Skills Required: •Word, Excel, CRM, PowerPoint, photography. •Excellent writing skills. •Public Speaking Ability. •Knowledge of Social Media. •Ability to ask for contributions and donations. •Ability to Network. •Ability to work with Volunteers and Board Members. •Commitment to the Cause. Please send a copy of your resume to Anne Joyner at Anne@TalismanTherapeuticRiding.org. (Date listed: 3/11/20)

Today for You (770) Tri-County Area. Lawn Maintenance Landscape Laborer (Refer to MWE J.O. #11344430). Send Resume to cathybrice1112@yahoo.com. (Date listed: 3/11/20)

Trenton Pipe Nipple Company, LLC (743) Federalsburg, MD. Pipe Threading Machine Operators (JO#1120404). 4 ten hour days - Mon.-Thurs. w/ Benefits. To apply, email resume to larryy@trentonpipe.com. (Date listed: 3/2/20)

Tri-Gas & Oil Co., Inc. (744) HVAC Lead Installation Tech (JO#1100490); **Energy Consultant** (JO#1109221); **Billing Clerk** (JO#1120415); **Energy Advisor** (JO#1100481); **Transport Drivers** (JO#1100488); **Seasonal Delivery Drivers** (JO#1100478); **Accounts Payable Clerk** (JO#1120411); **Risk, Compliance & Training Mgr.** (JO#1120418). To apply email resume to: careers@trigas-oil.com. (Date listed: 3/2/20)

UPS (801) Easton, Maryland. Warehouse Worker - Package Handler (MWE Job Order #1138352). Visit <https://mwejobs.maryland.gov/vosnet/Default.aspx> for application process. (Date listed: 3/24/20)

WalMart (800) Denton, MD. **Cashier/Front End Associate** (J.O. 1138337); **Hourly Supervisor & Training** (J.O. 1138348); **Fresh Food Associate** (J.O. 1138347); **Stocker/Backroom/Receiving** (J.O. 1138339); **Specialized Tech: Auto/Optician** (J.O.1138343); **Pharmacy Associate** (J.O. 1138344); **Cart Pusher/Janitorial** (J.O. 1138341); **Wireless Retail Sales Associate** (J.O. 1138345). (Date listed: 3/23/20)

WalMart (738) Cambridge, MD. **Lawn & Garden Asso.** (JO#1119211); **Stockers** (JO#1110889); **Maintenance Asso.** (JO#1110893). Veterans are encouraged to apply. Apply online at www.walmart.com/apply. (Date listed: 2/27/20)

WalMart (799) Easton, MD. **Cashier** (J.O. 1138327); **Front End Associate** (J.O. 1138328); **Stocker** (J.O. 1138325); **Backroom Associate** (J.O. 1138335); **Receiving Associate** (J.O. 1138332); **Cart Attendant/Janitorial** (J.O. 1138326); **Wireless Retail Sales Associate** (J.O. 1138345); **Sales Associate** (J.O. 1138330). (Date listed: 3/23/20)

Washington College (779) 300 Washington Ave Chestertown, MD. **Assistant Dean First Year Experience & Student Success** (J.O.#1136618); **Assistant Director of Facilities** (J.O.#1136443); **Catering Lead** J.O.#1136602; **Communication & Tech Specialist/Slate CRM Spec.** (J.O.#1136400); **Director Creative Services Proj.** (J.O.#1136425); **Dish Room Attendant – PT** (J.O.#1136451); **Groundskeeper** (J.O.#1136432); **Painter** (J.O.#1136448); **Public & Media Relations Director** (J.O.#1136608). Apply www.washcoll.edu. (Date listed: 3/18/20)

Wawa (805) 8118 Ocean Gateway Easton, MD. **Night Supervisor** (Refer to MWE J.O. #1139273); **Customer Service Associate** (Refer to MWE J.O. #1139280). Apply: <https://www.wawa.com/careers>. (Date listed: 3/26/20)

The Office of Employment Services makes every effort to publish the job listing in a timely manner. However, deadlines for some positions allow a limited response time. Contact with the employer is encouraged to see if the position is still available. Chesapeake College is an Equal Opportunity Institution.