CHESAPEAKE JOB LISTING

October 30, 2020

EMPLOYMENT SERVICES

P.O. Box 8, Wye Mills, MD 21679

The Office of Employment Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Employment Services at (410) 822-5400, 758-1537, or 228-4360, ext. 5804.

ACME (383) Centreville, MD. Position MWE Job Order #. Courtesy Clerk 1257078, Deli/Meat Clerk 1257053, Bakery Clerk 1257050, Cashier 1257058, Grocery Clerk 1257082, Night Crew Clerk 1257057, Produce Clerk 1257055, Starbucks Department – Barista 1257079
Apply online at: www.acmemarkets.com Date listed 10/21/20

Aerotek (402) **Kent Island, MDà Medical Assistant (3 total openings)** Aerotek's client is hiring for a **Medical Assistant** to take on the following duties: Responsible for bringing patients back to exam room, checking vitals, updating patient EMR records with medication history, current issues they are having, and family medical histories. Helping set up exam room with proper inventory. **Qualifications**: Medical Assistant certificate of completion. Minimum of 1 year of medical assistant experience in Internal medicine or Primary Care. **Hours** Monday-Friday 8:00 am-4:30 pm. Apply: Kent Island: https://www.aerotek.com/jobs/job/7351796. **Easton and Denton, MD- Medical Assistant** Aerotek's client is currently hiring for Medical Assistants in the Easton and Denton area to take on the following duties: Assessing patients as they come into the office by completing their vital signs, and taking their blood pressure. Updating their medication lists and submitting pharmacy refill requests. Using Electronic Medical Records system for data entry that is required (must type 35 wpm) **Qualifications**. Medical Assistant certificate of completion from an accredited organization. Minimum of a medical assistant externship completed. **Hours**: 3 days of 12 hour rotating shifts (Need to be open to all days of the week) **Annapolis, MD- Medical** Assistant, Aerotek's client is hiring for a **Medical Assistant** to take on the following duties: Responsible for bringing patients back to exam room, checking vitals, updating patient EMR records with medication history, current issues they are having, and family medical histories. Helping set up exam room with proper inventory. **Qualifications**: Medical Assistant certificate of completion. Minimum of 1 year of medical assistant experience in Internal medicine or Primary Care. **Location:** Anne Arundel County Sites. **Hours**: Monday-Friday 8:00 am-4:30 pm. Apply: Annapolis: https://www.aerotek.com/jobs/job/7351798
Date listed 10/26/20

Airgas (365) Cambridge, MD. Shipping Specialist (Refer to MWE J.O. #1254809)
APPLY: www.americasjobexchange.com/job/job_apply?jobId=590756528&source=MD
Date listed 10/16/20

Airgas (362) an Air Liquide Company, Cambridge, MD. Equipment Assembler (Refer to MWE J.O. #1254671) APY: www.americasjobexchange.com/job/job_apply?jobId=590834494&source=MD date listed 10/15/20

Anne Arundel Medical Center (351) Stevensville MD. Medical Assistant, Kent Island Primary Care MWE Job Order #1252844, Apply online at: http://ipc.us/t/CC91F62B986B4D55 date listed 10/14/20

AUTOBELL (380) Chester, MD. Team Members PT (Refer to MWE J. O. #1256199) Apply: https://www.autobell.com/about-us/job-opportunities date listed 10/20/20

AZZ Enclosure Systems (510) Manufacturer of enclosed, steel structures located in Millington, MD. We offer full-time positions with benefits including company subsidized medical, dental, vision insurance, 401(k) with company match, bonus, stock purchase plan and tuition reimbursement. We are currently recruiting for **Electricians**, **Electrical Installers**, **Welders**, **Metal Fabricators**, **Wire Shop-Entry Level** and **more**. Check out the most up-to-date job openings at www.azz.com (careers page) OR apply in person at 3011 Millington Road OR email sheilaparker@azz.com. (Date listed:)

AZZ (327) MILLINGTON, MARYLAND. Stockroom Lead #1250274 MWE Job Order, Electronic Assemblers #1250285 MWE Job Order, Apply online at: azz-inc.jobs.net Date listed 10/5/20

B & G Foods, Inc. (413) Hurlock, MD. Human Resources Coordinator (Refer to MWE J.O. #1259590) "Our core values—passion; food safety and quality; integrity and accountability; customer and consumer focus; safety and health at work; collaboration; and empowerment—have been critical to our success." Apply: www.bgfoods.com date listed 10/29/20

Beat The Rush Delivery (253) Upper Shore Area, Food Delivery Driver Queen Anne's County (Ref to MWE J.O. #1253960) Food Delivery Driver Talbot County (Ref to MWE J.O. #1253957) Food Delivery Driver Cambridge (Ref to MWE J.O. #1162190) APPLY www.beattherushdelivery.com/ date listed 10/14/20

Benedictine (880) Ridgely, MD. To view and apply for available jobs, go to https://www.benschool.org/employment/job-openings/. (Date listed)

Caregiver &/or CNA (247) --- Needed for permanent private in-home personal support position. Pleasant physically challenged female adult in Denton, MD has part- time position opening/s. Must love working with physically challenged, must be pleasant, kind and caring. Creativity is a plus. Must be dependable with good work references. Duties to include light housekeeping, bathing /overseeing personal hygiene care, medication reminders, mobility assistance to wheel chair, transportation (in van provided), as well as all aspects of daily living support. Must have Hoyer lift experience, and be able to shift a large person. We will train the right person in daily routine; this opening includes day shift hours 8am-6pm. CPR/F-A required, back ground check will be performed. Part-time Thursday & Saturdays available - $16.00/hr. during training period then $17.00 hr. after 60 days. Please call 410-634-8389 for more information and to set up an appointment. Be sure to leave a voice message with a good contact phone, if no one answers. Date Listed 9/16/20

Caroline County Council of Arts, Inc. (409) Executive Director Description: The Caroline County Council of Arts is a community-based non-profit committed to enhancing the cultural opportunities throughout the county, to the promotion of economic development and downtown revitalization through the arts and to inspiring creativity and personal development

through arts-in-education programming in Caroline County Public Schools. Organization funding is primarily through the Maryland State Arts Council and supplemented through organizational membership, fees and modest support through the county government's general county fund. Current operating budget plan is $207K. The organization headquarters is located within the Denton Artsway at the Foundry in Denton, MD.- a gallery storefront and CCCA administrative office. Position Summary and Qualifications: The Executive Director is the chief administrative officer for the organization. The job scope includes leadership and coordination responsibilities in all facets of Council operations including fiscal administration, grant development, staff and volunteer leadership and building management. The position reports to the Executive Committee of the CCCA Board of Directors, a volunteer citizen board of 14. *Applicant qualifications include*: 3-5 years non-profit organization management experience with demonstrated experience in budget plan development, documentation and communication. Computer literate with competence in Microsoft Office, accounting applications and website applications. Excellent writing and speaking skills; ability to work independently and to set and manage strategic goals. Fundraising and organizational development skills in grant management, staff leadership and Board and volunteer support. Bachelor's degree with preferred emphasis in organizational management, business or public arts administration; commensurate combination of education and work experience considered. *Physical Demands*: Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to personal computer, calculator, copier, and fax machine. Occasionally the work requires physical exertion such as lifting and or moving up to 50 lbs; period of walking standing on uneven surfaces. Some standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling. *Required Licenses or Certificates:* Maryland class "C" driver's license or equivalent from an adjacent state. More Detailed Description of Job Duties. *Administrative Duties:* The Executive Director is responsible for the development and maintenance of the organization budget; development and implementation of long-range financial strategy that guarantees enough flow of funds, planning support for organization programs and special initiatives and effective management of office operations. The Executive Director also serves as the chief administrative officer to the Board of Directors and its various committees. Duties include: With Board President Plans and coordinates all regular meetings of the Board of Directors. Serves as ex-officio non-voting member at meetings of the Board and Council committees. Actively monitors movement toward goals adopted by the Board of Directors and evaluating the achievement of Council goals and objectives. Supports and manages all Council programs and services. Prepares annual budget in cooperation with the Board, manages Councils operation in accordance with the approved budget, oversees appropriate financial procedures in conjunction with treasurer and auditing firm, prepares for regular audits, maintains Council financial accounts in good order. Maintains and updates as necessary the Council's personnel files, including Employment Eligibility Verification Forms, Maryland New Hire Registry Reports, W-4 certificates, MW 507 certificates, job descriptions and evaluations, etc. Maintains appropriate liability, business, and workman's compensation insurance on behalf of the Council. Coordinates Council's granting process; publicizes the availability of grant funds; assists with applications; disburses funds in accordance with guidelines; maintains accurate records of funding and participation. Assists the Board in the development of sound organizational policies and bringing to the Board's attention matters requiring policy decision, clarification or revision. Responds to public inquires and concerns on all matters pertaining to the Council's purpose and operations. Maintains established business hours for the Council's office and coordinates all office activities. Maintains and updates the Council's files and website. Procures supplies and materials as necessary; procures equipment

and coordinates capital improvements as authorized by the Board of Directors. Physical Property & Building Management Duties. The Executive Director manages the physical plant operations for the Foundry and the FACES Fiber Arts Center located on Fourth Street. This includes oversight of the CCCA staff and volunteer management of the Foundry Center Store operation, the maintenance -management of the surrounding public grounds and landscape beds, and the development/review of the capital infrastructure plan to anticipate repairs associated with historic buildings. *Planning Duties*: The Executive Directors contributes to the Boards understanding of the significant trends and issues which affect the environment for cultural growth in the region. S/he has the potential to position the Council as a leader in the county's artistic community by sharpening the council's response to current issues and trends. With the Board and input from the arts community, the Executive Directors creates strategic plans to assure the council's success in achieving mission. Duties include: Develops, with the Board, a long-range strategic plan. Oversees the planning, organization and delivery of CCCA sponsored activities and programming events and services. Cultivates new project ideas from the community and Board members for action. *Community Liaison Duties*: The Executive Director is responsible for ensuring responsive communication between CCCA and other organizations. S/he represents the Council at public events, conferences and activities as required to achieve program and financial goals. Duties include: Consults and interacts with state, county, and municipal governmental agencies, private and public organizations, businesses, individuals, and representatives of the public schools on matters concerning Council activities. Serves as Council liaison to the Maryland State Arts Council, the Community Arts Alliance of Maryland, and Maryland Citizens for the Arts. Collaborates with the Town of Denton and the Caroline County Economic Development Office in the promotion and support of the Arts & Entertainment District within the county seat, an economic incentive program to attract working artists to live and work within the district. *Public Relations Duties:* Plans, organizes, and carries out public relations programs concerning the Council's activities and projects. Causes the preparation of press and media releases; coordinates promotion and publicity initiatives. Ensured the timely review and update of organization website and social media presence in accordance with industry standards. Maintains a clearinghouse of up-to-date information on the arts and making referrals as necessary. Accumulates and distributes information so that Council members and other citizens can be appraised of recent developments on local, state and federals levels which could affect the work of the council. Coordinates the preparation and distribution of member newsletters, and member correspondence; maintains membership records and supports efforts to expand the Council's membership base. *Fundraising Duties*: Recommends and implements strategies to assure that the Council has the financial resources needed to accomplish its mission. Develops individual, business, organization, foundation, and governmental funding sources. Upon Board approval, recommends and prepares grant applications. Assists the Board in developing and implementing fund-raising initiatives and activities. *Compensation:* This is a part-time executive leadership position for 35 hours per week based on an hourly salary range of $25-28 per hour or $41,860-45,500 annually. Paid leave benefits and health benefits stipend. APPLICATION Requirements: Submit resume, cover letter and three to five professional references to the Caroline County Office of Human Resources electronically or via mail by November 16, 2020. Date listed 10/27/20

Caroline County Department of Health (136) 403 S. 7th Street, Denton, MD 21629. Main Purpose of Job: An **Environmental Health Specialist Trainee** is the entry level of work at a local health department performing inspections and investigations to ensure compliance with environmental health laws and regulations. Protection of the public health is the main purpose of the Environmental Health Specialist position, protection more desirably obtained through voluntary compliance with the existing regulations or, when necessary, using compliance procedures established in regulation and law. This is an entry level position under close

supervision from a higher level Environmental Health Specialist. Education: Determined by the Maryland Board of Environmental Health Specialists under the licensing requirements for Environmental Health Specialists. Experience: None. Licenses, Registrations and Certifications: 1.At the time of hire, candidates for positions in this classification must possess a certificate of eligibility to be licensed as an Environmental Health Specialist from the Maryland Board of Environmental Health Specialists. A copy of your certificate must be attached to the application. 2.Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland. Selection Process: Applicants who meet the minimum qualifications will be evaluated. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. For education obtained outside the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation service must accompany the application. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. Benefits: Contractual employees who work for an agency covered under the State Employee and Retiree Health and Welfare Benefits Program (the Program), have a current employment contract and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits. Further Instructions: Online application process is STRONGLY preferred. If you are having difficulty with your user account or have general questions about the online application system, please contact the MD Department of Budget and Management, Recruitment and Examination Division at 410-767-4850 or Application.Help@maryland.gov. If online process is not available, please send your paper application to: Maryland Department of Health, Recruitment and Selection Division, 201 W. Preston St., Room 114-B, Baltimore, MD 21201. The paper application must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. Incorrect application forms will not be accepted. If you need to submit additional information, the preferred method is to upload. If unable to upload, please fax requested information only to 410-333-5689. Appropriate accommodations for individuals with disabilities are available upon request by calling: (410) 767-1251 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country, and encourage them to apply. As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity. Should additional information regarding this recruitment be required, please contact the Maryland Department of Health Recruitment and Selection Division at 410-767-1251 or via email at dhmh.jobs@maryland.gov. (Date listed:)

Channel Marker (898) is currently hiring for positions in their Caroline and Dorchester programs. Visit their website for Employment Opportunities. (Date listed)

Chesapeake College (369) is currently accepting resumes for the following position: *Adjunct Faculty: Agriculture Economics.* Visit the website for additional information. https://chesapeake.hiretouch.com/job-details?jobID=104&job=agriculture-economics-adjunct Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to apply. Date listed 10/19/20

Chesapeake College (338) is currently accepting resumes for the following position: *Adjunct Faculty: Welding* Please visit the website for additional information on this position: https://chesapeake.hiretouch.com/job-details?jobID=98&job=welding-adjunct Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to Apply. Date listed 10/9/20

Chesapeake College (372) is currently accepting cover letters, resumes, & unofficial transcripts for the following positions: *Nursing Faculty: 10-month* Responsibilities: Chesapeake College offers one full-time nursing position to begin January 2021. The program is seeking qualified professionals with expertise in one or more of the following specialty areas - medical-surgical, and critical care nursing. The successful candidate's responsibilities will include both classroom (online and face-to-face) and clinical teaching, engaging in department and college wide service activities, and academic advising. Classroom content includes responsibility for nursing concepts related to each of the above specialty areas and will be assigned according to area of professional expertise. Clinical responsibilities include direct supervision of students in a variety of settings. Requirements: The successful candidate must hold current RN licensure in the state of Maryland, a minimum of a Masters' Degree in Nursing, and demonstrate a strong foundation in nursing theory and practice. A Masters in Nursing Education or Post – Masters Certificate in Nursing Education is preferred. For best consideration, interested applicants should submit a cover letter, resume, and unofficial transcripts to **hr@chesapeake.edu** no later than 11/16/2020. This position is open until filled. *Mathematics Faculty: 10-month* Responsibilities: Chesapeake College invites applicants for a full-time faculty position to begin August 2021. This position is responsible for teaching sections of college algebra, introduction to statistics, and additional introduction developmental math courses. Teaching responsibilities may include night classes, online classes, and classes at other sites including dedicated dual-enrollment classes at high schools in our service area. Other responsibilities include course level assessment, curriculum design, and advising students. Requirements: Master's degree in mathematics or Master's in a related field with 15 graduate credits in mathematics. Preference given to candidates with: experience teaching credit level and developmental math courses in a community college setting, developing curriculum, and teaching online; a demonstrated ability to teach students with diverse mathematical backgrounds; an ability to teach a variety of courses; demonstrated experience in course-level assessment; and a commitment to the ideals and mission of a community college. Consideration only given to applicants for which unofficial transcripts have been received. For best consideration, interested applicants should submit a cover letter, resume, and unofficial transcripts to **hr@chesapeake.edu** no later than 12/12/2020. This position is open until filled. Please visit our website for additional information on positions. **www.chesapeake.edu/employment** Chesapeake College is an Equal Opportunity Employer minorities and Women are encouraged to Apply. Date listed 10/19/20

Chesapeake College (339) is currently accepting resumes for the following positions: *Adjunct Faculty: Math (Credit Level), Adjunct Faculty: Chemistry.* Please visit the website for additional information on this positions: https://chesapeake.hiretouch.com/view-all-jobs-adjunct Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to Apply. Date listed 10/10/20

Chesapeake College (328) is currently accepting resumes for the following position: *Adjunct Faculty: Criminal Justice*. Please visit the website for additional information on this position: https://chesapeake.hiretouch.com/job-details?jobID=95&job=cmj-adjunct Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to Apply. Date listed 10/5/20

Chesapeake College (329) is currently accepting cover letters & resumes for the following position: *CDL Instructor*, Grade: 113E. Please visit the website for additional information on this position. https://chesapeake.hiretouch.com/job-details?jobID=97&job=cdl-instructor Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to Apply. Date listed 10/6/20

Chesapeake Utilities Corporation (410) Easton, MD. Seasonal Delivery Driver (Refer to MWE J.O. #1258362) Apply: https://chpk.com/our-culture/careers/ date listed 10/27/20

Choptank Transport (384) Preston, Md. Position MWE J.O. Bilingual Sales Support Rep. (Fari/Eng) 1257073, Junior Data Analyst 1257037, Sales Support Representative 1257948, Scheduling Coordinator 1257043, After Hours Customer Service 1256808 (FT Nights & Weekends) Corporate Recruiter 1256806, Credit & Collections Specialist 1256747, Intermodal Carrier Sale Rep. 1256802
APPLY: https://careers-choptanktransport.icims.com/jobs/search date listed 10/21/20

Choptank Transport (486) **Software Engineer** – Preston, MD (Full time & Internships)
As a Software Engineer with Choptank, you will be on the front lines of building, developing, implementing, and maintaining custom-built applications. Join a growing company with a strong commitment to staying on the very cutting edge of technology - so much so that we've invested in our own team for it. (This position is based out of our Preston, MD HQ or Baltimore, MD office). Competitive base salary, benefits + wellness package, paid training, and more. To apply visit https://careers-choptanktransport.icims.com/jobs. (Date listed: 11/18/19)

Choptank Transport (485) **Inside Sales Representative** – Preston, MD (Full time)
As an Inside Sales Representative with Choptank, you will be on the front lines of helping customers to move their valuable products from point A to point B. You'll be prospecting leads, cold-calling on prospective accounts via phone, building relationships with your customers, and managing their accounts. Your accounts won't be "one and done," but rather long term associations that make a big impact on your customers' bottom line. Are you a smart, competitive, business-minded professional who isn't afraid to start from scratch and build a book of business on your own? Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit
https://careers-choptanktransport.icims.com/jobs. (Date listed: 11/18/19)

Choptank Transport (484) **Specialty Services Carrier Sales Support Representative** – Preston, MD (Full time). After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit https://careers-choptanktransport.icims.com/jobs. (Date listed: 11/18/19)

Choptank Transport (483) **Carrier Sales Support Representative** – Preston, MD (Full time)
After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales

department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit https://careers-choptanktransport.icims.com/jobs. (Date listed: 11/18/19)

Clean Harbors (829) Our mission has never been more critical. Every day we decontaminate and handle infectious or hazardous waste. During this Coronavirus pandemic, we'll be working from coast to coast in the United States and Canada to help as many customers and people as we can. Check out our latest commercial to see some of this action here. We continue to have many openings that need to be filled. Unemployment claims have sky rocketed. You may now know people who have had their job adversely impacted given the current crisis. If so, please encourage them to apply online with Clean Harbors today. Click HERE to see available jobs in Maryland, or search jobs in other states. (Date listed:)

City of Cambridge (361) Cambridge MD. Code Enforcement Officer I, Property Maintenance (Refer to MWE J.O. #1254720) Planner I, Planning & Zoning (Refer to MWE J.O. #1230888) APPLY: www.choosecambridge.com date listed 10/15/20

Crossroads Community (407) Centreville, MD. Residential Associate (Refer to MWE J.O. #1259192) Residential Monitor (Refer to MWE J.O. #1259194) Rehabilitation Associate-RRP (Refer to MWE J.O. #1258841) Rehabilitation Specialist (Refer to MWE J.O. #1258845) Apply: www.ccinconline.com date listed 10/27/20

Crossroads Community (408) Dorchester County, MD. Residential Associate (Refer to MWE J.O. #1259198) Rehabilitation Specialist (Refer to MWE J.O. #1259201) Apply www.ccinconline.com date listed 10/27/20

Crossroads Community, Inc. (324) is seeking applicants for *Residential Associate*, *Rehabilitation Specialist, Rehabilitation Associate and Employment Specialist* positions across the Mid Shore. To apply directly from our website, visit www.ccinconline.com and click on employment, or you can go directly to listings by clicking this link. Overtime opportunities may be available. **Residential Associates** assist clients in developing resources needed to promote resiliency in our Residential Rehabilitation Program. The focus is on teaching skills and accessing resources for recovery and independent living. It includes daily monitoring of clients' self-administration of medications, providing needed transportation, meeting productivity measures and daily documentation requirements. The schedule for these positions would be **7 days on/7 days off, including overnights & every other weekend.** Prefer B.S. in Behavioral Health, Psychology, Social Work, or related field and at least two years positively referenced work history in human services field. Positions open in QA and Dorchester counties. **Rehabilitation Specialists** provide person-centered support in a team environment to clients living with mental health disorders, both on-site at the program and in the community. The focus is on teaching skills both individually and in groups and accessing resources for resiliency, recovery and independent living success. It includes assessing clients' needs and strengths, assisting with development of the rehabilitation plan, assessing progress, and maintaining the clients' medical record. Provide needed transportation and meeting productivity measures and daily documentation requirements. The ideal candidate will have health and/or psychiatric rehabilitation experience and/or knowledge sufficient to understand client needs. The selected candidate will work out of our QA office. **Rehabilitation Associates – RRP** support residential clients in their recovery by assisting with goal achievement, providing transportation and support for clients by acting as liaison for appointments, and providing services to general level housing residents. EDUCATION & EXPERIENCE REQUIREMENTS: High School diploma and clean driving record required. SCHEDULE: 40 hours per week with flexibility to meet program needs. The selected candidate will work out of our QA office. **Employment Specialists** provide employment services to clients,

including assessment of their strengths and needs utilizing person centered principles. Job development, placement, coaching, extended support services and collaboration with other service providers and family members and/or life supports. Prefer B.S. in Vocational Rehabilitation, Psychology, Social Work or related field and minimum of two years positively referenced relevant work experience. The selected candidate will work out of our Kent office. Date Listed 10/2/20

Crystal Steel Fabricators (112) is currently looking to hire Structural Steel Fabricators for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified applicants should have the ability to read prints to assemble structural steel beams, columns and other structural product types from various detail pieces. Use of tape measures, squares and other hand tools as well as tack welding is required. Ideal candidate would have experience as a fabricator but could sacrifice some experience for bright energetic people with a good work ethic that are trainable. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 Updated: 8/8/19)

Crystal Steel Fabricators (111) is currently looking to hire CNC Machine Operators for our facility in Delmar, DE and at our new Federalsburg, MD location. The equipment that we use consists of an Angleline, Drill Line, Plasma Table, Python X and a Press Brake. Qualified applicants should have the ability to read prints to confirm parts are being made as per print. Basic Knowledge of CAD/CAM and how to post to NC machines is required. Use of tape measures, squares and other hand tools is a must. Ideal candidate would be bright and energetic with a good work ethic. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 update 8/8/19)

Crystal Steel Fabricators (110) is currently looking to hire Structural Steel Helpers for our facility in Delmar, DE and at our new Federalsburg, MD location. Position calls for bright energetic people with a good work ethic that are trainable. This is an entry level position into being a fabricator. Helpers do many simple tasks in the shop to assist Fabricators such as gathering fittings, grinding and moving steel with overhead cranes. Ability to use a tape measure is required. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 updated: 8/8/19)

Crystal Steel Fabricators (109) is currently looking to hire Structural Steel FCAW Welders for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified candidate must be able to pass an AWS welding test in the 3G and 4G unlimited position using FCAW to be a certified welder. Knowledge of AWS weld symbols is required. Should have the ability to recognize and use the correct WPS for the process and joint design that will be welded. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net (Date listed: 7/25/19 Updated: 8/8/19)

Daniels Vending (346) Now Hiring **Route Driver** Immediate opening!!! Description: Deliver and fill vending machines on a pre-determined route. Off weekends. Key Qualifications: Valid driver's license and clean driving record required. Must pass random drug test. Reliable transportation required. Must be able to lift 50 lbs. Applicant must have positive attitude and be flexible with fast paced delivery schedule. Customer focused and self-motivated. Please send your resume and contact info to todd@danielsvending.com Date listed 10/13/20

Dart (405) Federalsburg, MD. Warehouse Associate #1257899, Forklift Operator #1256019 Production Manager #1252020, Plant Engineering Manager #1208240, Process Engineer #1245340 Maintenance Supervisor #1249462, Production Supervisor #1255983 APPLY: https://jobs.dart.biz/search date listed 10/26/20

Davey Tree (368) Cordova, MD. Plant Health Care Tech (Refer to MWE J.O. #1254163) Climbing Arborist Trainee (Refer to MWE J.O. #1251998) APPLY www.davey.com/davey-tree-careers Date listed 10/19/20

Dicks Sporting Goods, (382) DSG Easton, MD currently has positions available in all departments and is offering 15% additional premium pay until December 31,2020! Apply for the holiday season today by visiting Dicks.com/Jobs or text "DSGJOBS" to 313131. Date listed 10/21/20

Dollar Tree (301) Chestertown, MD. Sales Floor Associate MWE Job Order #1251014 Apply online at: www.dollartree.com date listed 10/8/20

Dorchester County (918) **Soil Conservation Office**. **Soil Conservation Engineering Technician** - Full time with Benefits - Minimum Starting Salary $46,898.00. Position involves surveying, designing and oversight & review of construction project installation as it relates to agriculture. Performs site visits for cooperators on Ag land to address soil and water conservation needs. Develops engineering design via survey work, soil runoff computation, topographical information and mapping, soil interpretation, plotting survey and computer data entry. Must have a working knowledge of soil and water conservation principals, practices, engineering, storm water management and design. Must have knowledge and understanding of state and federal laws as they relate to the local environmental landscape. Minimum Education, Training and Experience: Education: Graduation from an accredited college or university is preferred, but may be substituted with possession of a state high school equivalence certificate and three to five years' experience working in the agricultural field. Required Licenses and/or Certificates: A motor vehicle operator's license valid in the State of Maryland is required. State of Maryland Erosion and Sediment Control Certificate. Maryland Master Logger Certification within six months. Desirable Additional Qualifications: Computer experience in ARC View, AutoCAD, Excel, MS Word, and other data processing programs. Please send a completed County application to HR, 501 Court Lane, Cambridge, MD 21613 as soon as possible. Position will remain open until filled. Applications can be downloaded at www.dorchestercountymd.com. EOE. (Date listed: 5/18/20)

Egide USA (410) Cambridge MD is accepting resumes for **Process/Mechanical Engineers**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613 Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. Resumes for the position will be accepted through December 31, 2020. Job Description: Summary and Purpose of Position: To maintain, improve and create processes and designs used in the manufacture of hermetic glass, metal and ceramic packages. Essential Functions and Responsibilities: The following duties are expected to be performed. Additional duties will be added based on demand: •Designs procedures based on customer specifications to meet mechanical, electrical, and optical requirements. •Set up of furnace profiles to meet process requirements. •Communicate accurately with Design and Product group in order to effectively set up routers. •Design and analyze experiments and reports to determine if designs meet functional and performance specifications. •Utilize statistical process control and D.O.E. to determine capability of processes and for continuous improvement. •Creates, analyzes, reads and interprets mechanical drawings, technical journals, customer specification, etc. (AutoCAD Inventor environment). •Designs production tooling through the use of CAM software. Other Duties, Responsibilities: The associate must be

available for any shift or work schedule hours. Engineer is responsible for the proper set up conditions on primary equipment such as furnace temperature control, atmosphere, etc. Data collection and reporting to management, peers, and customers is expected. Supervisory Responsibilities: This position has no supervisory responsibilities. Competencies: Analytical & Design: Collects and researches data; designs workflows, procedures; and products, generates creative solutions; uses feedback to modify designs; demonstrates attention to detail; identifies and resolves problems in a timely manner; completes projects on time. Communication Skills: Focuses on solving conflict, not blaming; maintains confidentiality; keeps emotions under control; maintains positive attitude; responds promptly to internal and external customer needs; listens and gets clarification. Teamwork: Balances team and individual responsibilities; exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Diversity: Shows respect and sensitivity for cultural differences. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organization resources; Approaches others in a tactful manner; Treats others with respect; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; able to deal with frequent change, delays or unexpected events in a high pressure environment. Dependability: Follows instructions, responds to management direction; Takes responsibility for own actions; Completes tasks on time or notifies appropriate person as needed; is consistently at work on time. Initiative: Seeks increased responsibilities; takes independent actions and calculated risks; asks for and offers help when needed; generates suggestions for improving work. Qualifications: •Bachelor of Science degree in Mechanical Engineering, Electrical Engineering, Material Science or equivalent experience is required. Understanding of mechanical and thermal dynamic behavior of dissimilar materials at elevated temperatures is vital. •Must have adequate computer skills with experience using Microsoft Office (Outlook, Excel, Word, etc.), and the ability to learn other internal software applications. •Must be able to use hand measuring tools such as micrometers and calipers as well as optical tools such as profile projector, digital vision system, and microscope. •Must be able to work with minimum supervision and capable of self-checking for completeness and accuracy of work produced. •Basic knowledge of 2D (AutoCAD) &/or 3D modeling (Inventor, Solidworks, etc.) is required. •Prior CAM software use/programing is desired. Physical Demands: While performing the duties of this job, the associate is regularly required to use hands to finger, handle or feel; reach with hands and arms and talk or hear. The associate is frequently required to stand, walk and sit. The associate must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. (Date listed: 10/17/19)

Fastenal (859) **Management Trainee/Sales Associate (PT).** Would you like to jump-start your career and learn what it takes to manage a business for an industry leader? The Fastenal Company would like to invite ambitious, hard-working individuals to apply for the position of Sales Associate. Applicants should be able to bring new ideas and improvements to business practices; work well independently and as part of a team; and demonstrate Fastenal's core values of Ambition, Innovation, Integrity and Teamwork. You can do this while working around your class schedule with flexible hours between 7am and 5pm, Monday through Friday. About Us: As a multibillion-dollar global enterprise specializing in industry-leading supply chain management solutions, Fastenal has grown steadily since its founding in 1967 as a small-town fastener shop. What's the secret to our success? Fastenal hires great people, supports them

throughout their career, and encourages them to reach their full potential in pursuit of our common goal: Growth through Customer Service. As a growth company with a solid financial position, one that typically doubles in size every five years, Fastenal offers opportunities for our people, whether they're newly hired or seasoned veterans. If you have an entrepreneurial spirit and are looking to make your mark as part of an elite growth company, you won't find a better fit than Fastenal. Overview: You will have the opportunity to balance formal training with real-world experience managing a branch and working directly with customers. Through this opportunity you will expand your skills in Supply Chain Management, Asset Management, Distribution, Marketing, Merchandising, Procurement Systems, and Business-to-Business Sales. It's a great way to learn real-world skills in our fast-paced industry and potentially transition to a full-time position upon graduation, with ongoing opportunities for advancement. Responsibilities: The duties and responsibilities of this position include; though, are not limited to: •Developing and managing strategic customer partnerships. •Developing and executing focused marketing strategies. •Developing and overseeing strategic approaches to inventory management solutions. Required Position Qualifications: The following skills and qualifications are required for this position: •Strong computer skills and math aptitude. •Excellent written and oral communication skills. •Customer-service outlook. Apply Online: https://careers.fastenal.com/. The application is completed in two phases. Upon completing the online application you will receive directions to complete the telephone screening portion of the application. You as the applicant must call in to the company in order to complete your application and be considered for hire. Qualified candidates will be contacted for interviews thereafter. (Date listed: 4/20/20 updated 9/24/20)

Fastenal (405) Cambridge, MD. Sales Associate PT Refer to MWE J.O. #1258786, Apply: http://ipc.us/t/2AA1BD3DF9B74355 date listed 10/26/20

Five Star Senior Living (379) Easton, MD. Position J.O. #. Resident Asst. 3pm-11pm FT 1256409, Resident Asst. Demen 7a -3p PT 1256407, Resident Asst. – Demen 11p – 7a PT 1256405 Medication Tech – Per deim Relief 1255334, Resident Assist. 7 – 3 – FT 1255336, Receptionist – Relief 1253310, Licensed Practical Nurse Relief 1248915, Resident Assist. 7am-3pm PT 1248008 APPLY: www.careers.fivestarseniorliving.com date listed 10/20/20

Forever Media (350) **MEDIA SALES CONSULTANT,** Forever Media Milford is seeking a creative go-getter with a passion for helping companies solve problems and grow their business. If you are excited about selling and have an understanding of radio and digital advertising principles and products, we want to talk to you! Our ideal candidate is goal oriented, a relentless hunter for new business, with excellent presentation and closing skills. If you're looking for a career that's lucrative and exciting and not just a job, now's your opportunity! Join Forever Media Milford as a Media Consultant and work in a growth company with a fast paced, friendly culture. This is a full-time position with a compensation plan that includes generous commissions, a great benefit package and a 401K plan. 2-to-3 years of media sales, digital, and or marketing experience is preferred. Forever Media is an Equal Opportunity Employer. Please send your resume to: careers@forevermediainc.com Date listed 10/14/20

GOLDSBORO MATERIALS, LLC (324) 227 Oldtown Rd, Goldsboro, MD. Weighmaster (Refer to MWE J.O. #1249797) Dredge Mechanic (Refer to MWE J.O. #1250244) Join Our Team! To Apply Email, Cover Letter, Resume, and References to arlene@goldsboromaterials.com date listed 10/5/20

Grieb (416) Chestertown MD. Machinist Operator #1259786 MWE Job Order. Email resumes to: mitch@griebmanufacturing.com date listed 10/30/20

High's (357) Chestertown, MD. Assistant Store Manager (Refer to MWE J.O. #1254623) Customer Service Representative (Refer to MWE J.O. #1254628) Store Manager (Refer to MWE J.O. #1254625) Shift Leader (Refer to MWE J.O. #1254626) Apply: www.highs.com/careers date listed 10/15/20

High's (355) St. Michaels, MD. Shift Leader (Refer to MWE J.O. #1254120) Assistant Store Manager (Refer to MWE J.O. #1254535) Store Manager (Refer to MWE J.O. #1254528) Customer Service Representative (Refer to MWE J.O. #1254532) Apply: www.highs.com/careers date listed 10/15/20

High's (356) Trappe, MD. Shift Leader (Refer to MWE J.O. #1254123) Customer Service Representative (Refer to MWE J.O. #1254544) Apply: www.highs.com/careers date listed 10/15/20

Horizons of Kent and Queen Anne's (355) Program Coordinator: Horizons of KQA is seeking a part-time (20-30 hr.) Program Coordinator to manage our summer and year-round education programs. Working closely with the Executive Director, the Program Coordinator will ensure high quality, effectively run programs for grade levels PreK through 12. The Program Coordinator will be responsible for building strong relationships with Horizons students, families, staff, host school staff, volunteers, and community partners. As part of a small team, the Program Coordinator will also participate in a variety of administrative activities and support the Executive Director. For more information, please visit our website https://horizonskentqueenannes.org/ to view the full job listing. Inquiries should be sent to acrowdinghorizons@gmail.com Date listed 10/14/20

Instacart (352) Upper Shore Area, Shopper - PT Centreville (Refer to MWE J. O. 1253841) Shopper - PT Easton (Refer to MWE J. O. 1251533) Email Resume to instacarthiringbaltimore@gmail.com date listed 10/13/20

J. Crew Factory (336) is hiring for *SEASONAL Sales ASSOCIATES!!!* **You've got to**…
Make the best first impression—smile, welcome and connect with customers authentically.
Love the brand and ensure that passion is evident in everything you do.
Do what it takes to create seamless, amazing experiences customers can't stop talking about.
Bring your best to everything you do and achieve your goals.
Always be flexible, up for anything and ready to have fun along the way.
Look under rocks, be curious and ask questions. Have a great fashion aesthetic.
Make the most of every moment and be energized by multi-tasking.
Be technologically savvy, while also knowing that devices don't dominate the dialogue.
Build productive relationships with everyone on the team and always respect each other.
We'll want you to…Ace training and use product knowledge tools. Drive sales by exceeding selling and service expectations. Introduce customers to Loyalty. Learn our systems and gadgets and use them effectively. Assist in processing and replenishing. Act in a manner that aligns with our values. **Oh, and by the way, you…** Are at least 18 years old. Communicate effectively.
Are available when we are busy, including: nights, weekends and holidays.
Can bend, reach, stretch as well as lift, carry and move at least 40 pounds | 18 kilos.
Can regularly move around all store areas and be accessible to customers.

And, don't forget about an amazing discount on clothes and accessories (even new arrivals).
We are committed to affirmatively providing equal opportunity to all associates and qualified applicants without regard to race, color, ancestry, national origin, religion, sex, marital status, sexual orientation, gender identity or expression, legally protected physical or mental disability or any other basis protected under applicable law. *401(k) eligibility rules apply
We are hiring now- January 3rd 2021 apply online :
https://career4.successfactors.com/sfcareer/jobreqcareer?jobId=166172&company=
Date listed 10/9/20

Job Fairs (782) **Upcoming Job Fairs and Events** - Workforce Development & Adult Learning – Click **HERE**. (Regular updates to list)

Johnson's Chimney Services, Inc. (412) Millington, MD. Chimney Sweep
(Refer to MWE J.O. #1259605) Email Resume to casey@johnsonstreeandlandscape.com
date listed 10/28/20

Kent Center (340) ***Direct Support Professional***: Are you caring, positive and respectful? Then you deserve a job where you have the power to make a positive impact every day. We're all about our individuals supported and staff that provide the needed services to provide care and supports, and as we continue to grow, we're looking for even more quality people who share our dedication to doing what's right, improving our persons supported quality of life, building great relationships and truly making a difference. **Pay starts at $12.70/hour** after training. Kent Center offers full health benefits, more than four weeks of leave, referral and attendance bonuses, and paid training. The ideal candidate will assist these individuals in developing key life skills by providing supports based upon their Person-Centered Plan in our residential homes based in Kent and Queen Anne's Counties.. Experience is preferred, but not required, that is, if you *Bring the Right Attitude, We'll Train you for Success!* We provide PAID classroom training to include: DDA, CMT, CPR/First Aide Certification, and Crisis prevention; and on the job training and tools you need to be successful in this position. **Ready to join Our team dedicated to making a difference every day in the lives of the people we serve? Please apply today. Visit our website for more information and to apply: www.kentcenter.org**
Date listed 10/13/20

Law Office of Jane A. Canter, LLC (263) Legal Secretary - One Full Time person & General Description: Answering three-line telephones with 4th line direct to fax machine; taking accurate messages; collecting information from clients about their case or situation; explaining basic information about method of payment; returning calls with follow up information; scheduling and confirming appointments, emails and scanning, filing papers with the local court; delivering papers to local attorneys in other law firms; greeting clients in reception area; sitting in on appointments to witness signatures; assist in getting clients ready for court; assisting with preparation of correspondence and court documents; photocopying; filing; mailings, some limited research at the law library and general office tasks. Requirements: A grasp of the principles of confidentiality and advocacy for clients; knowledge of word processing in Windows "Word" and "Excel"; neat appearance and pleasant manner. NOTE: Some Legal Office or Paralegal Experience Required. Apply: Fax resume' to Jane Canter, Re: Legal Secretary Position, 410-822-9324. (Date listed: 09/21/20)

Miltec UV (321) Stevensville MD. Shipping/Receiving Supervisor MWE Job Order #1249751 Apply online at: https://miltec.bamboohr.com/jobs/view.php?id=37 date listed: 10/2/20

Old Wood Delaware, LLC (387) Established Millwork Co. is seeking a *P/T Bookkeeper* who is a hardworking, organized, detail-oriented individual who enjoys an active office. Must have good interpersonal skills, capable of working well with customers and coworkers. Microsoft office experience necessary, QuickBooks is preferred. We are a unique business of 30 years, manufacturing of Home Furnishing and Flooring. Monday - Friday 7:30 am - 4:00 pm. Background check and drug testing may be required. If you are a team player looking for an established job send resume including your background, references and your salary requirement to ow-accounting@comcast.net. Date listed 10/19/20

Open Site Excavation (355) CDL Truck Driver Job Duties and Responsibilities, Fully understand how to operate and safely drive your assigned vehicle, Drive vehicles with a Gross Vehicle Weight (GVW) over 26,000 lbs. Obtain signatures to confirm and complete deliveries, Assist in mapping driving routes, Stay on a predetermined route and ensure timely transport and delivery, Communicate with dispatch as needed, Confirm that the contents of each shipment load matches the manifest document, Perform inspections of your vehicle prior to and following each trip, Always ensure your vehicle is kept clean, Maintain and service vehicle as needed (refuel, change oil, tire pressure, repairs, etc.) Notify managers of any major maintenance or delivery issues encountered, Follow delivery schedule and rest at appropriate times, Maintain detailed driving and delivery logs, Track and report working hours, Adhere to company rules and regulations, Obey all applicable traffic laws and drive in according to the weather/road conditions, Comply with ICC and DOT regulations, Make safety a priority at all times
CDL Truck Driver Requirements and Qualifications, Valid commercial driver's license (CDL) required, 2+ years of proven experience in commercial truck driving preferred , Clean driving record with no moving violations, Must pass a background check and drug test, Skilled at driving and parking large, heavy vehicles, Alert, focused, and detail-oriented, Physically and mentally fit, Ability to lift up to 50 lbs. at a time, Possess great physical stamina and focus during long driving shifts, Proficient using GPS and other routing systems, Map reading and route planning experience, An innate sense of direction, Self-starter who works well independently, Disciplined, dependable, and resourceful, High level of composure and good stress management. For more information, or to apply, please contact Josh at 443-510-1189 or e-mail your resume to opensiteexcavation@gmail.com Date listed 10/14/20

Orkin (367) Easton, MD. Service Technician, TRAINING Available! Refer to MWE J.O. #1254750) APPLY: https://ars2.equest.com/?response_id=ca3e9d794d0372c88d5e29447e4c19ab
Date listed 10/16/20

Parks Tire & Auto Service Inc. (360) Part time night & weekend tow truck operator. No CDL required. No experience necessary, will train. Must reside in Queen Anne's County, possess a valid driver's license and pass a background check. Please apply in person at 308 Centreville Rd Queenstown MD 21658. 410-827-7766. Ad expires **Nov 30, 2020**. Date listed 10/15/20

Paris Foods Corporation (018) How would you like to work for a fast-growing company, in a position that leaves room for continuous and exponential growth? Are you looking for a Career? Then you're the perfect fit for our company as we continuously grow and promote from with-in. the opportunity for advancement is only limited to your desire. In addition to the opportunity for advancement, we offer a very generous benefit package that includes, but is not limited to: •Health, Dental, and Vision after 60 days of employment; •Paid Time off after 90 days of

employment; •401 (k) with employer match after one year of employment. Available Positions. (Updated)

Preston FunDaMentals Child Care Center (388) is seeking full time Lead teachers. Experienced Lead teachers - $12.00/hour & up based on experience. Hours of operation are 7:30 – 5:30 Mon - Fri. Working hours are 8-5 and 8:30-5:30. Requirements include: A *90 hour early childhood certificate or college courses equal to these classes, CPR and first Aid, 18 years or older and complete a criminal background check. Job Description:*Maintains attendance, observation and assessments. Prepares and implements age appropriate lesson plans, while following a classroom schedule. Only applicants with the listed requirements will be contacted. Please email your resume to prestonfundamentals@yahoo.com 410-673-1151 (Date listed 10/22//20)

Qlarant (404) Easton, MD. Medical Director – ID Hospice #1258595, Medical Review - Contract Senior Statistician – Office or Home #1256994, Proposal Manager #1254293, Medical Review Nurse #1250542, Medicare/Medicaid, Business Development Director #1250266, Medicare Part C Reviewer #1248945, Home Based. Apply: www.qlarant.com/about/careers date listed 10/26/20

Qlarant (330) Easton, MD. Medical Review Nurse #1250542, Medicare/Medicaid Audit Business Development Director #1250266, Medicare Part C Nurse Reviewer #1248945 Home Based External Quality Review Project #1246737, Manager/Healthcare Administrative Assistant/ Operations Coordinator #1206036, Apply: www.qlarant.com/about/careers Date listed 10/7/20

Quality Staffing Services (756) **NOW OPEN IN EASTON!!** We are excited to announce the opening of our newest location at 8662 Alicia Drive in Easton. Quality Staffing Services is a professional recruiting & employment firm specializing in placing top notch candidates in a range of careers. If you are thinking of making a career change, looking for an opportunity with flexibility or trying to find a job that is the right fit for you, put our 25 years of experience to work for YOU! We work with hundreds of companies on the Shore and we have the relationships with hiring managers to "help you get your foot in the door!" Contact us today at 410-690-7790, easton@qssjobs.com, or visit our website at https://www.easternshorejobs.com/. "We work for you!" (Date listed:)

Queen Anne's County (411) Centreville MD. *Accountant III - Payroll Specialist*. This position is responsible for the County's daily operations relating to payroll and disbursements, some grant reporting, audit and budget workpapers, and assistance with other county departments and outside entities on behalf of the Finance Office. In addition to a high level of task-oriented skills, this position must also be able to conceptualize existing procedures; initiate changes to yield new procedures; coordinator with others to implement such changes; and evaluate the results. Due to time constraints and the high level of expertise required by this work, this position must be able to make these changes without routine intervention from superiors. Instead, this position serves as a resource for his/her superiors in all matters involving operations. View Job Details Date listed 10/28/20

Queen Anne's County (413) Centreville MD. Bus Driver (CDL) - Full Time, Provides transportation for elderly and disabled persons and for the general public as required. View Job Details Date listed 10/29/20

Queen Anne's County (400) Centreville MD. Emergency Management Planner MWE Job Order #1257911, Maintenance Worker I MWE Job Order #1257917, Apply online at: www.qac.org Date listed 10/23/20

Queen Anne's County (389) *Animal Care Manager* Centreville, MD. The Animal Care Manager shall be responsible for the Animal Care Division and Animal Care Technicians. The Animal Care Manager reports directly to the Animal Services Executive Director and is responsible for overseeing the welfare of animals under the care of the Animal Services Department. This may include feeding, watering, grooming, exercising, enrichments and other duties necessary for the overall well being of the animals. View Job Details *Crew Supervisor* Centreville, MD. Under general supervision this position serves as a working maintenance and development foreman, responsible for leading a small crew of employees in performing a variety of maintenance functions, View Job Details *Maintenance Worker I* Centreville, MD. This entry-level position performs a range of manual labor tasks in support of County park maintenance and development activities. Under close supervision, performs general park maintenance work, involving some responsibility, complexity, and variety, to perform general grounds maintenance and routine building maintenance at County Parks properties and facilities. View Job Details Date listed 10/23/20

Queen Anne's County (381) *Principal Planner*, Centreville, MD. This position provides advanced, complex and detailed comprehensive planning, intergovernmental coordination and plan implementation services. Includes a variety of functions related to long range land use planning, zoning, permitting and duties associated with the county's management of the Chesapeake Bay Critical Area Act, Chapter 14. This position requires strong written and oral communication skills, and the ability to present before boards, elected officials, and community groups. View Job Details *Emergency Management Planner,* Centreville, MD. Oversees Emergency and Administrative Planning functions for the Division of Emergency Management within the Department of Emergency Services. Incumbent is responsible for formulating, coordinating and maintaining emergency and administrative plans as they relate to county and region-wide mitigation, preparedness, response and recovery activities, and departmental operations. Operates under limited direction, establishing courses of action and developing methods to obtain results. Makes frequent decisions with only general guidance. View Job Details date listed 10/21/20

Queen Anne's County (373) *Maintenance Worker I* Centreville, MD. This position performs a range of manual labor and general custodial functions in support of cleaning and maintenance of County buildings and facilities and grounds maintenance under close supervision. View Job Details *Correctional Officer - Full Time* Centreville, MD Responsible for maintaining security within the County's Detention Center View Job Details *Resource and Development Specialist* Centreville, MD. The person in this position, under the supervision of the Department of Community Services Director, will work to improve the efficiency and effectiveness of the entire system of services touched by the Department of Community Services View Job Details Date listed 10/20/20

Queen Anne's County (364) *Marketing & Destination Development Specialist*, Centreville, MD As a representative of Queen Anne's County, this position is responsible for promoting and marketing the County by designing, developing, implementing and tracking tourism and marketing activities. This position will focus on visitor attraction, enhancement of the visitor experience and development and implementation the Tourism Strategic Plan. This position will also be responsible for Department marketing strategies, community and business outreach,

customer service and performing a variety of professional tasks in support of assigned area of responsibility. This position directly reports to the Director of Economic and Tourism Development and will be responsible for supervising Visitor's Center Staff. View Job Details Date listed 10/16/20

Queen Anne's County (772) **Deputy Sheriff Cadet.** The Queen Anne's County Office of the Sheriff Cadet Program is a law enforcement apprenticeship program that offers training and varied work assignments to persons between the ages of 18 and 20 ½. The Cadet Program provides qualified men and women with a chance to experience the challenges and personal rewards of a police career and serves as a stepping stone to be certified through this agency's police academy. Upon completion of a cadet program, with additional testing, the program is designed to elevate cadets into the role of Deputy Recruit. Cadets must successfully complete all deputy entry level testing procedures during their employment and will submit to an extensive background investigation prior to their employment as a cadet and prior to their acceptance into the police academy. Cadets must further their education by enrolling in and passing college courses with a goal towards eventually earning a degree. View Job Details. Closes On: December 31, 2020 at 04:30 PM EST. (Date listed: 3/12/20)

Rauch Inc. (345) Easton, MD. Survey Crew Chief (Refer to MWE J. O. #1251744) Field Technician (Refer to MWE J. O. #1251694) Email Resume to bill@raucheng.com date listed 10/13/20

Rexnord / Cambridge International (390) Cambridge, Md. Machine Operator SHO1772 (Refer to MWE J. O. #1245632) Sr. Techician (Engineer & Maintenance) ENG529 (Refer to MWE J. O. #1257802) Manufacturing Manager OPE917 (Refer to MWE J. O. #1245613)
Apply: https://rexnord.taleo.net/careersection/2/jobsearch.ftl?lang=en date listed 10/22/20

Royal Farms (385) Cambridge, Md. Store Leader (Ref to MWE J.O. #1136042) Food Service Leader (Ref to MWE J.O. #1136041) Assistant Store Leader (Ref to MWE J.O. #1136043) Customer Service Associate (Ref to MWE J.O. #1136044) Apply: https://royalfarms.com/ date listed 10/21/20

Royal Farms (309) Grasonville, MD. Assistant Store Leader (Refer to MWE J.O. #1163433) Customer Service Associate (Refer to MWE J.O. #1163429) Customer Service Leader (Refer to MWE J.O. #1163436) Food Service Leader (Refer to MWE J.O. #1163437) Assistant Store Leader (Refer to MWE J.O. #1135974) To Apply: https://nowhiring.com/royalfarmsjobs/ date listed 9/29/20

Sauer Compressors USA (275) Production Technician (Entry Level) A rapidly growing market leader is seeking a top performer for their Entry Level Production Mechanic position. This position reports to the Production Manager and Technical Operations Manager. This is an exciting opportunity to work for a stable, family-oriented business, which thrives on a tremendous company culture and team environment. Responsibilities: Production assembly of complex custom design compressor packages.
Testing of large industrial high pressure compressors. Interface with engineering to resolve electrical and mechanical issues on shop floor. Electrical troubleshooting – PLC hardware & program troubleshooting, Troubleshooting control panels includes but is not limited to 460V, 120V, 24VDC, transformers, motor starters, HMI's, and other wiring issues. Mechanical troubleshooting – Diagnosis of issues related to reciprocating compressors. Installation of complete electrical and mechanical systems inside custom engineered container packages containing compressors. Read Blueprints and Electrical Schematics. Perform other duties as assigned. Required Skills/Experience: Entry Level. Energetic and self-motivated. Team Player. Maintains high level of responsibility and accountability. Quick learner and adapts well. Benefits

& Compensation: Wages commensurate with experience. Full medical & dental benefits, paid vacation & holidays, 401K, plus performance bonus. Growth opportunities are available Send your resume to hr@sauerusa.com Or apply online at www.sauerusa.com/careers. Date listed 9/24/20

Shore United Bank (347) Upper Shore Area. Teller (Refer to MWE J. O. 1253186) Teller/CSR (Refer to MWE J. O. 1253201) Head Teller (Refer to MWE J. O. 1252635) Assistant Brach Manager (Refer to MWE J. O. 1252303) Apply: www.shoreunitedbank.com date listed 10/12/20

Signature Dream Homes (386) Job Title: *Financial Office Assistant*, Reports To: Business Manager, Hours: 5-10/week, Rate: $11-15/hour depending on qualifications. Signature Dream Homes, a small but growing custom home builder in Stevensville, is seeking a bright and energetic person with some accounting training that likes working with numbers. https://www.signaturedreamhomes.com/ Key Duties and Responsibilities: Accounts payable (AP) data entry and processing into QuickBooks. Upload supporting documentation into QuickBooks for each approved AP transaction. Maintains AP, W-9 and Certificate of Insurance files. Excel spreadsheet creation/updating. Basic report generation using QuickBooks and Excel. Performs clerical and other related duties, as required. Supports Business Manager and Owner with other tasks, as needed. Qualifications: Experience using QuickBooks or other accounting software preferred. Experience providing bookkeeping or other related financial services preferred. Must have excellent computer skills and willingness to upgrade computer skills. Must have excellent organizational skills and attention to details. Must have own transportation. Submit resume and letter of interest to: bookkeeper@signaturedreamhomes.com. Job is open until filled. Date listed 10/22/20

Suburban Propane (325) Easton, MD. Propane Service Tech I (Refer to MWE J. O. #1250290) Local CDL Delivery Driver (Refer to MWE J. O. #1250308) Email Resume to dvenezia@suburbanpropane.com 10/5/20

Talbot County Government (322) Easton, MD. Bailiff – Per Diem (Refer to MWE J.O. #1249804) Correctional Officer (Refer to MWE J.O. #1249789) Court Administrator (Refer to MWE J.O. #1249785) Court Recorder (Refer to MWE J.O. #1249787) Health Officer, Talbot County (Refer to MWE J.O. #1249790) Paramedic (Refer to MWE J.O. #1249796) APPLY: www.talbotcountymd.gov Date listed 10/2/20

Talbot County Public Schools (371) Easton, MD. Custodian Floater (Refer to MWE J.O. #1256023) Instructional Assistant - ESOL (Refer to MWE J.O. #1256058) Intervention Specialist (Refer to MWE J.O. #1256046) Secretary (Refer to MWE J.O. #1256049) Apply https://tcps.tedk12.com/hire/index.aspx Date listed 10/19/20

The Salvation Army (415) UPPER SHORE COUNTIES. Bell Ringer ($12.00 an hour) (J.O. 1251734) Kettle Coordinator ($18.00 an hour) (J.O. 1260371) Shelter-Worker (PT) (1260374) Housing Monitor ($11.40) (1260376) Cambridge Family Store (PT) (1260375) Sorting Room Store Clerk ($11.40) (1260368) Warehouse Worker ($11.40) (1260377) Accepting Applications at: The Salvation Army Potomac Division 200 Washington St. Cambridge, MD 21613, 9 am – 12 pm and 1 pm -3 pm. Date listed 10/29/20

UniSite Design, Inc. (264) is a manufacturer and designer of high-quality commercial grade site furnishings located in Denton, Maryland. We take great pride in designing and manufacturing Victor Stanley products which are one of the finest collections of site and street furnishings (litter receptacles, benches, tables & chairs, picnic tables, bike racks & bollards) in the world.

Carefully integrated designs and innovative use of materials and technology embody our commitment to produce durable, strong, functional, attractive and comfortable site furniture. We are currently searching for qualified candidates for several positions including: A **Maintenance Mechanic** that works directly within the Maintenance Department to support production. They perform routine preventative maintenance and ensure that industrial production equipment continues to operate at maximum productivity, quality, and safety. They diagnose, repair, replace and install industrial equipment and machine parts for conveyors, presses, shears, etc. The maintenance mechanic also performs regular facility and building maintenance. We are seeking individuals for an hourly **Manufacturing Positions (Welder/Grinder, Material Handler)** to work in our Production Department**.** The candidates must be highly motivated, competent, reliable, safe and quality conscious individuals. Our manufacturing positions are physical so the candidate must be able to lift up to 50 lbs., stand for 8 hours, and work in warm conditions during the summer months. Please apply in person or online through our Career Center at:
https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=37a4ec33-587c-4937-ba95-e25283fb78f4&ccId=80669667_65&type=MP&lang=en_US UniSite Design, Inc. , 1105 Park Lane, Denton, MD 21629. *UniSite Design, Inc. is an Equal Opportunity / Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status.* Date listed 9/22/20

University of Maryland Medical System (406) UMMS) has various opportunities for nursing students that have completed their first semester of the Nursing program and hold a CNA license. The positions are as follows with respective job application links to apply online:
Collegiate Student Nurse - Relief – Shore Regional Health - Queen Anne's ED
Collegiate Student Nurse – MedSurg/Tele/ICU – Shore Regional Health - Easton
Date listed 10/26/20

WEEKS AHEAD LAWNS (323) Stevensville, Md. Landscaping Helper - PT (Refer to MWE J.O. #1249769) Apply: Call 301-440-7100. Date Listed 10/5/20

The Office of Employment Services makes every effort to publish the job listing in a timely manner. However, deadlines for some positions allow a limited response time. Contact with the employer is encouraged to see if the position is still available. Chesapeake College is an Equal Opportunity Institution.