
EMT Registration Process

This checklist will assist applicants to register for the EMT class.

Visit our website at www.chesapeake.edu/program/emergency-medical-technician-emt/ to learn more about our EMT program.

Prerequisites

- Must be at least 17 years old on the first day of class
 - Prior to registration, a parent/guardian must complete the “Parental Permission and Liability Release Form” for all 17-year-old students.

- College readiness assessment in **reading**
 - Required unless the applicant is exempt
 - Click [HERE](#) for exemption information
 - Email admissions@chesapeake.edu to schedule the reading assessment
 - Passing score is 240 or greater
 - Email jlongest@chesapeake.edu with your score
 - This is needed so you can be allowed to register

- Computer with reliable high-speed internet access. (Course is partially online)

To Register

- The college will review the reading assessment results (see above) and confirm that the other prerequisites have been met.

- Then the program director will email the CE registration form to the applicant with additional directions
 - Assure that the payment information section is completed
 - Tell program director if applying to WIB for assistance

Financial Assistance

- Workforce Development Sequence Scholarship (WDSS)
 - More information here: [WIB Scholarship Application](#)
 - If available/qualify- could pay for a portion of fees

- Workforce Investment Board (WIB)
 - If funds available & qualify- could pay for books and all tuition/fees
 - Applicant tells the Program Director that they are applying for WIB funding at the start of the registration process
 - Email WIB at: wib@chesapeake.edu (do not delay!)
 - Applicant must complete prerequisites before WIB funding will be approved
 - Applicant must complete all the WIB requirements in a timely manner
 - WIB will send the registration authorization to Registration Office