

**ADDENDUM 4
TO THE MARYLAND EDUCATION ALLIANCE AGREEMENT**

Anne Arundel Community College (“AACC”), Carroll Community College (“Carroll”), Cecil College (“Cecil”), Chesapeake College (“Chesapeake”), College of Southern Maryland (“CSM”), Harford Community College (“Harford”), and Prince George’s Community College (“PGCC”) (each a “Member College”) entered into the Maryland Education Alliance Master Agreement dated March 3, 2021 (“MEA Agreement”). This Addendum 4 (“Addendum”) is entered into as of the date last signed below (“Effective Date”) in order to facilitate the transfer of academic credits between Participating Colleges (as defined below) for the completion of an Associate of Applied Science degree in Medical Laboratory Technician (the “Program”) pursuant to the MEA Agreement.

A. Participating Colleges

1. AACC offers the Program and hereby agrees to accept Qualifying Students (as defined below) into the Program in accordance with the terms of this Addendum. AACC shall be referred to herein as the “Host Institution” as defined in the MEA Agreement.
2. The following Member Colleges wish to send Qualifying Students (as defined below) to AACC to complete the Program and shall be referred to herein as a “Home Institution” as defined in the MEA Agreement:
 - a. Carroll Community College;
 - b. Cecil College;
 - c. Chesapeake College; and
 - d. College of Southern Maryland
3. The Host Institution and Home Institutions may be collectively referred to herein as “Participating Colleges.”
4. All terms and conditions of the MEA Agreement apply to this Addendum, unless specified otherwise. Unless defined for the first time in this Addendum, all capitalized terms shall have the meanings ascribed in the MEA Agreement. This Agreement shall be attached as an addendum to the MEA Agreement.

B. Qualifying Students

1. A “Qualifying Student” means a student from a Home Institution that wishes to transfer into the Program and meets the following criteria:

- a. Have successfully completed the required pre-requisite courses at a Home Institution;
 - b. Are enrolled in the Home Institution, in good standing;
 - c. Apply for admission to the Host Institution and declare Medical Laboratory Technician degree (A.A.S.) as the desired program;
 - d. Are accepted for admission to the Host Institution;
 - e. Complete the following equivalent coursework, known as the qualifying coursework, at a Home Institution with a minimum grade of “C” in accordance with the specific Home Institution’s individual crosswalk attached as Exhibit 1;
 - f. Maintain a minimum of a 2.0 grade point average within the student’s qualifying coursework;
 - g. Submit a program application packet no later than April 1st of the year in which the student seeks to transfer; and
 - h. Meet all special admissions criteria identified in the current Host Institution’s catalog.
2. Qualifying Students are only eligible for transfer during the fall semester.
 3. Part-time students who meet the criteria for Qualifying Students are eligible for transfer in accordance with this Addendum.

C. Responsibilities of the Participating Colleges

The Participating Colleges agree to implement the transfer of Qualifying Students in accordance with the following requirements and protocols:

1. A Qualifying Student may transfer from a Home Institution into the Host Institution for the completion of the Program. Upon transfer, the Qualifying Student will become a student of the Host Institution. The Host Institution shall administer all financial aid and other benefits once the transfer is completed, and the Qualifying Student will pay all tuition and fees to the Host Institution for all courses taken at the Host Institution. The Host Institution shall confer a degree for any Qualifying Student who successfully completes the Program, in the Host Institution’s sole discretion.
2. Each year, 25% of the seats available in the Program for incoming students shall be reserved for students from Participating Colleges until April 1. After April 1, the seats held for Qualifying Students will be released and can be filled by the Host Institution on a first come, first served basis.

3. Participating Colleges that send students to the Program will assist in facilitating clinical agreements in their respective counties/regions. The Host Institution bears the ultimate responsibility for ensuring that students are placed in the Program's required clinical placements.
4. Qualifying Students who are Maryland residents and are accepted into the Program may receive the Host Institution's in-county tuition rate pursuant to the Health Manpower Shortage Reduction Program.
5. Students who are interested in participating under this Agreement will meet with the Health Sciences Advisor at the Home Institution to receive the application packet.
6. The Participating Colleges designate the following employees who will be responsible for the oversight of the transfer of Qualifying Students:
 - a. AACC: Elizabeth Appel, Dean, ehappel@aacc.edu, 410-777-7224
Tammie Neall, Health Sciences Admissions Manager,
tdneall@aacc.edu, 410-777-7217
 - b. Carroll Nancy Perry, Division Chair, nperry@carrollcc.edu, 410-386-8231
April Herring, Advising, aherring@carrollcc.edu, 410-386-8444
 - c. Cecil: Nancy Norman-Marzella, Dean nnormanmarzella@cecil.edu , 443-674-1541
JoEllen Brackin, Advisory Healthcare programs, jbrackin@cecil.edu
 - d. Chesapeake: Joan M. Seitzer, Associate Dean of Enrollment and Advising,
jseitzer@chesapeake.edu, 410-827-5808
David Timms, Director of Health Professions, dtimms@chesapeake.edu,
410-827-2707
 - e. CSM: Laura Polk, Dean, lvpolk@csmd.edu 301-934-7535
Jacqueline Koerbel, Allied Health Advisor,
jskoerbel@csmd.edu, 301-934-7510
7. Participating Colleges will promptly notify the other Participating Colleges and provide new contact information to designate a different employee to provide oversight, if desired.
8. If the Qualifying Student is using federal Title 38 Veterans Affairs (VA) Education Benefits (GI Bill® Education Benefits), the Participating Colleges shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the award of prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

9. Each Participating College shall advise students regarding transfer opportunities under this Addendum and shall advise students of financial aid opportunities and implications associated with the transfer.
10. Should a Participating College make changes to program requirements or courses set forth in Exhibit 1, the Participating College making the change shall inform the other Participating Colleges immediately. Major curriculum changes will be submitted to the Board, as set forth by the MEA Agreement. The Addendum should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Participating College.
2. A Participating College may, at its sole discretion, withdraw from this Addendum in accordance with the MEA Agreement. If the withdrawal is approved, the Participating College who is withdrawing from the Addendum shall notify the Maryland Higher Education Commission.
3. The Participating Colleges agree to meet once every year to review the terms of this Agreement.
4. This Agreement shall terminate upon the dissolution of the MEA Agreement, withdrawal of the Host Institution from this Addendum or as a Member College from the MEA Agreement. In no case will dissolution of the MEA Agreement or withdrawal of the Host Institution from this Addendum or as a Member College jeopardize the graduation of any student currently enrolled in the Program and making satisfactory progress toward graduation, as reasonably determined by the Board.

D. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

E. Counterparts

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, will be deemed an original, and all of which will constitute one and the same Agreement. This Agreement may be executed by way of electronic signature and signature pages may be exchanged electronically, and such signatures will be deemed original signatures.

F. Notice of Agreement

1. The Host Institution shall provide a copy of the MEA Agreement and this Addendum to the Maryland Higher Education Commission.
2. The Participating Colleges agree to provide copies of the MEA Agreement and this Addendum to all relevant individuals and departments of the Participating Colleges, including but not limited to academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

G. Amendment

1. This Agreement may be modified only by written amendment executed by every Participating College.
2. The Host Institution shall provide a copy of any amendments to this Addendum to the Maryland Higher Education Commission.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. No Agency

Except as specifically permitted in this Agreement, no Participating College is authorized to act on behalf of any other Participating College without prior written consent. No agency, partnership or joint venture is created by virtue of this Addendum. Each Participating College is an independent institution. This Participating College creates an affiliation of independent institutions for the benefit of cooperative and coordinated academic instruction only, and no partnership or other entity is formed as a result of this Addendum.

J. Representations of the Parties

Each Participating College represents that the following shall be true and correct as of the Effective Date of this Addendum and shall continue to be true and correct during the term of this Addendum:


1. The Participating Colleges are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Addendum, as amended from time to time, including but not limited to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

ANNE ARUNDEL COMMUNITY COLLEGE

CHESAPEAKE COLLEGE

BY: 

BY: 

Title: Provost/ VP for Learning

Title: VP for Workforce & Academic Programs

Date: 10/01/2024

Date: 3/13/2024

CARROL COMMUNITY COLLEGE

CECIL COLLEGE

BY: 

BY: 

Title: VP Academic and Student Affairs

Title: VP Academic Programs

Date: 02/11/2025

Date: 5/6/2024

COLLEGE OF SOUTHERN MARYLAND

BY: 

Title: Vice President of Learning

Date: 02/17/2025

EXHIBIT 1
CROSSWALKS BETWEEN
THE HOST INSTITUTION AND EACH HOME INSTITUTION COURSES

Chesapeake College to Anne Arundel Community College

Courses that students may take at their Home Institution to meet AACC Requirements						
Chesapeake Course Information			AACC Course Information			
Course #	Course Name	Credits	Credit Type	Course #	Course Name	Credits
BIO 103+	Preparatory Biology for Healthcare Students	1	Program requirement	BIO 233	Anatomy and Physiology 1	4
AND		4				
BIO 211+	Anatomy & Physiology					
CHM 121+	General Chemistry I	4	Program requirement	CHE 111	General Chemistry 1	4
ENG 101+	Composition	3	Program requirement	ENG 101	Academic Writing and Research 1	3
BIO 202+	Microbiology	4	Program requirement	BIO 223	General Microbiology	4
SOC 161	Sociology	3	Program requirement	SOC 111	Introduction to Sociology	3
MAT 113+	College Algebra	3	Program requirement	MAT 137	College Algebra	3
ENG 102+	Introduction to Literature	3	Program requirement	ENG 102	Academic Writing and Research 2	3
COM 101	Fundamentals of Oral and Organizational Communication	3	Program requirement	COM 111	Fundamentals of Oral Communication	3
CST 109	Introduction to Computers	4	Program requirement	CTA 100	Computing and Information Technology	3
Total Credits		32				30

Students will need to complete all courses with MLT prefix at AACC to satisfy program requirements:

MLT 100+ – Introduction to the Medical Laboratory	4 credits
MLT 101+ – Urinalysis and Body Fluids	3 credits
MLT 102+ – Quality Assurance and Quality Control	1 credit
MLT 202+ – Clinical Microbiology	4 credits
MLT 203+ – Clinical Chemistry	4 credits
MLT 204+ – Clinical Immunology/Immunohematology	4 credits
MLT 205+ – Clinical Hematology	4 credits
MLT 206+ – Advanced Clinical Chemistry	2 credits
MLT 208+ – Clinical Review	2 credits
MLT 276+ – Clinical Hematology Practicum	2 credits
MLT 277+ – Clinical Chemistry Practicum	2 credits
MLT 278+ – Clinical Microbiology Practicum	2 credits

MLT 279+ – Clinical Immunohematology Practicum 2 credits

Chesapeake College - Health Sciences Certificate (30 credits). Students can complete this certificate by completing the additional courses below. Please note, that coursework may not transfer into AACC's Medical Laboratory Technician program.

MED 106 - Medical Terminology	1 credit
BIO 212+ - Anatomy and Physiology II	4 credits
PSC 150 - General Psychology	3 credits
Diversity Elective	3 credits