

CHESAPEAKE COLLEGE
Wye Mills, MD
BOARD OF TRUSTEES
September 26, 2024

CALL TO ORDER

A meeting of the Chesapeake College Board of Trustees was held on Thursday, September 26, 2024 at 3:00 p.m. in the Dorchester Administration Building Board Room in Wye Mills, Maryland and via Zoom video conference. Chair, Mr. Reza Jafari called the meeting to order.

ATTENDANCE

Dr. Blenda Armistead, Ms. Mary Dennard-Turner, Mr. Reza Jafari, Mr. Brent Fuchs, Ms. Shelly Gross-Wade, Ms. Erica Osterhout, and Ms. Brenda Shorter attended the meeting in-person. Mr. Chris Garvey attended the meeting by Zoom. Absent was Mr. Milton Nagel. Dr. Clifford Coppersmith and Ms. Latellya Stewart were also present.

The new board members, Mr. Fuchs, Ms. Gross-Wade and Mr. Fuchs gave a brief introduction of themselves.

ADDITIONS/CHANGES TO THE AGENDA

There were no additions to the agenda.

PUBLIC COMMENTS

None.

CONSENT AGENDA

On a **MOTION** by Dr. Armistead, seconded by Ms. Shorter and carried unanimously, the Board approved the following consent agenda items:

- Approval of Minutes - The minutes of the August 22, 2024 meeting.
The minutes of the August 22, 2024 closed session meeting.

STUDENT GOVERNMENT ASSOCIATION REPORT

Haley Wondrash, a second-year Business Administration major and the Student Government Association (SGA) President, shared recent SGA initiatives and accomplishments. These include hosting an interactive Constitution Day event, "Pizza at the Polls," which attracted 50 students, with three registering to vote. She also discussed key initiatives for the year, such as supporting the "I'm Alive" suicide awareness event, advocating for a cultural regalia policy, and working to create a comfortable, safe space on campus. She expressed gratitude for the opportunity to share these updates.

PRESIDENT'S REPORT

Ms. Danielle Darling presented the board with highlights of the newly redesigned website, aiming to improve user experience by restructuring the existing layout. She gave an overview of the homepage, noting that the primary audience includes prospective students and their parents. The board was invited

to give feedback on the website. Ms. Gross-Wade praised Ms. Darling's work for making it more user-friendly and mobile-friendly.

Dr. Coppersmith provided an update on recent campus improvements aimed at enhancing student safety and accessibility. New sidewalks are being completed to create safer walkways for students, and the pickleball courts are nearly finished. A "front porch" area is being added to the boat for easier boat access during training sessions. Additionally, a mobile welding lab will soon be delivered to support hands-on learning. In terms of enrollment, headcount is steady within a 5% range, and retention rates remain strong.

FINANCE AND FACILITIES REPORT

Mr. Garvey presented the following action item to the board for approval.

Action Item: Award of Contract –ATC Tennis Course Change Order

On a **MOTION** by Ms. Gross-Wade, seconded by Dr. Armistead and carried unanimously, the Board approved the change order for additional project costs in the amount of \$6,751 to ATC Corp of Baltimore, Maryland. The Board of Trustees approved a budget transfer from the MES Waste Sampler project in the amount of \$6,751 to the Tennis Court Replacement Project to cover the required budget for the change order.

Mr. Garvey recused himself from the vote.

GOVERNANCE & HUMAN RESOURCES REPORT

Ms. Dennard-Turner presented the following action items to the board for approval.

Action Item: Registered Sex Offenders-Policy

On a **MOTION** by Ms. Osterhout and seconded by Ms. Shorter and carried unanimously, the Board approved the Registered Sex Offenders-Policy.

Action Item: Staff Assembly Bylaws

On a **MOTION** by Ms. Osterhout and seconded by Dr. Armistead and carried unanimously, the Board approved Staff Assembly Bylaws.

PROGRAMS, PLANNING AND OUTREACH REPORT

On a **MOTION** by Ms. Shorter, seconded by Mr. Garvey and carried unanimously, 2024 Performance Accountability Report be approved and submitted to MHEC.

COLLEGE REPORTS

Faculty Assembly

Ms. Rioux, standing in for the Faculty Assembly Chair, reported the creation of an ad hoc committee to assess necessary future work and explore alternative support services, including tutoring options. The next Academic Council meeting is scheduled for October 1st and the next full faculty assembly is scheduled to meet on November 1st.

Staff Assembly (StARs)

Ms. Hardin, the Staff Assembly Chair, announced a bylaw revision to add a representative from the Cambridge Center to the STARs committee. Additionally, Ms. Katie Rosenberry was recognized as September's Staff Member of the Month. A staff social event is scheduled for tonight at Ten Eck.

TRUSTEES REPORT

Mr. Jafari, the Board Chair, reported that three trustees will attend the upcoming ACCT Leadership Congress. The board is also planning a visit to Somerset County High School on Monday, with Ms. Stewart coordinating carpool arrangements for the trip.

In the 2024 Performance Accountability Report, Dr. Armistead expressed concern about the success rate for health professions licensure exams. Mr. Hall will provide the board with a summary addressing this issue.

CLOSED SESSION

On a **MOTION** by Ms. Gross-Wade, seconded by Dr. Armistead and carried unanimously, the Board entered into a closed session in accordance with Md. Code, General Provisions Article § 3-305(b)(1), to discuss personnel and legal matters.

OUT OF CLOSED SESSION

On a **MOTION** by Dr. Armistead, seconded by Ms. Gross-Wade and carried unanimously, the Board adjourned closed session at 4:45 PM.

ACTION FROM CLOSED SESSION

In closed session, the Board of Trustees discussed personnel and legal matters.

ADJOURNMENT

On a **MOTION** by Ms. Osterhout seconded by Ms. Shorter and carried unanimously, the meeting was adjourned at 4:45 PM.



Latellya Stewart, Staff Associate to the Board

APPROVED: 

Reza Jafari, Chair

DATE: 11/21/24