

## To Receive Services

To receive services students are asked to contact the Disability Services Coordinator.

It is the student's responsibility to inform the Accessibility and Student Compliance Coordinator of the disability. An appointment will be scheduled to determine eligibility, review the documentation and discuss the student's request.

Students who request accommodations must self-identify and register with the Office of Disability Services.

To self-identify as a student with a disability means that you are the person to disclose to the Accessibility and Student Compliance Coordinator that you have a disability and that you require services.

The Office of Disability Services is located in Room 120 in the Humanities Building.

## MISSION

Chesapeake College is committed to providing access to all programs, events and activities for qualified students with disabilities. All services comply with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. A qualified individual with a disability is one who meets the essential eligibility requirements for the receipt of services or for participation in programs and/or activities. Students with disabilities include, but not limited to, mobility impairment, visual impairment, hearing impairment, learning disability, and other medical conditions.



For more information or to schedule a meeting contact  
Judy Gordon  
Accessibility and Student Compliance Coordinator  
LRC Room L-113  
410.827.5805  
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www.chesapeake.edu



Chesapeake College is an Equal Opportunity Institution  
and Tobacco-Free Campus



*Chesapeake College*

*Is committed to providing reasonable  
accommodations to qualified students*



## ***The Office of Disability Services***

The office of Disability Services coordinates services and academic adjustments for Chesapeake College students with disabilities to ensure equal access to facilities, programs, services and resources at the college.

The Accessibility and Student Compliance Coordinator will process and coordinate classroom accommodations and academic adjustments for students with faculty and staff. In addition, the Disability Services Coordinator may provide pre-admission counseling, academic advising, and priority registration.

The College requests that students needing academic adjustments or other services initiate the process at least two months prior to the first day of classes.



## ***Accommodations and Services***

All services to students with disabilities comply with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Some examples of auxiliary aids and academic adjustments available to qualified students include:

- Handicap Parking
- Taping of Class Sessions
- Alternative Test Arrangements
- Distraction-Free Testing Facility
- Permitted Use of Calculators
- Permitted Use of Digital Recorders
- Priority Seating
- Readers, Interpreters, Note-takers
- Zoom Text Magnification Software
- Kurzweil 3000 Software

Additional Support Services:

- Tutors
- Academic Support Center
- Writing Center
- Student Support Services



## ***Requesting Services***

Students will be asked to complete an Intake Application and submit documentation of the disability (as defined by the ADA and Section 504) by a qualified professional.

Documentation should include:

- A current diagnosis statement identifying the disability
- The date of the current diagnosis/evaluation
- Date of the original diagnosis
- Description of the diagnostic criteria or test used
- Description of Current Functional Impact
- Treatment, medications, assistive devices/auxiliary aids prescribed
- Credentials of the diagnostician or physician
- Professional recommendations regarding accommodations and services