



## **Annual Notice of Institutional and Financial Aid Information**

The Higher Education Act (HEA) of 1965, as amended by the Higher Education Opportunity Act (HEOA) of 2008, includes many requirements for disclosing information to the public; current students and their families; prospective students and their families; college employees and prospective employees; prospective student-athletes and their parents, guidance counselors and coaches; college bookstores. These disclosures include information regarding general college information, security and safety data, athletic program participation data, and information pertaining to the Family Educational Rights and Privacy Act (FERPA). To ensure compliance with federal HEA and HEOA legislation, the Chesapeake College provides the links below for easy access to helpful information.

**Method of Disclosure:** Per Federal Regulations, Chesapeake College is required to provide notice of this disclosed information annually. All of this information is disseminated on this page <https://www.chesapeake.edu/consumer-information>. Enrolled and prospective students will receive this disclosure via electronic mail. Paper copies will be provided upon request.

**General Information and Resources:** Please see this link for resources and essential campus contact information. <https://www.chesapeake.edu/re-opening-student-resources>

**Contact Information for Assistance in Obtaining Institutional and Financial Aid Information:** Main Financial Aid Office Contact [finaid@chesapeake.edu](mailto:finaid@chesapeake.edu) 410-822-5400 ext. 2252. D-144

**Privacy of Student Records:** The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to educational records. Family Educational Rights and Privacy Act (FERPA) information is also in the Catalog, and further details can be obtained on request from the Registrar's Office, 410-822-5400 Ext. 5846, D-123.

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1869#ferpa>

**Important:** In certain cases the **Health and Safety Exemption Requirement** may require the college to release student records to third parties. Those circumstances can be viewed here

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1830#ferpa>



**Student Financial Assistance Contact: Main Financial Aid Office Contact**  
[finaid@chesapeake.edu](mailto:finaid@chesapeake.edu) 410-822-5400 ext. 2252 Fax: 410-827-5878/ Full Contact  
Information <https://www.chesapeake.edu/financial-aid/contact-information>

**Student Financial Assistance Programs:** The information includes eligibility requirements, application forms and procedures, satisfactory progress standards, cost of attendance, types of financial aid programs, disbursement of funds and return of Title IV assistance. Further information is available from the Financial Aid Office, Dorchester Building, Room D-144, 410-822-5400 Ext. 2252 <https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824>

**Cost of Attendance:** The Cost of Attendance (COA) for each student includes Tuition and Fees, Books and Supplies, Room and Board, Transportation and Personal Expenses. Eligibility for Financial Aid (Need) is determined by subtracting the student's Expected Family Contribution (FAFSA) from the Cost of Attendance (COA).  
<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#cost-of-attendance>

#### **Disbursement of Aid:**

This section includes information Financial Aid Disbursements, Using Financial Aid at the College Bookstore, and the Refund/Credit Balance Process.  
<https://www.chesapeake.edu/financial-aid/how-is-financial-aid-disbursed>

**Conditions of Awards:** This summary is designed to help you understand the Financial Aid process from Applying (completing the FAFSA) to Receiving (signing an Award Letter). You are encouraged to review the information during the year to be informed of the most up-to-date material for these important topics.  
[https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#conditions\\_awards](https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#conditions_awards)

**Satisfactory Academic Progress:** A student must make Satisfactory Academic Progress in order to continue receiving Federal Student Aid. This is the Chesapeake College Satisfactory Academic Progress (SAP) Policy which consists of required Grades, Credit Completion, and Earning your Degree or Certificate.  
<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#sap>

**Return of Federal Funds Policy:** Federal Financial Aid (Title IV Funds) are awarded with the premise that students will complete and successfully pass the classes they enroll in each semester. If not, the Return to Title IV Funds process will determine the amount of aid that needs to be returned to the Department of Education.

[https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#return\\_title\\_IV\\_funds\\_students\\_who\\_have\\_withdrawn](https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#return_title_IV_funds_students_who_have_withdrawn)

**Federal Verification:** Verification is the process that the Financial Aid Office uses to determine that the information reported on the FAFSA is accurate by review, evaluation and correction of errors. All schools that award Federal Title IV Funds are required by the U.S.



Department of Education to administer their guidelines.

[https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#federal\\_verification](https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#federal_verification)

**Truth in Lending Information:** Chesapeake College takes pride in keeping its tuition rates low and providing a convenient payment plans, we do not participate in the William D. Ford Direct Loan program. Please see this link for additional information.

[https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#truth\\_lending\\_disclosures](https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1824#truth_lending_disclosures)

**College Navigator:** The U.S. Department of Education's National Center for Education Statistics (NCES) is the primary federal entity responsible for collecting and analyzing data related to postsecondary education in the nation. NCES reports a broad range of information from post-secondary institutions to the public on its College Navigator website. Information related to general information, tuition and fees, enrollment, graduation rates, admissions, and many more important areas can be located using this resource

<https://nces.ed.gov/collegenavigator/?q=Chesapeake+College&s=all&id=162168#netprc>

**Facilities and Services for Students with Disabilities:** Consistent with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act, Chesapeake College is committed to providing equal access and assurance that no qualified person shall by reason of a disability be denied access to, participation in, or the benefits of any program or activity operated by the College. Each qualified person shall receive reasonable accommodations to ensure equal access to educational opportunities, programs and services. In order to see full details visit this link. <https://www.chesapeake.edu/students/disability>. For more information contact the Office of Accessibility Services at 410-827-5805 or email [oas@chesapeake.edu](mailto:oas@chesapeake.edu)

**Student Body Diversity:** Information and statistics on student body diversity is located here <https://www.chesapeake.edu/about/at-glance-csc-2015fall>

**Drug and Alcohol Prevention:** Resources available to students and members of the community who are seeking assistance for drug/alcohol abuse problems. Information in reference to policies regarding alcohol and drug use including a list of health risks can be found here [https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1868#alcohol\\_drug](https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1868#alcohol_drug)

**Academic Programs offered at the institution:**

[https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1842#programs\\_of\\_study](https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1842#programs_of_study)

**Programs offered online:**

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1848>

**Accreditations:**



Chesapeake College is accredited by Middle States Commission on Higher Education and approved by the Maryland Higher Education Commission to operate as a Community College in Maryland. Please see full details:

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1857>

**Price of Attendance Current Tuition and Fees:**

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1828#tuition>

**Net Price Calculator:**

Net Price is the amount that a student pays to attend an institution in a single academic year AFTER subtracting scholarships and grants the student receives. Scholarships and grants are forms of financial aid that a student does not have to pay back. The Net Price Calculator allows prospective students to enter information about themselves to find out what students like them paid to attend the institution in the previous year, after taking grants and scholarship aid into account. <https://www.chesapeake.edu/sites/default/files/net-calc2023.html>

**Refund Policy:** The refund policy is an overview of outcomes related to withdrawals from credit courses that would reduce the student's enrollment.

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1828#refunds>

Please see our Drop/Add/Change Policy for additional information on enrollment changes.

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1830#drop-add>

**Withdrawal from College:** Overview on officially withdrawing from the college

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1830#withdrawal college>

**Transfer of Credits:** Policies on transferring, applying to admission, and program articulation can be found here. <https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1838> and

**Articulation Agreement** <https://www.chesapeake.edu/students/transfer-tip-4>

**Student Activities and Clubs:** This is an overview of available activities and clubs

<https://www.chesapeake.edu/students/activities-clubs>

**Student Code of Conduct:** The Student Code of Conduct is a guide used to outline standards of conduct expected by students inside and outside the classroom including online and on campus. The Student Code of Conduct remains valid during the COVID-19 pandemic. Its purpose is to maintain a safe learning environment where students follow all protocols and assume responsibility of their own behavior to ensure a safe and healthy Chesapeake community. Additionally, it summarizes the consequences and sanctions administered when conduct standards are violated.

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1871>

**Institutional Security Policies:**

<https://ecatalog.chesapeake.edu/content.php?catoid=18&navoid=1868>



**Annual Security Report on Crime Statistics:**

<https://www.chesapeake.edu/sites/default/files/2023PublicSafetyAnnualReport20230810r.pdf>

**Emergency Response and Evacuation Procedures:** In the event of a confirmed emergency response that presents a dangerous situation involving an immediate threat to the health and safety of students and staff, the campus community will be notified in a timely manner by members of the Crisis Management Team or by the appropriate emergency response agency. This link includes a list of methods by which students and the campus community will be contacted in the event of an emergency. <https://www.chesapeake.edu/evacuation-procedures>

**Vaccination Policies:** Although general admission to Chesapeake College does not require a complete health history, students entering certain Nursing and Allied Health programs will be required to submit a health form and proof of certain vaccination, immunization and requirements in order to progress through the program. Please see specifics on page 34 of this document <https://www.chesapeake.edu/sites/default/files/2023-2024NursingStudentHandbook8-7-2023FINAL.pdf>

**Graduation and Transfer-Out Rates:** The Chesapeake College Graduation Rate and Transfer out Rate. The Graduation is determined by evaluating the number of students who graduate within normal time. The Transfer out rate measures the number of students who transfer to another two or four year institution [https://www.chesapeake.edu/consumer/gradtrans\\_rates](https://www.chesapeake.edu/consumer/gradtrans_rates)

**Retention rates:** Retention rates measure the percentage of first-time undergraduate students who return to the same institution the following fall, and graduation rates measure the percentage of first-time undergraduate students who complete their program at the same institution within a specified period of time. The Chesapeake College Rates can be found by accessing this link <https://www.chesapeake.edu/consumer-information>

*Scroll down to the Retention Heading*

**Employment After Graduation:** Some of the Students who have graduate from Chesapeake College have shared their employment status, job location, and salary ranges. To access this information please click here <https://www.chesapeake.edu/consumer-information>

*Scroll down to the Employment After Graduation Heading*

**Equity in Athletics Disclosure Act:** Full Disclosure of gender participation and expenditures can be found here.

[https://www.letsgoskipjacks.com/information/Student\\_Concerns/SRTK\\_Athlete\\_Report\\_2023.pdf](https://www.letsgoskipjacks.com/information/Student_Concerns/SRTK_Athlete_Report_2023.pdf)



### **Copyright Infringement and Peer to Peer File Sharing:**

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code.) These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. Penalties for copyright infringement include civil and criminal penalties. **Chesapeake College prohibits unauthorized use of copyrighted materials.** More detailed information regarding copyright infringement violations and consequences can be located here <https://libguides.chesapeake.edu/campus-copyright/home>. In order to see specific guidelines in regard to downloading copyrighted material between peers, please see this page <https://libguides.chesapeake.edu/campus-/p2p>