

CNA/GNA Process	
STEPS	Checklist
1	Attend a FREE, mandatory Healthcare Orientation Session <ul style="list-style-type: none"> • Offered twice a month • Sign up here https://www.chesapeake.edu/cna-orientation
2	Take the College Placement Test – Accuplacer <ul style="list-style-type: none"> • Accuplacer exemptions can be found using this link https://www.chesapeake.edu/admissions/accuplacer • Email CEHealthcare@chesapeake.edu for your testing slip • Take the Reading Comprehension test and meet the minimum score of 230 or qualify for an exemption. • Submit required documentation to CEHealthcare@chesapeake.edu
3	Complete CNA Program Application
4	Register, pay and attend <u>one</u> Career Planning for CNA/GNA session
5	Complete and submit all medical documents <ul style="list-style-type: none"> • Medical Release Packet signed by your physician • COVID-19 vaccine • Immunization records (MMR, Varicella, Hep B) • 2-step PPD • Flu vaccination
6	Once you have completed all the steps, you will receive an “Approval to Register” email <ul style="list-style-type: none"> • You have only secured a seat in the class when you have registered AND paid for the program • Payment information can be found at https://www.chesapeake.edu/continuing-education/payment
7	CONGRATS you are on your way!