



2026/2027 Identity Verification Form

Important Information - You must verify your identity to complete your financial aid file.

Your FAFSA was selected for verification. Chesapeake College must confirm your identity and information before awarding financial aid. Providing false or misleading information may result in fines, imprisonment, or both. Your file will not be reviewed until all required steps are completed.

Choose ONE option below and follow ONLY that option

OPTION 1: In Person (Wye Mills Campus only)

1. Complete Section A only
2. Bring this form to the Financial Aid Office
3. Bring a valid, unexpired photo ID (driver's license, state ID, or passport)
4. Sign Section B in front of a Financial Aid staff member
5. Submit all documents in person

STOP after completing Option 1

OPTION 2: With a Notary (If you cannot come in person)

1. Complete Section A only
2. Take form to an in-person Notary (online notaries NOT allowed)
3. Bring a valid, unexpired photo ID
4. Sign Section B in front of the Notary

Then submit to our office:

- This completed form (with notary section filled out)
- A copy of your photo ID used for verification

Submit by mail or in person only. Do NOT email, upload, fax, or scan

Important Rules

- **Typed or electronic signatures are NOT accepted**
 - **Online notary services are NOT permitted**
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Section A: Student Information

Complete all fields clearly in ink.

Last Name: _____ First Name: _____ M.I.: _____
Student ID Number: _____ Date of Birth: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____
Email Address: _____ Phone Number: _____

Section B: Identity Verification

Complete ONLY the section for the option you selected above

OPTION 1: In-Person Verification

Student must sign below **in the presence of a Financial Aid staff member.**

Print Student Name: _____
Student Signature: _____ Date: _____

OPTION 2: Notary Verification

Student must sign below **in the presence of a Notary.**

Print Student Name: _____
Student Signature: _____ Date: _____

Notary Section (Required for Option 2 ONLY)

State of _____ City/County of _____

On _____, before me, _____, personally appeared,
(Date) (Notary's name)
_____, and proved to me on basis of satisfactory evidence of Identification
(Printed name of signer)

_____ to be the above-named person who signed the foregoing instrument.
(Type of government-issued photo ID provided)

WITNESS my hand and official (seal) _____ My commission expires on _____
(Notary signature) (Date)



Student's Final Checklist

- ✓ Completed Section A
 - ✓ Chose the correct option
 - ✓ Signed in front of required official (Financial Aid Staff or Notary)
 - ✓ Included copy of ID (if using Notary)
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For Office Use Only

Received By: _____ Date & Time: _____

- Student appeared in person
- Student used notary

Identification Type: _____ Identification Number: _____

Issuing Agency: _____ Expiration Date: _____

Photo Copy Made: Yes No

Visual Match Made: Yes No