

**CHESAPEAKE COLLEGE**  
**Wye Mills, MD**  
**BOARD OF TRUSTEES**  
**March 24, 2022**

**CALL TO ORDER**

A meeting of the Chesapeake College Board of Trustees was held on Thursday, March 24, 2022 at 3:00 p.m. in the Board Room at the Chesapeake College Wye Mills Campus, Wye Mills, Maryland, and via Zoom video conference. Chair Chris Garvey called the meeting to order.

**ATTENDANCE**

Mr. Chris Garvey, Mr. Bob Grace, Dr. Blenda Armistead, Ms. Victoria Jackson-Stanley, Mr. Reza Jafari, Mr. Nash McMahan, Mr. Mike Mulligan, Mr. Milton Nagel, Ms. Brenda Shorter, and Ms. Mary Dennard-Turner were present. None was absent. Dr. Clifford Coppersmith and Ms. Kate Maxwell were also present.

**ADDITIONS/CHANGES TO THE AGENDA**

None.

**PUBLIC COMMENTS**

None.

**CONSENT AGENDA**

On a **MOTION** by Dr. Armistead, seconded by Mr. Jafari, and carried unanimously, the Board approved the following consent agenda item:

- Approval of Minutes:
  - February 24, 2022
  - February 24, 2022 Closed Session
- Approval to move the April Board meeting from April 28 to April 27, 2022

**PRESIDENT'S REPORT**

Dr. Coppersmith provided a mid-year status update of his goals for the year. Highlights of this update included cross-campus team efforts to increase enrollment, the status of the Skilled Trades Capital Campaign and expansion efforts in the Skilled Trades, and progress made in Technology, and in the Foundation/Development Office. He shared additional advancements made with Diversity, Equity, and Inclusion goals, and relationship building with county government. Dr. Coppersmith reported that Ms. Harriette Lowery, on behalf of the Frederick Douglass Honor Society, facilitated a visit by Ms. Celeste-Marie Bernier to the Eastern Shore. Ms. Linda Earls coordinated a visit by Ms. Bernier to her class at the Cambridge Center. Dr. Coppersmith reported that Athletics is doing well this year, including both Men's and Women's Basketball as well as Women's Softball.

**STUDENT GOVERNMENT ASSOCIATION REPORT**

Mr. Alex Turri reported that Student Government plans to host a pep rally, with a date still to be determined. The event will include free t-shirts, a tug-of-war, potato sack race, and musical chairs. SGA will co-sponsor three events with the Sustainability Academic Group for Earth Day and Arbor Day: an Upcycling Challenge, a Photographing Nature Contest, and a Sapling Giveaway. A request has been received to revitalize the Green Team, an environmental student organization on campus. The Student Government election process will begin on March 29 and conclude on May 5 with an announcement to students of those elected.

## **FINANCE AND FACILITIES**

Dr. Armistead reported that the items presented for action were reviewed at the committee meeting held via Zoom on Wednesday, March 9, 2022 at 8:00 a.m. Most items were informational and were included in the supplemental portion of the Board packet. She said Ms. Rhonda Thomas gave an update on the security plan that she has been working on over the past few years, and she shared photos of the new Public Safety space currently under construction in the former Childcare building, And Ms. Loretta Early gave a status update of ongoing IT projects.

### **Action Item**

#### **Award of Contract for LRC 2<sup>nd</sup> Floor Carpet Replacement**

Dr. Armistead said this project is through a national carpeting alliance. The funding comes from the one-time fund balance request previously approved.

On a **MOTION** by Dr. Armistead, seconded by Mr. McMahan and carried unanimously (except for Mr. Garvey, who recused himself), the Board approved the award of contract for the LRC flooring replacement to Engineered Floors Commercial Division in an amount not to exceed \$92,345.28.

### **Action Item**

#### **Award of Contract for Dell Hardware Purchases**

Dr. Armistead reported that this request is for 23 Dell all-in-one desktop computers for the computer lab in the Humanities building. The existing equipment is about eight years old. There are Maintenance & Repair funds available for this purchase. Mr. Garvey gave kudos to Ms. Early and her team and said they are doing outstanding work.

On a **MOTION** by Dr. Armistead, seconded by Mr. Jafari and carried unanimously, the Board approved the award of contract to Dell for 23 desktop computers in an amount not to exceed \$39,546.89.

### **Information Item**

#### **Queen Anne's Tech Building Program Statement Update**

Ms. Karen Smith reported a College team began working on this project in late January. Programs identified for this space include Welding, Advanced Manufacturing, HVAC, Agriculture, Construction Trades, and Marine Trades. The team visited Wor-Wic on March 2 for a tour of their Applied Technology Building that is currently under construction. The team received valuable information and insight from the Wor-Wic staff. Chesapeake will submit a program statement to the state agencies in December 2022 for project funding consideration. If approved, the project would begin in 2025 (design phase) with construction in FY26 and furniture, fixtures and equipment in FY27. The College will be requesting \$50,000 from fund balance for consultant work on this program statement. The existing building may need to be razed and the new building located at another site on campus. The College must justify the need for a new building. The work to be done would require RFPs and Board approvals. If approved, the state would pay 75% and counties 25%. The Foundation campaign would cover some of the equipment cost. Wor-Wic's building will cost about \$30M.

## **GOVERNANCE & HUMAN RESOURCES**

Ms. Jackson-Stanley said the committee met via Zoom on Wednesday, March 9, 2022 at 9:30 a.m. She reported that two action items would be addressed in closed session.

## **PROGRAMS, PLANNING AND OUTREACH**

Mr. Jafari reported that the action items to be presented were reviewed by the committee at a meeting held via Zoom on Tuesday, March 8, 2022 at 8:00 a.m.

### **Action Item**

#### **Diversity, Equity, and Inclusion Definitions**

Mr. Jafari said this is an item added to the Strategic Plan, and these definitions would be communicated to the community via the College website. Mr. David Harper shared each of the definitions for Diversity, Equity, and Inclusion. He thanked the Diversity Committee for offering these definitions.

On a **MOTION** by Mr. Jafari, seconded by Dr. Armistead and carried unanimously, the Board approved the Diversity, Equity, and Inclusion definitions as presented.

### **Action Item**

#### **2022 Community Service Award**

Mr. Jafari asked the President to offer his recommendation. Dr. Coppersmith proposed Mr. Dan McDermott as the recipient of the award for his long service as Executive Director of the Workforce Investment Board. Going forward, Dr. Coppersmith said he would like to get the Board's input on candidates for this award in addition to their approval.

On a **MOTION** by Mr. Jafari, seconded by Mr. Nagel and carried unanimously, the Board approved awarding the 2022 Community Service Award at Commencement to Mr. Dan McDermott.

Mr. Jafari announced that a presentation would be given at the June Board meeting by the Chesapeake Bay Maritime Museum. He also reported that April is Community College Month. Dr. Coppersmith and Ms. Danielle Darling are doing a lot to get the word out on the importance of community colleges. Dr. Coppersmith is working on an op-ed piece for the newspaper. Ms. Darling is laying the groundwork for the capital campaign. A digital campaign with facts and outcomes will run throughout the month of April. Toward the end of the month, she will send out a press release on workforce development and new hires in the Skilled Trades. Dr. Coppersmith is getting out in the community as much as possible to promote the College. He attended the Dorchester Chamber annual dinner on March 16. Mr. Garvey noted there is a Junior Achievement Inspire Experience event on March 29 and 30 in Wicomico and the College should be there.

## **COLLEGE REPORTS**

### **Faculty Assembly**

Mr. Nevin Crouse reported that at the March 4 Faculty Assembly meeting, faculty approved the Sustainability Academic Group moving from provisional status to a standing faculty committee. On March 23, Dr. Celeste-Marie Bernier spoke to students at the Cambridge Center about Anna Murray and her connection to the Frederick Douglass family. In May, students and faculty will present the Spring 2022 issue of The Beacon. On April 30, three faculty members and several students will attend the Maryland Collegiate STEM conference. Dr. Rob Thompson and the Peake Players will present "The Tempest" in the Cadby Theater on March 31, April 1, 8 and 9. Mr. Crouse reported that the April 1 Faculty Assembly meeting will include a discussion on the female to male ratio on campus (currently 68% female to 32% male). He said it is a loss to society and to Chesapeake that more males are not attending college. There will also be a discussion of pay equity by gender. Regarding the passing of former faculty (such as Dr. Jerry Healy) recently, Mr. Crouse recommended renaming the HPAC Building the Baker Building while Dr. Ed Baker is still alive.

Staff Assembly (StARs)

Ms. Lisa Widmaier, Non-Credit Healthcare Program Director and Staff Assembly rep, reported that Staff Assembly met on March 10. Staff received reports on the Compensation Study and the Employee Climate Survey. Staff Assembly will host a Dessert Happy Hour over two days on June 7 and 8. Ms. Michelle Hall was announced as Staff member of the Month for March. Nominations will be accepted soon for two exempt and two non-exempt StARs reps to serve in FY23.

TRUSTEES REPORT

Mr. Garvey said he is excited to hear that a tech building is being proposed for this campus. He is also pleased about the possibility of a Marine Trades program in Cambridge.

CLOSED SESSION

On a **MOTION** by Mr. Nagel, seconded by Mr. McMahan and carried unanimously, the Board entered into a closed session in accordance with Md. Code, General Provisions Article § 3-305(b)(1), to discuss personnel matters.

OUT OF CLOSED SESSION

On a **MOTION** by Mr. Nagel, seconded by Mr. Jafari and carried unanimously, the Board adjourned closed session at 4:12 p.m.

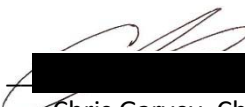
ACTION FROM CLOSED SESSION

In closed session, the Board of Trustees approved faculty promotions and faculty contract renewals.

ADJOURNMENT

On a **MOTION** by Mr. Nagel, seconded by Dr. Armistead and carried unanimously, the meeting was adjourned at 4:12 p.m.

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Kate Maxwell, Assistant Secretary to the Board

APPROVED:  \_\_\_\_\_ DATE: 4/27/2022  
Chris Garvey, Chair