The Office of Employment Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Employment Services at (410) 822-5400, 758-1537, or 228-4360, ext. 5804.

A Better Alternative Nursing Agency, Inc. (259) Upper Shore / CNA’S, Kent County Area - MWE J.O. 1244113, Queen Anne’s County Area MWE J.O. 1244111, Talbot County Area - MWE J.O. 1244101, Caroline County Area - MWE J.O. 1244109, Dorchester County Area - MWE J.O. 1244104, Email Cover Letter & Resume to: bjoness@abastayhome.com date listed 9/18/20

Aim Transport Inc. (246) Rhodesdale MD. Regional Class A Truck Driver (Refer to MWE J. O. 1168736) Truck & Trailer Mechanic (Refer to MWE J. O. 1243131) Apply www.aimtransport.com date listed 9/16/20

AZZ Enclosure Systems (510) Manufacturer of enclosed, steel structures located in Millington, MD. We offer full-time positions with benefits including company subsidized medical, dental, vision insurance, 401(k) with company match, bonus, stock purchase plan and tuition reimbursement. We are currently recruiting for Electricians, Electrical Installers, Welders, Metal Fabricators, Wire Shop-Entry Level and more. Check out the most up-to-date job openings at www.azz.com (careers page) OR apply in person at 3011 Millington Road OR email sheilaparker@azz.com. (Date listed:)

AZZ (304) On-Site Career Fair. Electronic Assemblers - Entry Level Positions Thursday, October 8th 1:00pm to 5:00pm Saturday October 10th 8:00am to 11:00am 3011 Millington Road, Millington, MD conveniently located off 301, Pfaltzgroff Road Exit Instant Face-to-Face Interviews and Instant Job Offers!
Date listed 9/29 20

AZZ (327) MILLINGTON, MARYLAND. Stockroom Lead #1250274 MWE Job Order, Electronic Assemblers #1250285 MWE Job Order, Apply online at: azz-inc.jobs.net Date listed 10/5/20

Bakery (253) Pastry Cook/ Baker opportunity on the Eastern Shore, Cambridge, Maryland. Position available mid-August. 3 years of Pastry Cook experience. Must follow corporate recipe, at all times. Opportunity to grow with creative bake shop. Must love the art of baking. Must have experience with Breads, Cakes, Pies, and Pastries. Must know how to convert recipes. Great opportunity for a self-starter (or Veteran), team player, results driven individual. References and referrals needed.
Porter / Position available immediately. Join us.... We’re looking to add to our team. We’re a fast-growing Bakery located in Cambridge, MD, offering both Wholesale & Retail Baked Goods. The ideal candidate must be able to keep up with the daily demands in support of our
Culinary Staff. Candidate must be a team player, a self-starter, hard working & reliable. Candidate must be coach-able. English speaking and able to lift 50 LBS. Must be flexible: Dishwasher, Sanitation, Stocking, Loading, Unloading. If you Think you have what it takes, let’s Talk. We’re looking to fill this position ASAP. Apply now, applicants email their resume to DivineSweets2@gmail.com. Date listed: 8/7/20, updated 9/17/20


**Benedictine** (880) Ridgely, MD. To view and apply for available jobs, go to https://www.benschool.org/employment/job-openings/. (Date listed)

**BRYAN AND SONS** (281) EASTON, MARYLAND. Position MWE Job Order #. Field Laborers 1246172, Pipe Layers 1246180, Equipment Operators 1246185, CDL Truck Driver 1246190, Foreman/Superintendent 1246197, Project Manager 1246205

Apply, Email resume to: info@bryan-and-sons.com or in person: 7140 Barkers Landing Rd., Easton, MD 21601. Date listed 9/24/20

**Callahan's Gas & Appliance** (232) Centreville MD. Delivery Driver #1231421 MWE Job Order Email resume to: chris@callahangas.com In person: 116 N. Commerce St. Centreville, MD Date listed 9/11/20

**Candle Light Cove Assisted Living & Memory Care** (310) Easton, Maryland
Certified Nursing Assistant or Resident Wellness Associate needed for assisted living facility. PT shifts (40-59 hours) bi-weekly. Every other weekend a must. 7a-3p & 3p- 11p . $12.10 per hour starting rate. 11p-7p (differential rate) 13.10. Flexible hours . Must pass background check & drug test. Apply online www.IntegraCare.com/Jobs date listed 9/30/20

**Candle Light Cove Assisted Living & Memory Care** (311) Easton, Maryland
Dining Server, six months to one year prior experience in food service or dishwashing is preferred. High School diploma, GED or work permit. PT $11.65 per hour starting rate. Must pass background check & drug test. Flexible hours. Apply online www.IntegraCare.com/Jobs Date listed 9/30/20

**Candle Light Cove Assisted Living & Memory Care** (312) Easton, Maryland
LPN Supervisor, (hiring bonus) requires at least one year prior clinical experience is preferred. Current Maryland LPN license in good standing. PT, $23.77 per hour starting rate. Must pass background check & drug test. Apply online www.IntegraCare.com/Jobs Date listed 9/30/20
Caregiver &/or CNA (247) --- Needed for permanent private in-home personal support position. Pleasant physically challenged female adult in Denton, MD has part-time position opening/s. Must love working with physically challenged, must be pleasant, kind and caring. Creativity is a plus. Must be dependable with good work references. Duties to include light housekeeping, bathing/overseeing personal hygiene care, medication reminders, mobility assistance to wheelchair, transportation (in van provided), as well as all aspects of daily living support. Must have Hoyer lift experience, and be able to shift a large person. We will train the right person in daily routine; this opening includes day shift hours 8am-6pm. CPR/F-A required, back ground check will be performed. Part-time Thursday & Saturdays available - $16.00/hr. during training period then $17.00 hr. after 60 days. Please call 410-634-8389 for more information and to set up an appointment. Be sure to leave a voice message with a good contact phone, if no one answers. Date Listed 9/16/20

Candle Light Cove (241) Easton MD. Position MWE Job Order #. Certified Nursing Assistant 1242635, Dining Server 1242644, LPN Supervisor 1242650, Cook 1242661, Resident Wellness Associate 1242669, Apply online at: www.intergrace.com/jobs Date listed 9/15/20

Caregiver &/or CNA (247) --- Needed for permanent private in-home personal support position. Pleasant physically challenged female adult in Denton, MD has part-time position opening/s.

Caroline County Department of Emergency Services (170) Emergency Management Division Chief: The Department of Emergency Services is responsible for providing advanced Emergency Medical Services (EMS), emergency planning and coordination for County government, and emergency communications, including 911 dispatch, police communications for the Sheriff’s Office and four town police departments, and fire and rescue communications for eight volunteer fire companies and the county EMS responders. About the Position: This is administrative work at the managerial level. An employee in this class with guidance from the Director of Emergency Services, coordinates and manages the Emergency Management functions for All-Hazards approach as instructed by State and Federal Emergency Management. The employee also leads the county government safety program. The employee performs a variety of complex planning and administrative duties requiring comprehensive knowledge of departmental programs. The employee performs the duties of the governor appointed Local Emergency Manager in the absence of the Director. Required Knowledge and Skills: Skilled in the operation of general information technology, including collaborative software suites like Microsoft Teams, and emergency management software such as Hurrevac. Ability to plan, administer, and coordinate programs involving many diverse, but interrelated activities; to make decisions under emergency conditions. Ability to communicate clearly and concisely in both written and oral form. Must be able to work independently and provide leadership in absence of Director of Emergency Services. With guidance from the Director of Emergency Services, activates and leads the Emergency Operations Center. Must be willing to respond to EOC or field incidents at any time. Must be able to lead public outreach efforts for the Department and coordinate with other Division Chiefs to evaluate and staff opportunities for public education and recruitment. Education and License/Training Requirements: Graduation from a recognized university with a bachelor’s degree in emergency management, public safety management, or public administration/policy and Four (4) years of experience in a combination of emergency management planning and coordination. ICS 100, 200, 700, 800 required. Valid Maryland Class C License meeting the County’s requirements. Upon an employment offer, applicants must submit to a substance abuse test and complete criminal background check. EOE, Annual Salary: $61,036- $75,000 Depending upon experience, Deadline to Apply: October 21, 2020 How to Apply: Submit completed applications to: Caroline County Office of Human Resources, 103 Gay St., Suite 1, Denton, Maryland 21629. Call 410.479.4105 to receive an application by fax or email. Applications can also be downloaded by
**Caroline County Department of Health** (136) 403 S. 7th Street, Denton, MD 21629. **Main Purpose of Job:** An Environmental Health Specialist Trainee is the entry level of work at a local health department performing inspections and investigations to ensure compliance with environmental health laws and regulations. Protection of the public health is the main purpose of the Environmental Health Specialist position, protection more desirably obtained through voluntary compliance with the existing regulations or, when necessary, using compliance procedures established in regulation and law. This is an entry level position under close supervision from a higher level Environmental Health Specialist. **Education:** Determined by the Maryland Board of Environmental Health Specialists under the licensing requirements for Environmental Health Specialists. **Experience:** None. **Licenses, Registrations and Certifications:**

1. At the time of hire, candidates for positions in this classification must possess a certificate of eligibility to be licensed as an Environmental Health Specialist from the Maryland Board of Environmental Health Specialists. A copy of your certificate must be attached to the application.

2. Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator’s license valid in the State of Maryland. **Selection Process:** Applicants who meet the minimum qualifications will be evaluated. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. For education obtained outside the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation service must accompany the application. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. **Benefits:** Contractual employees who work for an agency covered under the State Employee and Retiree Health and Welfare Benefits Program (the Program), have a current employment contract and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits. **Further Instructions:** Online application process is STRONGLY preferred. If you are having difficulty with your user account or have general questions about the online application system, please contact the MD Department of Budget and Management, Recruitment and Examination Division at 410-767-4850 or Application.Help@maryland.gov. If online process is not available, please send your paper application to: Maryland Department of Health, Recruitment and Selection Division, 201 W. Preston St., Room 114-B, Baltimore, MD 21201. The paper application must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. Incorrect application forms will not be accepted. If you need to submit additional information, the preferred method is to upload. If unable to upload, please fax requested information only to 410-333-5689. Appropriate accommodations for individuals with disabilities are available upon request by calling: (410) 767-1251 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country, and encourage them to apply. As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State’s diversity. Should additional information regarding this recruitment be required, please contact
the Maryland Department of Health Recruitment and Selection Division at 410-767-1251 or via email at dhmh.jobs@maryland.gov. (Date listed:)

Caroline County, Department of Public Works (256) Full – Time Motor Equipment Operator: Department of Public Works. About the Position: The Motor Equipment Operator is a full time, safety sensitive position in the Public Works Department. Depending on the needs of the Department, the employee may be assigned to either of the two Divisions and reassigned as operational needs change. An employee working in this class specification will work under the general supervision of a crew leader doing a wide range of tasks including but not limited to road and bridge maintenance, equipment maintenance, building repairs and maintenance, and general laborer work. Education and License/Training Requirements: Successful candidates must have a HS Diploma or equivalent. Valid CDL Class B License meeting the County’s requirements. Submit 3-year driving record along with applications. Upon an employment offer, applicants must submit to a substance abuse test and complete criminal background check. EOE. Annual Salary: $15.83/ hour - $18.90/Depending upon experience. Deadline to Apply: October 9, 2020. How to Apply: Submit completed applications to: Caroline County Office of Human Resources, 103 Gay St., Suite 1, Denton, Maryland 21629. Call 410.479.4105 to receive an application by fax or email. Applications can also be downloaded by http://www.carolinemd.org/DocumentCenter/View/1801. Save and complete application and email to: hrposting@carolinemd.org Date listed 9/18/20

Caroline County Office of Finance (331) Grant Coordinator The Department: The Caroline County Office of Finance oversees the collection of revenues, expenditure of funds, compliance with generally accepted accounting procedures, and adherence to the operating and capital budgets adopted by the County Commissioners. The Office of Finances pays bills, tracks financial obligations, keeps accounting records, and advises the County Commissioners and senior management team. The Office also reports on all financial transactions and participates in the annual fiscal audit. About the Position: This is administrative work at the experienced level. The successful candidate coordinates and compiles all grants for the County; researches and solicits grants; allocates and tracks grants; prepares the grant budget and monitors budget expenditures for compliance with Federal, State and local laws, and County grant management guidelines. Thorough knowledge of the County, Federal and State grants programs. This position requires a firm understanding of finance and accounting practices and procedures in compliance with normal accepted industry practices. Effective oral and written communication skills are a necessity. A high degree of organizational aptitude and the ability to manage multiple priorities and deadlines. Required Knowledge and Skills: Grant administration practices, the methods, resources, and standards of grant development principles and practices. Grant evaluating principles, methods, tools to organize grant monitoring work; and setting priorities; and determining resources requirements. Grant funding policies and procedures; applicable local, state, and federal regulations; and county government grant guidelines. Grant applications and submission process. Strong grant management skills and methodologies as lead for grant development. Budgeting and fiscal management principles and procedures for grant monitoring. Basic computer use including email, schedule management, project management, word processing, and other business office applications (Microsoft Office). Ability to communicate effectively, orally and in writing, including the preparation and presentation of reports and presentations. Applicants must demonstrate ability to maintain good working relations with fellow workers, supervisors and the public. Education and License/Training Requirements: Graduation from an accredited college or university with a bachelor’s degree in business administration, accounting, finance, or a related field; and four (4) years of experience in grant development and fiscal management and in grant writing and administration, grant management, project management and governmental accounting. Valid Maryland Class C
License or equivalent. Upon an employment offer, applicants must submit to a substance abuse test and complete criminal background check. EOE. Annual Salary: $57,964 - $60,000 depending upon experience. **Deadline to Apply: October 23, 2020.** Interviews will be held on Wednesday, November 4, 2020 at the Office of Human Resources. How to Apply: Submit a resume and completed county application to: Caroline County Office of Human Resources, 103 Gay St., Suite 1, Denton, Maryland 21629. Call 410.479.4105 to receive an application by fax or email. Applications can also be downloaded by [http://www.carolinemd.org/DocumentCenter/View/1801](http://www.carolinemd.org/DocumentCenter/View/1801). Save and complete application and email to: **hrposting@carolinemd.org** date listed 10/7/20

**Caroline County Department of Emergency Services (332)** About the Department: The Department of Emergency Services is responsible for providing advanced Emergency Medical Services (EMS), emergency planning and coordination for County government, and emergency communications, including 911 dispatch, police communications for the Sheriff's Office and four town police departments, and fire and rescue communications for eight volunteer fire companies and the county EMS responders. About the Job: Full Time Paramedic. This is skilled specialized work as a Nationally Registered Paramedic. Performs necessary emergency medical care on sick, injured or convalescent persons at the site of an incident or in route to the hospital or other destination as prescribed by MIEMSS. Requirements: Must be a high school graduate and have a Nationally Registered Paramedic Certificate. Applicants must also have a valid Maryland Class “C” or equivalent driver’s license. Six months ALS experience preferred. A Maryland Paramedic license must be obtained within 30 days of employment, if the candidate is not licensed within the state of Maryland. Must comply with the terms of the Caroline County Personnel Rules and Regulations, including the Substance Abuse Policy, while employed in this class series. Salary Rate: Paramedic $20.85/ Hourly- Full- Time, May vary depending upon experience. Deadline: October 23, 2020. Upon an employment offer, all applicants will be subject to a substance abuse test and complete background investigation. EOE. How to Apply: Submit resume and completed applications, copies of certifications documents and 3-year driving record to: Caroline County Office of Human Resources, 103 Gay St., Suite 1, Denton, Maryland 21629. Applications available from this address or call 410.479.4105 to receive by fax or email. Applications can also be downloaded by clicking [here](#). Save and complete application and email to: **hrposting@carolinemd.org** Date listed 10/7/20


**Caroline County Public Schools (250)** - Now Hiring for Substitute School Nurses - Must be licensed RN - $175/day. Please apply online at [carolineschools.org](http://carolineschools.org)> Join our Team. Date listed 9/16/20

**Caroline County Public Schools (251)** - Now Hiring for Substitute School Custodians. Please apply online at [carolineschools.org](http://carolineschools.org)> Join our Team. Date listed 9/16/20
Channel Marker (898) is currently hiring for positions in their Caroline and Dorchester programs. Visit their website for Employment Opportunities. (Date listed)

Chesapeake College (328) is currently accepting resumes for the following position: *Adjunct Faculty: Criminal Justice*. Please visit the website for additional information on this position: [https://chesapeake.hiretouch.com/job-details?jobID=95&job=cmj-adjunct](https://chesapeake.hiretouch.com/job-details?jobID=95&job=cmj-adjunct)

Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to Apply. Date listed 10/5/20

Chesapeake College (329) is currently accepting cover letters & resumes for the following position: *CDL Instructor*, Grade: 113E. Please visit the website for additional information on this position. [https://chesapeake.hiretouch.com/job-details?jobID=97&job=cdl-instructor](https://chesapeake.hiretouch.com/job-details?jobID=97&job=cdl-instructor)

Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to Apply. Date listed 10/6/20

Chesapeake College (280) is currently accepting cover letters and resumes for the following position: *Nursing Assistant (CNA) Instructor – Part-Time Temporary* Responsibilities: Participates in the development and evaluation of the training program; Implements the approved training program; Supervises the classroom laboratory experience; Evaluates student performance in the classroom; Provides supervision and clinical evaluation of each trainee at the clinical training site; Ensures that attendance and grades are recorded for each student and class; Ensures that the proper clinical ratio of one (1) instructor for every eight (8) students is met; Functions as the liaison between students, the Allied Health Director (AHD) and the Lead Instructor; Evaluates course curriculum and resource materials and submits recommendations to the Lead Instructor and/or AHD for consideration; Submits course information, i.e., class rosters, student exams, skills checklists and Performance Improvement Notes, to Lead Instructor and/or AHD for record keeping within one (1) week of course completion; Functions as a representative of the College and follows all required College policies and procedures. Requirements: RN licensed to practice in Maryland; Minimum of two (2) years nursing experience, one (1) year of which was in caring for the elderly or chronically ill within the past five (5) years; and Completed a minimum 16-hour course in the principles of adult education OR have a minimum of two (2) years teaching experience. Interested applicants should submit a cover letter and resume to lwidmaier@chesapeake.edu. This position is open until filled. Date listed 9/24/20

Chick-fil-A (252) Cambridge, Md. Team Members FT & PT (Refer to MWE J. O. #1104954) Apply [https://chick-fil-a-cambridge.apply-now.us/job/167089/team-member](https://chick-fil-a-cambridge.apply-now.us/job/167089/team-member) date listed 9/16/20

Choptank Transport (486) *Software Engineer* – Preston, MD (Full time & Internships) As a Software Engineer with Choptank, you will be on the front lines of building, developing, implementing, and maintaining custom-built applications. Join a growing company with a strong commitment to staying on the very cutting edge of technology - so much so that we've invested in our own team for it. (This position is based out of our Preston, MD HQ or Baltimore, MD office). Competitive base salary, benefits + wellness package, paid training, and more. To apply visit [https://careers-choptanktransport.icims.com/jobs](https://careers-choptanktransport.icims.com/jobs). (Date listed: 11/18/19)

Choptank Transport (485) *Inside Sales Representative* – Preston, MD (Full time) As an Inside Sales Representative with Choptank, you will be on the front lines of helping customers to move their valuable products from point A to point B. You’ll be prospecting leads, cold-calling on prospective accounts via phone, building relationships with your customers, and managing their accounts. Your accounts won't be “one and done,” but rather long term associations that make a big impact on your customers’ bottom line. Are you a smart,
competitive, business-minded professional who isn't afraid to start from scratch and build a book of business on your own? Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit https://careers-choptanktransport.icims.com/jobs. (Date listed: 11/18/19)

**Choptank Transport (484) Specialty Services Carrier Sales Support Representative** – Preston, MD (Full time). After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit https://careers-choptanktransport.icims.com/jobs. (Date listed: 11/18/19)

**Choptank Transport (483) Carrier Sales Support Representative** – Preston, MD (Full time) After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit https://careers-choptanktransport.icims.com/jobs. (Date listed: 11/18/19)

**Clean Harbors (829)** Our mission has never been more critical. Every day we decontaminate and handle infectious or hazardous waste. During this Coronavirus pandemic, we'll be working from coast to coast in the United States and Canada to help as many customers and people as we can. Check out our latest commercial to see some of this action [here](#). We continue to have many openings that need to be filled. Unemployment claims have sky rocketed. You may now know people who have had their job adversely impacted given the current crisis. If so, please encourage them to apply online with Clean Harbors today. Click [HERE](#) to see available jobs in Maryland, or search jobs in other states. (Date listed: )

**COACH Outlet (235) - Queenstown, MD.** At Coach, we strive to bring together strong collaborative people in a culture of mutual respect and passion for our brand and product. Our goal is to offer an inspirational workplace that allows for exceptional talent to thrive! We are currently seeking candidates to fill both Full Time and Part Time Sales Associate positions. Please call 410-827-4930, send inquiries to jdietrich@coach.com or visit careers.tapestry.com/coach to apply. Date Listed 9/14/20

**Crossroads Community, Inc. (324) is seeking applicants for Residential Associate, Rehabilitation Specialist, Rehabilitation Associate and Employment Specialist positions across the Mid Shore.** To apply directly from our website, visit [www.ccinconline.com](http://www.ccinconline.com) and click on employment, or you can go directly to listings by clicking this [link](#). Overtime opportunities may be available. **Residential Associates** assist clients in developing resources needed to promote resiliency in our Residential Rehabilitation Program. The focus is on teaching skills and accessing resources for recovery and independent living. It includes daily monitoring of clients’ self-administration of medications, providing needed transportation, meeting productivity measures and daily documentation requirements. The schedule for these positions would be **7 days on/7 days off, including overnights & every other weekend**. Prefer B.S. in Behavioral Health, Psychology, Social Work, or related field and at least two years positively referenced work history in human services field. Positions open in QA and Dorchester counties. [Rehabilitation Specialists](#) provide
person-centered support in a team environment to clients living with mental health disorders, both on-site at the program and in the community. The focus is on teaching skills both individually and in groups and accessing resources for resiliency, recovery and independent living success. It includes assessing clients’ needs and strengths, assisting with development of the rehabilitation plan, assessing progress, and maintaining the clients’ medical record. Provide needed transportation and meeting productivity measures and daily documentation requirements. The ideal candidate will have health and/or psychiatric rehabilitation experience and/or knowledge sufficient to understand client needs. The selected candidate will work out of our QA office. **Rehabilitation Associates – RRP** support residential clients in their recovery by assisting with goal achievement, providing transportation and support for clients by acting as liaison for appointments, and providing services to general level housing residents. **EDUCATION & EXPERIENCE REQUIREMENTS:** High School diploma and clean driving record required. **SCHEDULE:** 40 hours per week with flexibility to meet program needs. The selected candidate will work out of our QA office. **Employment Specialists** provide employment services to clients, including assessment of their strengths and needs utilizing person centered principles. Job development, placement, coaching, extended support services and collaboration with other service providers and family members and/or life supports. Prefer B.S. in Vocational Rehabilitation, Psychology, Social Work or related field and minimum of two years positively referenced relevant work experience. The selected candidate will work out of our Kent office.

**Date Listed 10/2/20**

**Crossroads Community, Inc.** (302) is seeking applicants for Residential Associate, Rehabilitation Specialist, and Employment Specialist positions across the Mid Shore. To apply directly from our website, visit [www.ccinonline.com](http://www.ccinonline.com) and click on employment, or you can go directly to listings by clicking this [link](http://www.ccinonline.com). Residential Associates assist clients in developing resources needed to promote resiliency in our Residential Rehabilitation Program. The focus is on teaching skills and accessing resources for recovery and independent living. It includes daily monitoring of clients’ self-administration of medications, providing needed transportation, meeting productivity measures and daily documentation requirements. The schedule for these positions would be **7 days on/7 days off, including overnights & every other weekend.** Prefer B.S. in Behavioral Health, Psychology, Social Work, or related field and at least two years positively referenced work history in human services field. Positions open in QA, Kent, and Dorchester counties. **Rehabilitation Specialists** provide person-centered support in a team environment to clients living with mental health disorders, both on-site at the program and in the community. The focus is on teaching skills both individually and in groups and accessing resources for resiliency, recovery and independent living success. It includes assessing clients’ needs and strengths, assisting with development of the rehabilitation plan, assessing progress, and maintaining the clients’ medical record. Provide needed transportation and meeting productivity measures and daily documentation requirements. The ideal candidate will have health and/or psychiatric rehabilitation experience and/or knowledge sufficient to understand client needs. The selected candidate will work out of our QA office. **Employment Specialists** provide employment services to clients, including assessment of their strengths and needs utilizing person centered principles. Job development, placement, coaching, extended support services and collaboration with other service providers and family members and/or life supports. Prefer B.S. in Vocational Rehabilitation, Psychology, Social Work or related field and minimum of two years positively referenced relevant work experience. The selected candidate will work out of our QA office.

**Date Listed 9/29/20**
Crystal Steel Fabricators (112) is currently looking to hire Structural Steel Fabricators for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified applicants should have the ability to read prints to assemble structural steel beams, columns and other structural product types from various detail pieces. Use of tape measures, squares and other hand tools as well as tack welding is required. Ideal candidate would have experience as a fabricator but could sacrifice some experience for bright energetic people with a good work ethic that are trainable. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 Updated: 8/8/19)

Crystal Steel Fabricators (111) is currently looking to hire CNC Machine Operators for our facility in Delmar, DE and at our new Federalsburg, MD location. The equipment that we use consists of an Angleline, Drill Line, Plasma Table, Python X and a Press Brake. Qualified applicants should have the ability to read prints to confirm parts are being made as per print. Basic Knowledge of CAD/CAM and how to post to NC machines is required. Use of tape measures, squares and other hand tools is a must. Ideal candidate would be bright and energetic with a good work ethic. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 update 8/8/19)

Crystal Steel Fabricators (110) is currently looking to hire Structural Steel Helpers for our facility in Delmar, DE and at our new Federalsburg, MD location. Position calls for bright energetic people with a good work ethic that are trainable. This is an entry level position into being a fabricator. Helpers do many simple tasks in the shop to assist Fabricators such as gathering fittings, grinding and moving steel with overhead cranes. Ability to use a tape measure is required. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 updated: 8/8/19)

Crystal Steel Fabricators (109) is currently looking to hire Structural Steel FCAW Welders for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified candidate must be able to pass an AWS welding test in the 3G and 4G unlimited position using FCAW to be a certified welder. Knowledge of AWS weld symbols is required. Should have the ability to recognize and use the correct WPS for the process and joint design that will be welded. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 Updated: 8/8/19)

Dart (266) Federalsburg, MD. Forklift Operator #1245134, Machine Operator II & III #1245341 Plant Engineering Manager #1208240, Process Engineer #1245340 Maintenance Supervisor #1226399, Production Manager #1225680, EHS Manager #1231203. APPLY https://jobs.dart.biz/search Date Listed 9/23/20

Dicks Sporting Goods (315) DSG Easton, MD will be hosting our annual National Signing Day hiring event on October 14, 2020! Apply for the holiday season today by visiting Dicks.com/Jobs or text “DSGJOBS” to 313131. Store managers will also be holding open interviews on October 14, 2020 from 9am until 5pm. There are currently positions available in all departments. (date listed 10/1/20

Dorchester County (918) Soil Conservation Office. Soil Conservation Engineering Technician - Full time with Benefits - Minimum Starting Salary $46,898.00. Position involves surveying, designing and oversight & review of construction project installation as it relates to agriculture. Performs site visits for cooperators on Ag land to address soil and water conservation needs. Develops engineering design via survey work, soil runoff computation, topographical information and mapping, soil interpretation, plotting survey and computer data
entry. Must have a working knowledge of soil and water conservation principals, practices, engineering, stormwater management and design. Must have knowledge and understanding of state and federal laws as they relate to the local environmental landscape. Minimum Education, Training and Experience: Education: Graduation from an accredited college or university is preferred, but may be substituted with possession of a state high school equivalence certificate and three to five years’ experience working in the agricultural field. Required Licenses and/or Certificates: A motor vehicle operator’s license valid in the State of Maryland is required. State of Maryland Erosion and Sediment Control Certificate. Maryland Master Logger Certification within six months. Desirable Additional Qualifications: Computer experience in ARC View, AutoCAD, Excel, MS Word, and other data processing programs. Please send a completed County application to HR, 501 Court Lane, Cambridge, MD 21613 as soon as possible. Position will remain open until filled. Applications can be downloaded at www.dorchestercountymd.com. EOE. (Date listed: 5/18/20)

DYNASPLINT Systems Inc. (270) Stevensville, MD. Shipping Specialist (Refer to MWE J.O. #1245534) Machine Operator/Courier (Refer to MWE J.O. #1172950) Apply https://dynasplint.com date listed 9/24/20

Egide USA (410) Cambridge MD is accepting resumes for Process/Mechanical Engineers. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613 Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. Resumes for the position will be accepted through December 31, 2020. Job Description: Summary and Purpose of Position: To maintain, improve and create processes and designs used in the manufacture of hermetic glass, metal and ceramic packages. Essential Functions and Responsibilities: The following duties are expected to be performed. Additional duties will be added based on demand: •Designs procedures based on customer specifications to meet mechanical, electrical, and optical requirements. •Set up of furnace profiles to meet process requirements. •Communicate accurately with Design and Product group in order to effectively set up routers. •Design and analyze experiments and reports to determine if designs meet functional and performance specifications. •Utilize statistical process control and D.O.E. to determine capability of processes and for continuous improvement. •Creates, analyzes, reads and interprets mechanical drawings, technical journals, customer specification, etc. (AutoCAD Inventor environment). •Designs production tooling through the use of CAM software. Other Duties, Responsibilities: The associate must be available for any shift or work schedule hours. Engineer is responsible for the proper set up conditions on primary equipment such as furnace temperature control, atmosphere, etc. Data collection and reporting to management, peers, and customers is expected. Supervisory Responsibilities: This position has no supervisory responsibilities. Competencies: Analytical & Design: Collects and researches data; designs workflows, procedures; and products, generates creative solutions; uses feedback to modify designs; demonstrates attention to detail; identifies and resolves problems in a timely manner; completes projects on time. Communication Skills: Focuses on solving conflict, not blaming; maintains confidentiality; keeps emotions under control; maintains positive attitude; responds promptly to internal and external customer needs; listens and gets clarification. Teamwork: Balances team and individual responsibilities; exhibits objectivity and openness to others’ views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone’s efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Diversity: Shows respect and sensitivity for cultural differences. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organization resources; Approaches others in a tactful manner; Treats others with respect; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; able to deal with frequent change, delays or unexpected events in a high pressure environment. Dependability: Follows instructions, responds to management direction; Takes responsibility for own actions; Completes tasks on time or notifies appropriate person as needed; is consistently at work on time. Initiative: Seeks increased responsibilities; takes independent actions and calculated risks; asks
for and offers help when needed; generates suggestions for improving work. **Qualifications:**
- Bachelor of Science degree in Mechanical Engineering, Electrical Engineering, Material Science or equivalent experience is required. Understanding of mechanical and thermal dynamic behavior of dissimilar materials at elevated temperatures is vital.  
- Must have adequate computer skills with experience using Microsoft Office (Outlook, Excel, Word, etc.), and the ability to learn other internal software applications.  
- Must be able to use hand measuring tools such as micrometers and calipers as well as optical tools such as profile projector, digital vision system, and microscope.  
- Must be able to work with minimum supervision and capable of self-checking for completeness and accuracy of work produced.  
- Basic knowledge of 2D (AutoCAD) &/or 3D modeling (Inventor, Solidworks, etc.) is required.  
- Prior CAM software use/programming is desired.  

**Physical Demands:** While performing the duties of this job, the associate is regularly required to use hands to finger, handle or feel; reach with hands and arms and talk or hear.  The associate is frequently required to stand, walk and sit.  The associate must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.  Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Eastern Shore AHEC (239) The Health Insurance Benefits Navigator position is P/T contractual (Caroline County) with benefits; generally M-F, occasional weekend day and weekday evenings during peak enrollment. Navigators will interact with Maryland residents from diverse cultural, ethnic, and economic backgrounds to identify their eligibility for health insurance benefit plans and help them enroll. You will work at agencies and other locations that serve similar consumers along with conduct outreach, provide educational opportunities and speak to consumers, businesses and local organizations about the program. This is a mobile position. Successful candidate will have:
- Excellent interpersonal, verbal and written communications skills;  
- Excellent organizational skills, ability to establish priorities, work with data and give attention to detail;  
- Demonstrated computer proficiency and experience working with financial calculations and data  
- Demonstrated ability to work independently and in a team environment;  
- Ability to problem solve, research and work within a larger organization;  
- Experience working in a fast pace environment

Prior experience with health insurance and/or consumer financial products desired. Bachelor’s degree strongly preferred; will consider equivalent experience. Email resume WITH cover letter to etracy@esahec.org  

Date listed: 10/17/19

Fastenal (284) Cambridge, MD. Sales Associate PT, Refer to MWE J.O. #1246365  
Apply: http://ipc.us/t/4CC591198F7C4C04 date listed 9/25/20

Fastenal (859) Management Trainee/Sales Associate (PT). Would you like to jump-start your career and learn what it takes to manage a business for an industry leader? The Fastenal Company would like to invite ambitious, hard-working individuals to apply for the position of Sales Associate. Applicants should be able to bring new ideas and improvements to business practices; work well independently and as part of a team; and demonstrate Fastenal’s core values of Ambition, Innovation, Integrity and Teamwork. You can do this while working around your class schedule with flexible hours between 7am and 5pm, Monday through Friday.  

**About Us:** As a multibillion-dollar global enterprise specializing in industry-leading supply chain management solutions, Fastenal has grown steadily since its founding in 1967 as a small-town fastener shop. What’s the secret to our success? Fastenal hires great people, supports them throughout their career, and encourages them to reach their full potential in pursuit of our common goal: Growth through Customer Service. As a growth company with a solid financial position, one that typically doubles in size every five years, Fastenal offers opportunities for our
people, whether they’re newly hired or seasoned veterans. If you have an entrepreneurial spirit and are looking to make your mark as part of an elite growth company, you won’t find a better fit than Fastenal. **Overview:** You will have the opportunity to balance formal training with real-world experience managing a branch and working directly with customers. Through this opportunity you will expand your skills in Supply Chain Management, Asset Management, Distribution, Marketing, Merchandising, Procurement Systems, and Business-to-Business Sales. It’s a great way to learn real-world skills in our fast-paced industry and potentially transition to a full-time position upon graduation, with ongoing opportunities for advancement.  

**Responsibilities:** The duties and responsibilities of this position include; though, are not limited to:  
- Developing and managing strategic customer partnerships.  
- Developing and executing focused marketing strategies.  
- Developing and overseeing strategic approaches to inventory management solutions.  

**Required Position Qualifications:** The following skills and qualifications are required for this position:  
- Strong computer skills and math aptitude.  
- Excellent written and oral communication skills.  
- Customer-service outlook.  

**Apply Online:** [https://careers.fastenal.com/](https://careers.fastenal.com/). The application is completed in two phases. Upon completing the online application you will receive directions to complete the telephone screening portion of the application. You as the applicant must call in to the company in order to complete your application and be considered for hire. Qualified candidates will be contacted for interviews thereafter. (Date listed: 4/20/20 updated 9/24/20)

**Food Lion** (255) STEVENSVILLE, MARYLAND. Position MWE Job Order #: 1243618 PT Center (Grocery) Associate, 1243624 PT Customer Lead, 1243635 PT Food Lion To Go Associate, 1243636 FT Food Lion To Go Lead, 1243639 PT Deli/Bakery Associate. Apply online at: [www.foodlion.com](http://www.foodlion.com) Date listed 9/17/20

**GOLDSBORO MATERIALS, LLC** (324) 227 Oldtown Rd, Goldsboro, MD. Weighmaster (Refer to MWE J.O. #1249797) Dredge Mechanic (Refer to MWE J.O. #1250244) Join Our Team! To Apply Email, Cover Letter, Resume, and References to arlene@goldsboromaterials.com date listed 10/5/20

**Harvesting Hope Youth and Family Wellness, Inc.** (129) located in Cambridge. Is looking for Licensed Behavioral Health Counselor FT/PT Teletherapist  

**Licensed Behavioral Health Counselor FT/PT Teletherapist**  

**Position Summary:** Position will be responsible for developing, implementing, and monitoring effective individualized mental health programs for assigned clients. The incumbent works with individuals and groups to promote optimum mental health. Duties will include but limited to the diagnosis, prevention and treatment of mental, emotional and behavioral disorders and disabilities for families, individuals and groups. Essential Duties and Responsibilities. The essential functions include, but are not limited to the following:  
- Provide an initial psychosocial assessment for each patient served in order to identify treatment needs and other relevant information.  
- Complete an initial treatment plan based on patient that identifies treatment goals, and then update to document treatment progress.  
- Complete clinical/progress notes based on COMAR and Agency standards and timeframe.  
- Monitor, evaluate, and record client progress according to measurable goals described in treatment and care plan.  
- Attend and participate in treatment/behavior management team meetings with staff.  
- Ability to counsel with an emphasis on prevention and behavior modification.  
- Ability to effectively communicate with clients verbally and in written correspondence.  
- Understands and works with the various support systems available in the community. Make referrals on behalf of the patient for needed services, including psychiatric evaluation and treatment.  
- Correspond with outside agencies for coordination of care.  
- Supervise, observe and participate in providing needed services.  

Serve as
primary Counselor and support person. Possesses excellent interpersonal skills and the ability to handle emotionally charged situations. Ability to train others to apply effective behavior management techniques. Maintain confidentiality of records relating to client's treatment. Prepare and maintain all required treatment records and reports. Attend weekly/monthly staff meetings. Perform other duties as assigned. Minimum Qualifications (Knowledge, Skills, and Abilities) A Master's degree in psychology, school psychology, counseling, vocational rehabilitation or a closely related field. Maryland State License LCPC, LMSW-C, LGPC, LMFT. Ability to understand the characteristics of a wide range of intellectual disabilities. Personal and professional experience with mindfulness or meditation work preferred. Applicant must have a strong counseling background, the ability to create and implement functional treatment plans and the ability to build relationships. Pass Background check.

**Licensed Speech Therapist (virtual)**
The Speech Therapist will assess, research, and develop treatment plans for persons with speech, language, voice, and fluency disorders. This role will monitor the patient’s progress and adjust treatment plans as needed. Essential Duties and Responsibilities. The essential functions include, but are not limited to the following: Develop or implement treatment plans for problems such as stuttering, delayed language, swallowing disorders, or inappropriate pitch or harsh voice problems, based on own assessments and recommendations of physicians, psychologists, or social workers. Monitor patients progress and adjust treatment plan as needed. Write reports and maintain proper documentation of information, such as client Medicaid or billing records or caseload activities, including the initial evaluation, treatment, progress, and discharge of clients. Participate in and write reports for meetings regarding patients' progress, such as individualized educational planning (IEP) meetings, in-service meetings, or intervention assistance team meetings. Evaluate hearing or speech and language test results, barium swallow results, or medical or background information to diagnose and plan treatment for speech, language, fluency, voice, or swallowing disorders. Assist patients with all phases of speech therapy treatment and techniques. Consult with Clinic Director or Referring Physicians’ regarding diagnosis and communicate changes via progress notes. Provide continuous communication with referring physicians regarding patient therapy. Perform other duties as assigned. Minimum Qualifications (Knowledge, Skills, and Abilities) Masters degree required. Maryland state licensed. Minimum of 1 year of experience. Background and knowledge of providing therapy interventions for patients. Strong sense of customer service and strives to provide quality instruction for patients and their families. Strong communications skills with the ability to converse with a diverse range of individuals. Must have the ability to use critical thinking skills and be able to solve complex problems. Be highly self-motivated with sufficient time management skills. A desire for further education to keep up with the ever-changing medical advances.

**Occupational Therapist**
Position Summary: The Occupational Therapist will work closely with patients who are recovering from injuries and disabilities. Duties will include but are not limited to conducting physical assessment on patients, developing treatment plans, assessing work and home environments of patients, and developing physical rehabilitation programs. Essential Duties and Responsibilities. The essential functions include, but are not limited to the following: Conduct physical and psychological assessments of clients and develop or follow a treatment plan. Record patient medical histories. Advise on adaptive equipment to help clients with daily activities. Analyze patient data to determine patient needs or treatment goals. Evaluate patient functioning, capabilities, or health. Apply interventions to promote social-emotional learning, regulate overly active and or underactive sensory systems. Monitor patient progress or responses to treatments. Educate caregivers and family members of clients on patient care. Train caregivers or other non-medical personnel. Attend IEP meetings and or review IEPs and make recommendations to the IEP team. Maintain professional knowledge and technical...
progress in order to provide clients with the best treatment program available. Comply with federal, state, and local certification requirements. Perform other duties as assigned. Minimum Qualifications (Knowledge, Skills, and Abilities) Master’s degree in occupational therapy from a university certified by the AOTA (American Occupational Therapy Association) Licensed Occupational Therapist in the state of Maryland CPR certified. Minimum of 1-year experience working as an occupational therapist. Compliant with state healthcare regulatory requirements. Possess up-to-date knowledge of treatment practices and physical therapy programs. Effective verbal and written communication. Ability to work in a fast-paced environment (date listed 8/18/20)

Hoodz (274) URGENT REQUIREMENT!! LEAD TECHNICIAN (J.O. 1176025) Great Pay and Training Provided, VETERANS HIGHLY ENCOURAGED TO APPLY Submit Resume at http://www.hoodz.us.com Date listed 9/24/20

Jennings Law Firm, LLC (258) Legal Assistant, Part-Time, Our busy law firm in Denton, MD is currently seeking a qualified applicant to fill the position of part-time Legal Assistant. The Legal Assistant will be responsible for helping manage day-to-day operations of the law firm, including carrying out administrative services, and providing support to the legal team. Job Duties: Complete administrative duties such as making copies, answering and directing phone calls and greeting clients, Coordinate appointments, Proof read documents and letters, Manage legal documentation and correspondence in strict confidence, Correspond with counsel, court and clients, Responding to discovery and organizing litigation files, Experience, Familiarity with MS Office, including Outlook, Word and Excel, Excellent interpersonal and communication skills, Able to take direction and work independently with little or no supervision, Highly organized and detail-oriented, Please send resumes to sharonc109@comcast.net or 109 S. Second Street, Denton, MD 21629. Date listed 9/18/20

Job Fairs (782) Upcoming Job Fairs and Events - Workforce Development & Adult Learning - Click HERE. (Regular updates to list)

Kate Spade (261) Queenstown Outlets. Sales Associate / Responsibilities include but are not limited to the following: client & service expert: achieves individual sales goals develops strong product knowledge across all categories the sales associate is responsible for ensuring exemplary customer service by delivering the ultimate Kate Spade experience able to develop a personal clientele through effective use of the selling skills, proactive client outreach and use of client book, building brand equity: understand and communicate the Kate Spade aesthetic, brand philosophy and lifestyle to the customer demonstrate interest and ability to work as part of a team, operational excellence: execute operational tasks as per company directives accurately processes all post transactions adhere to and apply visual directives, ensure that store standards are executed daily, Qualifications physical requirements: available to work store schedule, as needed, including evenings and weekends standing for extended periods of time able to safely lift boxes up to 40 pounds comfortable climbing ladders. Skills and abilities required: professional selling skills and exceptional interpersonal skills, prior luxury goods experience preferred, proactive ability to multi-task and prioritize works well in a team environment, college degree preferred, Kate Spade New York is an Equal Opportunity/Affirmative Action Employer: Minority/Female/Disabled/Veteran. Job Type: Part-time. How to Apply: visit katespade.com and scroll down to careers and choose USA. Under job listings, type in Queenstown to view open positions at our shop! Date listed 9/21/20
Kent County Government (320) CHESTERTOWN, MARYLAND. District Court Coordinator  
MWE Job Order #1249389. Apply in person at: County Human Resources Office  
400 High Street, 2nd Floor, Chestertown, Maryland 21620, Date listed 10/1/20

Koski Enterprises Inc. (287) Hurlock, MD. CDL-A Truck Drivers (Refer to MWE J.O. #1073303)  
Email Resume to: vickie@koski.ws date listed 9/25/20

Law Office of Jane A. Canter, LLC (263) Legal Secretary - One Full Time person & General  
Description: Answering three-line telephones with 4th line direct to fax machine; taking accurate messages; collecting information from clients about their case or situation; explaining basic information about method of payment; returning calls with follow up information; scheduling and confirming appointments, emails and scanning, filing papers with the local court; delivering papers to local attorneys in other law firms; greeting clients in reception area; sitting in on appointments to witness signatures; assist in getting clients ready for court; assisting with preparation of correspondence and court documents; photocopying; filing; mailings, some limited research at the law library and general office tasks.  
Requirements: A grasp of the principles of confidentiality and advocacy for clients; knowledge of word processing in Windows “Word” and “Excel”; neat appearance and pleasant manner.  
NOTE: Some Legal Office or Paralegal Experience Required.  
Apply: Fax resume’ to Jane Canter, Re: Legal Secretary Position, 410-822-9324. (Date listed: 09/21/20)

Lincare (314) Easton, MD. Technician Driver DME (Refer to MWE J.O. #1231106)  
To Apply: www.americasjobexchange.com/job/job_apply?jobId=589696677&source=MD  
Date listed 9/30/20

Lowe’s (307) Easton, MD. Install Sales Product Associate – Installed Sales - PT (Refer to MWE J.O. #1248278)  
Night Operations Dept. Supervisor - Overnight (Refer to MWE J.O. #1248277)  
Seasonal Cashier (Refer to MWE J.O. #1248272) Seasonal Receiver/Stocker (Refer to MWE J.O. #1248269)  
Seasonal Receiver/Stocker – Over Night (Refer to MWE J.O. #1248276) Seasonal  
Retain Associate (Refer to MWE J.O. #1248263) To Apply: https://corporate.lowes.com/careers/  
Date listed 9/29/20

Marshalls (299) Easton, MD. Administrative Coordinator (Refer to MWE J.O. #1247680)  
Customer Experience Coordinator (Refer to MWE J.O. #1247677)  
Merchandise Associate (Refer to MWE J.O. #1247678) Apply: http://www tjx.com  
Date listed 9/28/20

Mid-Shore Council on Family Violence (334) CASE MANAGER needed to work with victims and survivors of domestic violence in the Mid-Shore area. This is a full-time position based in Easton with an anticipated schedule of M-F from 9:30 a.m. – 5:30 p.m. with occasional weekend hours. Applicants must have own transportation to cover travel in the catchment area and must be able to successfully pass a criminal background check. Minimum of an AA degree plus experience in a human service required. Experience in the domestic violence field preferred.  
Send resume to ccallaway@mscfv.org.  
EOE date listed 10/7/20

Miltec UV (321) Stevensville MD. Shipping/Receiving Supervisor MWE Job Order #1249751  
Apply online at: https://miltec.bamboohr.com/jobs/view.php?id=37 date listed: 10/2/20
Panera Bread (292) 8933 Ocean Gateway, Easton, MD. Associate (Refer to MWE J.O. #1247182)
Night Baker (Refer to MWE J.O. #1247136) Delivery Driver (Refer to MWE J.O. #1247136)

Parris Foods (242) Trappe MD. Are you looking for a Career? Then you’re the perfect fit for our company as we continuously grow and promote from with-in. the opportunity for advancement is only limited to your desire! In addition to the opportunity for advancement, we offer a very generous benefit package that includes, but is not limited to: Health, Dental, and Vision after 60 days of employment, Paid Time off after 90 days of employment, 401 (k) with employer match after one year of employment. Available Positions: HR Representative – 25 Hours/Week, The Human Resources Representative is responsible for the administration and support of the full cycle of HR activities. This position carries out responsibilities in the following functional areas: employee engagement, benefits and payroll inquiries, employee relations, training, performance management, onboarding, policy implementation and employment law compliance. This position work hands-on to deliver results to all Paris Foods locations. This is an ideal position for someone with a Human Resources Generalist background, that is looking for the work-life balance of a part-time (25 hours per week) position! Education and Experience: Associate Degree or equivalent experience, Years of experience: 2 – 4 years in a human resources role. Preferably in a manufacturing environment. Shipping Quality Coordinator
Perform necessary freezer warehouse and quality duties to ensure shipping and receiving product documentation is prepared accurately and product is shipped on time and in full. Principal Job Responsibilities: Adhere to all Food Safety and GMP Policies, Verify and accurately document load information during picking and shipping processes, including lot codes, item numbers, counts, descriptions and inspections, Verify product quality for both inbound and outbound product. Monitor for damages, exposed product and quantities, Verify and accurately document load information during receiving process, including lot numbers, item numbers, counts, descriptions, COA data and inspections, Clearly and thoroughly complete all required quality and operations documents, Maintain cleanliness of warehouse (pick up debris, restack pallets, removed damaged items), Assist in rotating stock to ensure first in/first out, Conduct cycle counts. Required Knowledge, Skills, and Abilities:
Excellent skills in written/verbal communication; addition, subtraction; attention to details; sense of urgency; accuracy; time management; teamwork and attitude, Demonstrated computer skills (using forms emails); work in other departments; works with limited supervision; read, write, speak English, General knowledge, or willingness to learn, Forklift Certified, Ability to work safely around forklifts, stacked product, and suspended loads. Education and Experience: High School Diploma or equivalent. Sanitation Associate. This is an entry level position in the sanitation department. After orientation and initial chemical safety training, the employee will begin learning and practicing cleaning and sanitation methods here at Paris Foods. Principal Job Responsibilities: Adhere to all Food Safety and GMP Policies, Clean, without direct supervision areas in exposed product rooms that are way from product contact surfaces; walls, sinks, forklifts, etc., Clean, without direct supervision, areas outside of rooms where there is exposed products; warehousing, racks, floors, walls, etc.). Clean floors and drains plant-wide without direct supervision. With direct supervision clean all food contact surfaces, belts, elevators, shakers, etc. areas immediately adjacent to food contact surfaces; framework, aprons, items directly over food contact areas, etc. Perform all work according to company SSOPs (Sanitation Standard Operating Procedures) and Master Sanitation Schedule. Operate chemical dispensing equipment, sanitation equipment, machinery controls, and various tools. QA Tech. The Quality Technician is responsible for daily in-process assessments of the
integrity and quality of the product, ensuring GMP requirements are met. QA Techs are assigned to a specific work crew either M, T, W or Th, F, S - both crews work 7am to 7pm. Principal Job Responsibilities: Maintain accurate and complete records of work performed such as daily production checklist on all equipment. Some checklists include metal detection, SSOPs and other pre-requisite programs. Monitor inbound product; complete receiving reports in a timely and effective manner. Recognize and take action to correct apparent discrepancies found in product/process inspection. Notify quality manager when discrepancies are found. Place product on hold if necessary. Complete daily GMP Pre-Operational checklist and GMP daily inspection sheets. Verify product codes for accuracy and completeness. Monitor all traffic hurdles and document findings on a daily basis. Operate all equipment in a safe and efficient manner to meet or exceed OSHA standards. Follows SOP, GMP and Federal and State regulations. Required Knowledge, Skills and Abilities: Above average skills in attendance, Basic computer processing skills, Preferred experience with Microsoft Word, Excel & Adobe PDF. Ability to read, write and communicate in English. Education and Experience: High School diploma or equivalent Please visit www.parisfoods.com to apply. Date listed 9/15/20

Paris Foods Corporation (018) How would you like to work for a fast-growing company, in a position that leaves room for continuous and exponential growth? Are you looking for a Career? Then you're the perfect fit for our company as we continuously grow and promote from with-in. the opportunity for advancement is only limited to your desire. In addition to the opportunity for advancement, we offer a very generous benefit package that includes, but is not limited to: • Health, Dental, and Vision after 60 days of employment; • Paid Time off after 90 days of employment; • 401 (k) with employer match after one year of employment. Available Positions. (Updated)

Paul Reed Smith Guitars (306) Stevensville MD. Maintenance Manager MWE Job Order #1248287, Warehouse Receiving Supervisor MWE Job Order #1248292, Apply online at: www.prsguitars.com Date listed 9/29/20

PEP-UP (318) 209 Hayward St. Cambridge, MD. Cashiers (Refer to MWE J.O. #1248904) Sales & Deli Associates (Refer to MWE J.O. #1248897) Stocker (Refer to MWE J.O. #1248906) Apply in Person. 209 Hayward St. Cambridge, MD or 2910 Ocean Gateway Cambridge, MD Date listed 10/1/20

Powertrain Products Inc. (294) STEVENSVILLE, MARYLAND. Position MWE Job Order # Engine Specialist – Technical Department Advisor 1247442, Technical Resource Advisor 1247543 Transmission Specialist – Technical Dept. Advisor 1247558, Production Manufacturing Manager 1247565 Engine Machinist 1247433, Email resume to: sales@powertrainproducts.net date listed 9/28/20

Qlarant (330) Easton, MD. Medical Review Nurse #1250542, Medicare/Medicaid Audit Business Development Director #1250266, Medicare Part C Nurse Reviewer #1248945 Home Based External Quality Review Project #1246737, Manager/Healthcare Administrative Assistant/Operations Coordinator #1206036, Apply: www.qlarant.com/about/careers Date listed 10/7/20

Quality Staffing Services (756) NOW OPEN IN EASTON!! We are excited to announce the opening of our newest location at 8662 Alicia Drive in Easton. Quality Staffing Services is a professional recruiting & employment firm specializing in placing top notch candidates in a range of careers. If you are thinking of making a career change, looking for an opportunity with flexibility or trying to find a job that is the right fit for you, put our 25 years of experience to work for YOU! We work with hundreds of companies on the Shore and we have the relationships with hiring managers to “help you get your foot in the door!” Contact us today at
Queen Anne's County (300) Centreville MD. **Animal Care Technician**
The Animal Care Technician is responsible for the daily care and treatment of animals brought to the shelter. Duties include kennel maintenance, custodial care, medication administration, and maintaining a disease-free environment for the animals. Position reports directly to the Animal Care Manager [View Job Details]. Date listed 9/29/20

Queen Anne's County (289) **Systems Engineer** Queen Anne's County | Centreville, MD.
The Systems Engineer’s role is to design, install, administer and optimize County servers and storage and related components as well as to ensure the stability, integrity, and efficient operation of the in-house information systems that support core organizational functions. This includes ensuring the availability of client/server applications, configuring all new implementations, and developing processes and procedures for ongoing management of the server and storage environment. The Systems Engineer will monitor, maintain, secure, support, and optimize all networked software and associated operating systems and storage and work cooperatively and supportively with the IT Team. The Systems Engineer will apply proven communication, analytical and problem-solving skills to help identify, communicate, and resolve issues in order to maximize the benefit of IT systems investments. [View Job Details] Date listed 9/26/20

Queen Anne's County (260) Centreville MD. **Accountant III** This position is responsible for the County’s daily operations relating to payroll and disbursements, some grant reporting, audit and budget work papers, and assistance with other county departments and outside entities on behalf of the Finance Office. In addition to a high level of task-oriented skills, this position must also be able to conceptualize existing procedures; initiate changes to yield new procedures; manage others to implement such changes; and evaluate the results. Due to time constraints and the high level of expertise required by this work, this position must be able to make these changes without routine intervention from superiors. Instead, this position serves as a resource for his/her superiors in all matters involving operations. [View Job Details] **Correctional Officer - Full Time** Queen Anne's County | Centreville, MD. Responsible for maintaining security within the County's Detention Center. [View Job Details] **Correctional Officer - Full Time** Queen Anne's County | Centreville, MD. Responsible for maintaining security within the County's Detention Center. [View Job Details] Date listed 9/19/20

Queen Anne’s County (772) **Deputy Sheriff Cadet**. The Queen Anne’s County Office of the Sheriff Cadet Program is a law enforcement apprenticeship program that offers training and varied work assignments to persons between the ages of 18 and 20 ½. The Cadet Program provides qualified men and women with a chance to experience the challenges and personal rewards of a police career and serves as a stepping stone to be certified through this agency's police academy. Upon completion of a cadet program, with additional testing, the program is designed to elevate cadets into the role of Deputy Recruit. Cadets must successfully complete all deputy entry level testing procedures during their employment and will submit to an extensive background investigation prior to their employment as a cadet and prior to their acceptance into the police academy. Cadets must further their education by enrolling in and passing college courses with a goal towards eventually earning a degree. [View Job Details]. Closes On: December 31, 2020 at 04:30 PM EST. (Date listed: 3/12/20)
Queenstown Bank (257) Teller (Refer to MWE J.O. #1225205) Loan Administration Specialist (Refer to MWE J.O. #1225231) Apply www.Queenstownbank.com  date listed 9/18/20

Radcliffe Creek School (319) Director of Facilities for Radcliffe Creek School in Chestertown, MD. Radcliffe Creek School needs an individual who can perform: Daily maintenance and cleaning of facilities, Light carpentry and handiwork, Manage projects associated with campus improvements, Collaborate with staff, parents and students in support of the school’s program, Other duties as assigned by the Head of School. 3 references and a background check are required. Please send an email with an updated resume to Meg Bamford, Head of School at mbamford@radcliffecreekschool.org. Position will be posted until it is filled. Call Radcliffe Creek School at 410-778-8150 with any questions. Technology Specialist for Radcliffe Creek School in Chestertown, MD. Radcliffe Creek School is looking for a part-time technology specialist. This technology specialist is needed to assist with: technology support for staff and students, trouble-shooting technology problems that may be cloud or network-based, assistance with navigating Google Suite, providing help with devices (updating software etc.), working with Chromebooks, etc. 3 references and a background check are required. Please send an email with an updated resume to Meg Bamford, Head of School at mbamford@radcliffecreekschool.org. Position will be posted until it is filled. Call Radcliffe Creek School at 410-778-8150 with any questions. Date listed 10/1/20


Rexnord (243) Cambridge MD. Machine Operator Metal Weaver/Crimper (Refer to MWE J. O. #1242877) WHY REXNORD? Growth rules here. From formal training, to on-the-job development, to exposure to new businesses, you’ll have plenty of room to grow. Apply https://rexnord.taleo.net/careersection/2/jobsearch.ftl?lang=en  date listed 9/16/20

Rommel Construction (272) Cambridge MD. HVAC Service Manager (Refer to MWE J.O. #1245071) “Our Core Values INTEGRITY, KNOWLEDGE, CRAFTSMANSHIP & QUALITY” Email Resume to nlacroix@rommelusa.com date listed 9/24/20

Royal Farms (309) Grasonville, MD. Assistant Store Leader (Refer to MWE J.O. #1163433) Customer Service Associate (Refer to MWE J.O. #1163429) Customer Service Leader (Refer to MWE J.O. #1163436) Food Service Leader (Refer to MWE J.O. #1163437) Assistant Store Leader (Refer to MWE J.O. #1135974) To Apply: https://nowhiring.com/royalfarmsjobs/  date listed 9/29/20
Safeway (254) Chester, MD. POSITION Job Order #: Deli Department 1243605, Floral Department 1243615, Fuel Department 1243609, In-Store Shopper (E-commerce) 1243603, Meat/Seaford Department 1243608, Starbucks Department 1243614, Delivery Driver 1243260, Bakery Department 1178673, General Merchandise Dept. 1178698. Apply www.careersatsafeway.com/retail/ Date listed 9/17/20

Sauer Compressors USA (275) Production Technician (Entry Level) A rapidly growing market leader is seeking a top performer for their Entry Level Production Mechanic position. This position reports to the Production Manager and Technical Operations Manager. This is an exciting opportunity to work for a stable, family-oriented business, which thrives on a tremendous company culture and team environment. Responsibilities: Production assembly of complex custom design compressor packages. Testing of large industrial high pressure compressors. Interface with engineering to resolve electrical and mechanical issues on shop floor. Electrical troubleshooting – PLC hardware & program troubleshooting, Troubleshooting control panels includes but is not limited to 460V, 120V, 24VDC, transformers, motor starters, HMI’s, and other wiring issues. Mechanical troubleshooting – Diagnosis of issues related to reciprocating compressors. Installation of complete electrical and mechanical systems inside custom engineered container packages containing compressors. Read Blueprints and Electrical Schematics. Perform other duties as assigned. Required Skills/Experience: Entry Level. Energetic and self-motivated. Team Player. Maintains high level of responsibility and accountability. Quick learner and adapts well. Benefits & Compensation: Wages commensurate with experience. Full medical & dental benefits, paid vacation & holidays, 401K, plus performance bonus. Growth opportunities are available. Send your resume to hr@sauerusa.com Or apply online at www.sauerusa.com/careers. Date listed 9/24/20

Sauer Compressors USA (277) is HIRING! Positions include: Technical Sales Associate / Pacific Coast Field Service Technician / Accounts Payable Specialist / IT Coordinator / Logistics Assistant / Production Technician. Send your resume to hr@sauerusa.com Or apply online at www.sauerusa.com/careers Sauer Compressors USA, Stevensville, MD. Date Listed 9/24/20

Seasonal job opening (240) We have an opening for the fall season for someone over 18 to help with the renovation of our extensive ornamental gardens on a farm outside of Cambridge in Dorchester County. This is heavy outdoors work and employment will only last for 2 or 3 months. To apply, please send an email with your Name and Contact Information to: Ted Martini tedmartini@hotmail.com date listed 9/15/16


ShoreRivers (303) Mid Shore, MD. Education Program Manager (Refer to MWE J.O. #1247527) ShoreRivers seeks a full-time Education Programs Manager to assist in the development, coordination, and delivery of environmental education programming to public and private schools as well as education events with community partners. The ideal candidate will be an energetic, creative, and outgoing individual who is enthusiastic about environmental education and knowledgeable about Maryland public school education requirements. To Apply, Please
send cover letter, resume, and two professional references to Suzanne Sullivan, Director of Education, at ssullivan@shorerivers.org.
www.shorerivers.org date listed 9/29/20


**Suburban Propane** (325) Easton, MD. Propane Service Tech I (Refer to MWE J. O. #1250290) Local CDL Delivery Driver (Refer to MWE J. O. #1250308) Email Resume to dvenezia@suburbanpropane.com 10/5/20

**Talbot County Government** (322) Easton, MD. Bailiff – Per Diem (Refer to MWE J. O. #1249804) Correctional Officer (Refer to MWE J.O. #1249789) Court Administrator (Refer to MWE J.O. #1249785) Court Recorder (Refer to MWE J.O. #1249787) Health Officer, Talbot County (Refer to MWE J.O. #1249790) Paramedic (Refer to MWE J.O. #1249796) APPLY: www.talbotcountymd.gov Date listed 10/2/20

**Talbot County Public Schools** (279) Easton, MD. Custodian (Refer to MWE J.O. #1246163) School Bus Driver (Refer to MWE J.O. #1246163) Secondary Teacher - Math (Refer to MWE J.O. #1246163) Teacher Special Education (Refer to MWE J.O. #1246163) Apply: https://tcps.tedk12.com/hire/index.aspx date listed 9/24/20

**The Peoples Bank** (288) is looking for a full-time Head Teller at their Easton Location. No banking experience necessary but preferred. Candidate must have excellent communication and interpersonal skills, the ability to process regular teller transactions and have basic computer knowledge. Please apply by 10/15/2020 to jrichardson@pbkc.com The Peoples Bank is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status. Date Listed 9/25/20

**UniSite Design, Inc.** (285) 1105 Park Lane Denton, MD. Maintenance Mechanic Refer to MWE J.O. #1231349, Material Handler Refer to MWE J.O. #1229898, General Production-Grinder/Steel Operators, Refer to MWE J.O. #1177010, Apply: https://workforcenow.adp.com/mascr/default/mdf/recruitment/recruitment.html?cid=37a4ec33-587c-4937-ba95-e25283fb78f4&ccId=80669667_65&type=MP&lang=en_US date listed 9/25/20

**UniSite Design, Inc.** (264) is a manufacturer and designer of high-quality commercial grade site furnishings located in Denton, Maryland. We take great pride in designing and manufacturing Victor Stanley products which are one of the finest collections of site and street furnishings (litter receptacles, benches, tables & chairs, picnic tables, bike racks & bollards) in the world. Carefully integrated designs and innovative use of materials and technology embody our commitment to produce durable, strong, functional, attractive and comfortable site furniture. We are currently searching for qualified candidates for several positions including: A Maintenance Mechanic that works directly within the Maintenance Department to support production. They perform routine preventative maintenance and ensure that industrial production equipment continues to operate at maximum productivity, quality, and safety. They diagnose, repair, replace and install industrial equipment and machine parts for conveyors,
presses, shears, etc. The maintenance mechanic also performs regular facility and building maintenance. We are seeking individuals for an hourly **Manufacturing Positions (Welder/Grinder, Steel Operator, Material Handler)** to work in our Production Department. The candidates must be highly motivated, competent, reliable, safe and quality conscious individuals. Our manufacturing positions are physical so the candidate must be able to lift up to 50 lbs., stand for 8 hours, and work in warm conditions during the summer months. Please apply in person or online through our Career Center at:
UniSite Design, Inc., 1105 Park Lane, Denton, MD 21629. UniSite Design, Inc. is an Equal Opportunity / Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status.

**University of Maryland Medical System** (234) Grasonville, MD. Positions MWE J.O. #.
Environmental Services Tech. #1232062, Medical Technologist #1232060, Security Officer #1232059, Front Office Coordinator #1232057, Registered Nurse Emergency Dept. 1227950, Unit Sec/Nursing Tech Emergency Dept. 1227944, Apply: https://jobs.umms.org
date listed 9/22/20

**University of Maryland Medical Center** (236) Chestertown, MD. Positions MWE J.O. #.
Food Service Associate 1232104, Medical Lab Asst. Phlebotomist 1232107, Nursing Tech 1232183, Security Officer 1232114, Social Worker 1232101, Staff Nurse ICU Relief 1232109 Medical Asst. I 1229730, SH Medical Technologist 1213014. Apply: https://jobs.umms.org
Date listed 9/14/20

**USA Fulfillment** (317) Chestertown, MD. IT Support Specialist (Refer to MWE J.O. #1248974)
Maintenance Team Members (Refer to MWE J.O. #1227705) Call Center Agent (Refer to MWE J.O. #1208891) Production Team Members (Refer to MWE J.O. #1208893)
APPLY: www.usafilljobs.com date listed 10/1/20

**USA Fulfillment** (209) Chestertown, MD. Warehouse Team Members (Refer to MWE J.O. #1227691) Maintenance Team Members Refer to MWE J.O. #1227705 Call Center Agent (Refer to MWE J.O. #1208891) Production Team Members (Refer to MWE J.O. #1208893) APPLY www.usafilljobs.com date listed 9/9/20

**Valley Proteins, Inc.** (290) 5420 Linkwood Rd. Linkwood, MD. Plant Production Associate, Cambridge (Refer to MWE J.O. #1247423) Plant Production Associate, Easton (Refer to MWE J.O. #1247424) Plant Production Manager (Refer to MWE J.O. #1247426) Plant Maintenance Supervisor (Refer to MWE J.O. #1232112) Apply: https://drivevp.com/ date listed 9/28/20

**Valley Proteins, Inc.** (237) LINKWOOD, MARYLAND. Position MWE Job Order #. Truck/Trailer Fleet Mechanic 1232095, Waste Water Operator (Non-Certified) 1232099, Waste Water Technician 1232105, Plant Maintenance Supervisor 1232112, Apply online at: www.valleyproteins.com Date listed 9/14/20

**Walmart** (273) Easton MD. Overnight Maintenance Associates (J.O.1246052) Overnight Stocking Associates (J.O. 1246053) Multiple Customer Host Team Associates (J.O. 1246055) Complete Online Application and Assessment at Walmart.com/Careers Date listed 9/24/20

**WEEKS AHEAD LAWNS** (323) Stevensville, Md. Landscaping Helper - PT (Refer to MWE J.O. #1249769) Apply: Call 301-440-7100. Date Listed 10/5/20

The Office of Employment Services makes every effort to publish the job listing in a timely manner. However, deadlines for some positions allow a limited response time. Contact with the employer is encouraged to see if the position is still available. Chesapeake College is an Equal Opportunity Institution.